PRACTICE ROOM BOOKING GUIDELINES

RATIONALE

There are 56 practice rooms in the Conservatorium. These are a valuable and high-demand resource shared between tertiary students and The Open Academy (OA) non-tertiary students. Practice rooms on levels 1 and 3 are available to registered OA students enrolled in Play at the Con, Rising Stars and Short Courses. The introduction of the on-line booking facility will assist in the management.

OA teaching programs take place in practice rooms, but other teaching spaces will be utilised wherever possible to ensure the maximum availability for practicing is maintained.

NB. The use of any room or venue in the building for private reasons or benefit (such as teaching) is not permitted. These venues are not for hire. CHS students are not permitted in these practice rooms with exception of the Organ Practice Room.

GUIDELINES

Usage Rules

Food or beverages are not permitted apart from bottled water. Nothing is to be placed on pianos other than music.

- Rooms and equipment including pianos to be respected at all times
- Pianos;
  - No objects to be placed on pianos except music (no water, or food of any type)
  - They must not be moved
  - Strings and dampers must not be touched
  - Pianos must be closed after use
  - The protective string cover must not be removed
- Students must not open rooms for others. Rooms with swipe access are monitored and reviewed regularly. Breaches of any rules may result in privileges being revoked.
- Only authorised occupants are permitted in rooms.
- You must carry your student card or OA identification with you at all times and present it to Conservatorium staff or security staff on request.
- Without exception practice rooms are to be used for practice only. No teaching, lessons or non SCM/CHS activities are permitted.
- Music stands, base boards, stools etc must be returned to their original location.
- Do not obstruct the glass viewing panel or remove sound panels.
- Breaches of any rules may result in the rights to practice in Conservatorium Rooms revoked.
- Please turn out the lights and air-conditioning when you leave.

CHS students or students participating in AMEB examinations are not permitted in these practice rooms.

Access Times

Tertiary Students – General Practice Rooms
Bookings up to 3 days in advance
Maximum 2 hours per booking. 2 bookings per day
Hours Available
  - Monday – Saturday 7am – 10pm Levels 1 to 4 inclusive
  - Sunday and Public Holidays – 10am – 6pm Level 3 only

Open Academy Students – General Practice Rooms
Requests must be a minimum 24 hours in advance (not including weekends)
Maximum 1 hour per day
Monday – Friday 4pm – 10pm Level 3
Saturday 9am – 5pm Level 1 Rising Stars, Level 3 other students
Sunday and Public Holidays – no access available
Specialty Rooms

Level 3 Grand Piano Practice Rooms ‘Pianoland’
These rooms may only be booked by the following students;
- Piano Major students enrolled in BMus Performance
- Post Graduate Piano students
- Jazz Piano Majors
Maximum 2 hours per booking. 2 bookings per day

HIP Practice Room
This room may be booked only by students enrolled in Historically Informed Performance
Maximum 2 hours per booking. 2 bookings per day

Organ Practice Room
This room may be booked only by Organ Major and CHS Organ Students.
Maximum 2 hours per booking.

Jazz Practice Rooms
These rooms may be booked by Jazz Drum majors, Jazz Bass majors, Jazz Guitar majors, Small Ensembles up to 6 persons that contain either drums, bass, piano or guitar
Maximum 2 hours per booking. 2 bookings per day

Vocal Practice Rooms
These rooms are prioritised for Vocal Major Students.
Non-vocal students are asked to book General Practice Rooms.
Maximum 2 hours per booking. 2 bookings per day

PROCEDURES

Tertiary Students
Go to the https://sydney-con.libcal.com/spaces?id=4385&gid=7423 booking site to see available rooms and book.
Follow the instructions to place your booking.
An email will be sent to your uni email address. Confirm this within an hour otherwise the booking is released.
Please cancel your booking if you don’t require it via the same on line system.

OA students
Contact the associated OA Program Officer a minimum of 24 hours in advance to make the booking on your behalf.
You will be able to see your booking on line, but not be able to change it.

Jazz practice room 1068 General practice room 3055 General practice room 3081
General practice room 1088 Organ practice room 3056 General practice room 3082
General practice room 1090 General practice room 3058 General practice room 3085
General practice room 1092 Piano Practice Room 3061 General practice room 3086
General practice room 1094 Piano Practice Room 3062 General practice room 3087
General practice room 1096 Piano Practice Room 3063 General practice room 3088
General practice room 1101 Piano Practice Room 3065 General practice room 3089
General practice room 1102 Piano Practice Room 3066 General practice room 3090
General practice room 1103 Piano Practice Room 3067 General practice room 3102
General practice room 1104 Piano Practice Room 3068 General practice room 3103
General practice room 1110 Piano Practice Room 3070 General practice room 3104
General practice room 1111 Piano Practice Room 3071 General practice room 3105
General practice room 2172 Jazz practice room 3072 General practice room 3106
General practice room 2179 Piano Practice Room 3073 General practice room 3107
General practice room 2180 HIP practice room 3075 General practice room 3109
General practice room 2181 General practice room 3077 General practice room 3110
General practice room 2182 General practice room 3078 Vocal Practice Room 4009
General practice room 2183 General practice room 3079 Vocal Practice Room 4012
General practice room 3054 General practice room 3080