

# J.BURROWS

## ASSEMBLY INSTRUCTIONS KINGSTON HB MESH CHAIR

JBKINGFBBK / JBKINGPUBK



KD  
BASE

**Weight capacity: 130kgs**

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[www.officeworks.com.au](http://www.officeworks.com.au)

1 CTN

For spare parts or hardware email [hardware@kyvas.com.au](mailto:hardware@kyvas.com.au)

# Important

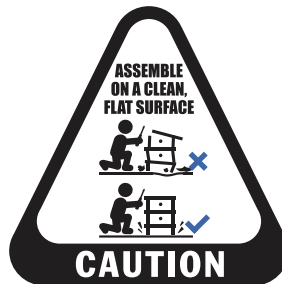
## Estimated Assembly Time: 20min

### Assembly Video

- To view an assembly video, go to <https://www.officeworks.com.au/>
- Search the product by item code or name:



- Click on the icon to watch the video.



- Please check you have all hardware before assembly.

### NOTE

- Please check you have all hardware before assembly.
- Missing hardware, please contact Kyvas on 0456 456 547 or [hardware@kyvas.com.au](mailto:hardware@kyvas.com.au)
- Please ensure you have the item name, bath number, required part and quantity.
- Please retain your receipt as proof of purchase to validate your warranty.

### CAUTION

- Do not tighten screws before all screws are in the right place.
- Do not use this product unless all bolts, screws and knobs are firmly secured.
- Check that all bolts, screws and knobs are securely tightened at least every 4 months.

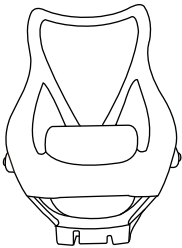
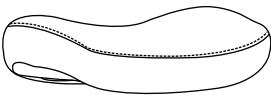
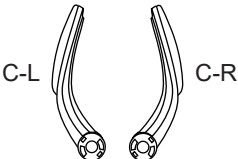
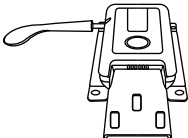


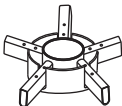



### WARNING

- If parts are missing, broken, damaged or worn stop using the product until all repairs are made using manufacturer authorised parts.
- Failure to follow these warnings could result in serious injury.






### DANGER

- CHILDREN MUST BE SUPERVISED.

# PART LIST

|   |   |   |   |   |
|---|---|---|---|---|
| <p><b>A</b></p>  <p>x1</p>  | <p><b>B</b></p>  <p>x1</p> | <p><b>C</b></p>  <p>x2</p> | <p><b>D</b></p>  <p>x1</p> | <p><b>E</b></p>  <p>x1</p> |
| <p><b>F</b></p>  <p>x5</p> | <p><b>G</b></p>  <p>x1</p> | <p><b>H</b></p>  <p>x5</p> | <p><b>I</b></p>  <p>x2</p> | <p><b>J</b></p>  <p>x2</p> |

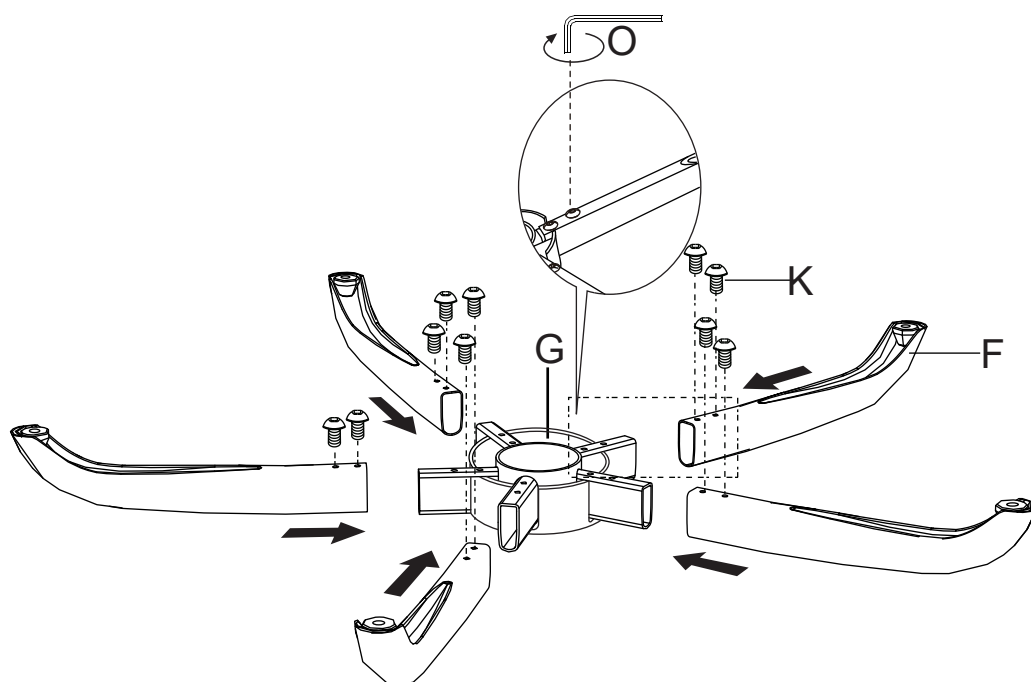
# HARDWARE LIST


|  |   |  |   |   |
|--|---|--|---|---|
| <p><b>K</b></p> <p>Ø 6x12mm</p>  <p>For metal base</p> <p>x10</p> | <p><b>L</b></p> <p>Ø 6x25mm</p>  <p>x4</p> | <p><b>M</b></p> <p>Ø 6x20mm</p>  <p>For arm</p> <p>x4</p> | <p><b>N</b></p> <p>Ø 8x30mm</p>  <p>x3</p> | <p><b>O</b></p> <p>M6</p>  <p>x1</p> |
|--|---|--|---|---|

If you are missing hardware, please contact Kyvas at [hardware@kyvas.com.au](mailto:hardware@kyvas.com.au)

## Step 1

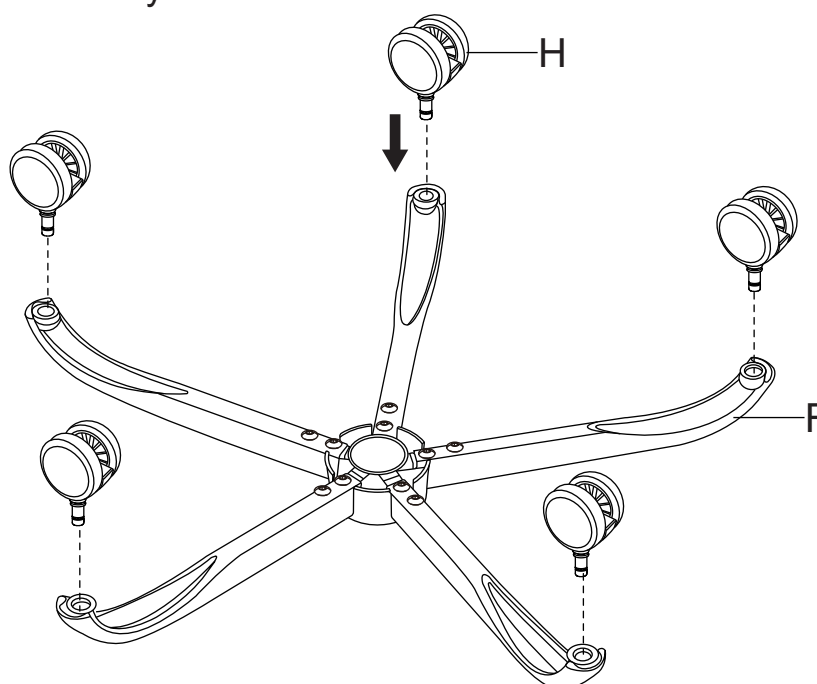
Note: Fully tighten the screws.



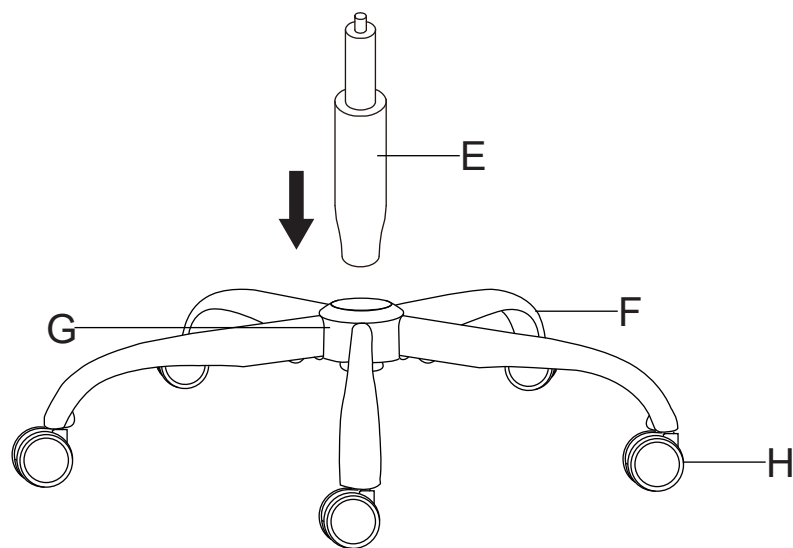
**K**  
**10 Pcs**  
Ø6x12mm  
  
used to complete  
this step.

## Step 2

Note: Push the castors firmly.

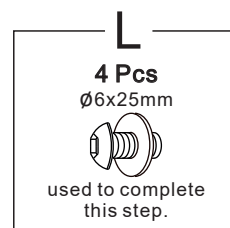
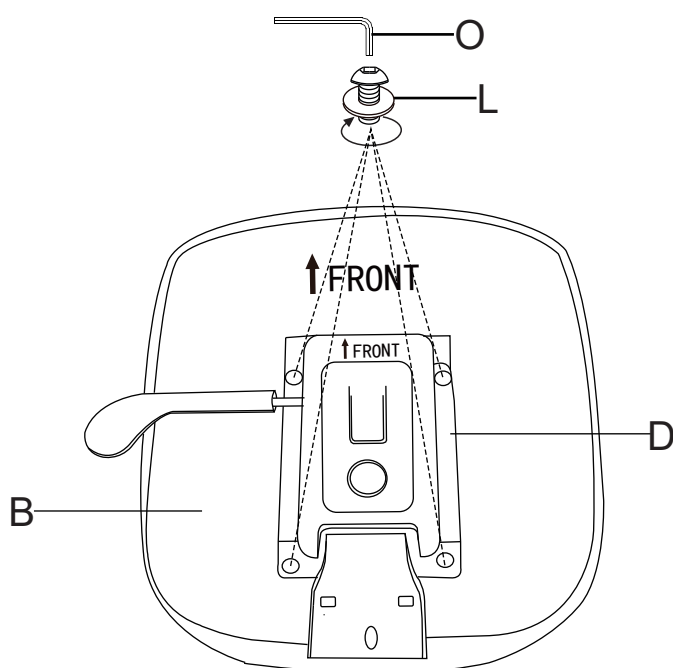


## Step 3



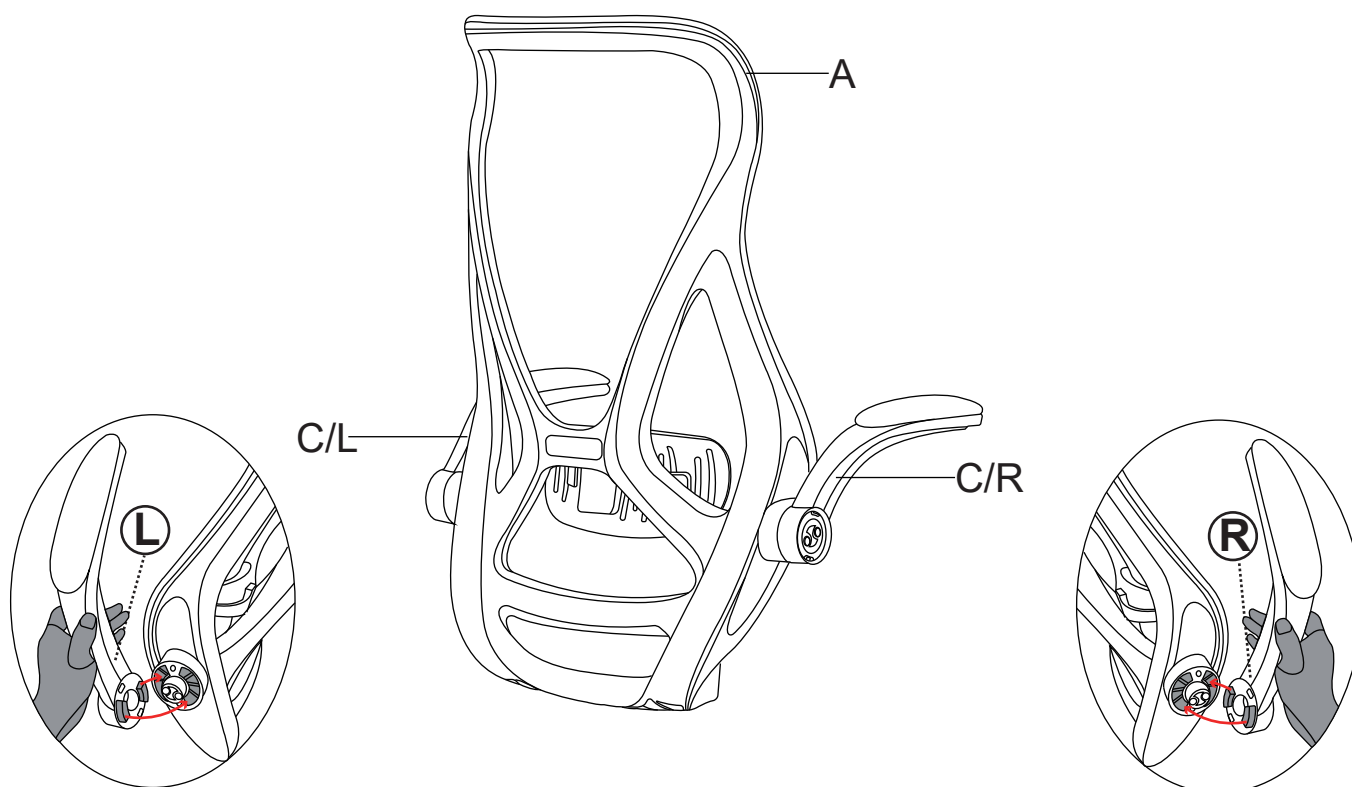
## Step 4

Note: Fully tighten the screws.



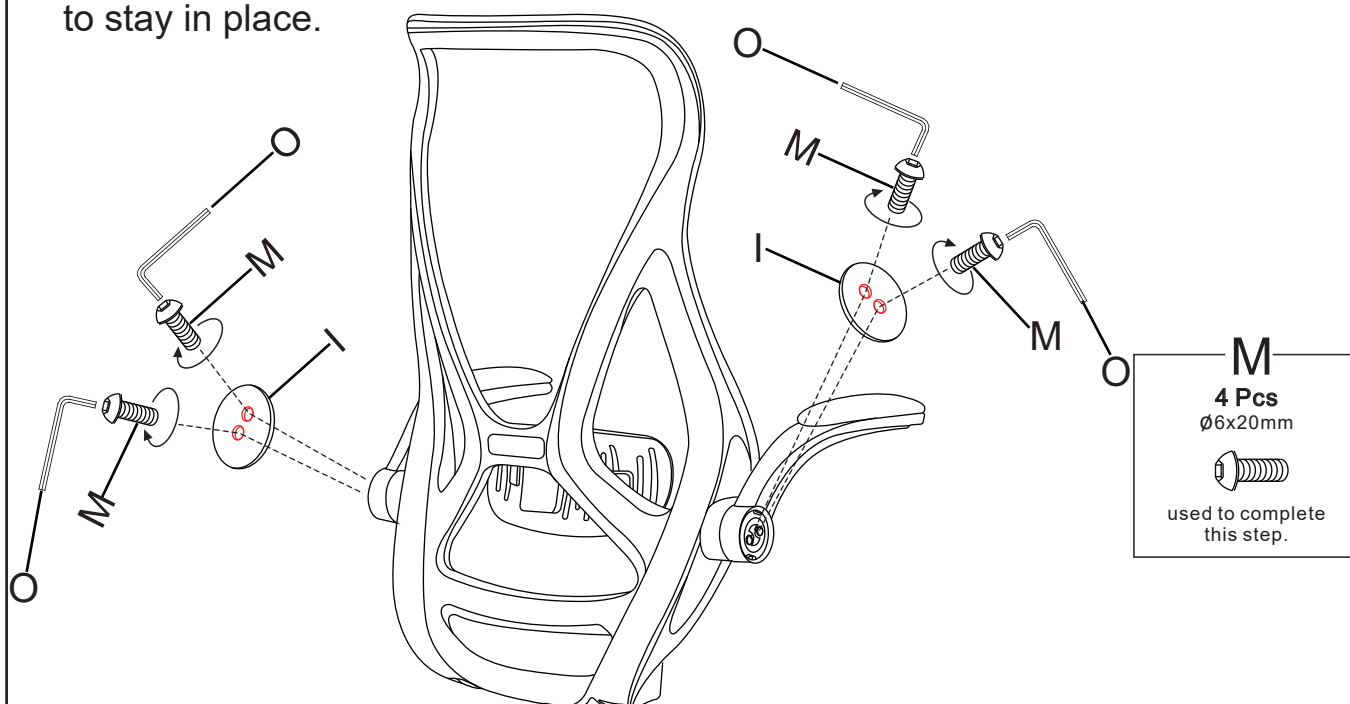
## Step 5

Note: Aligning the shaded area.



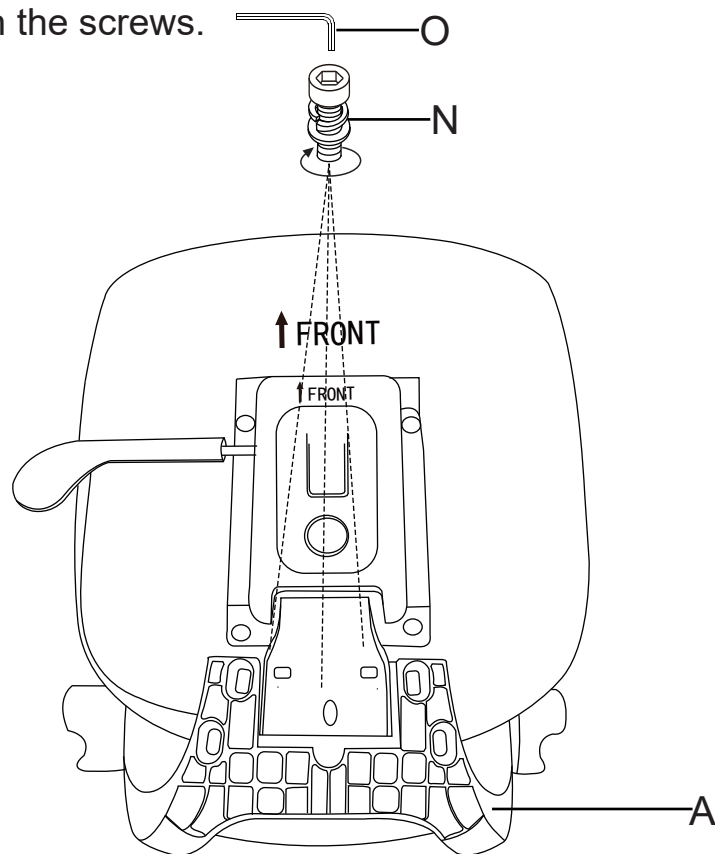
## Step 6

Note: Tighten the screws fully. If the armrests do not flip smoothly, loosen them slightly (1/4–1/2 turn) until the movement is smooth but firm, with slight resistance to stay in place.



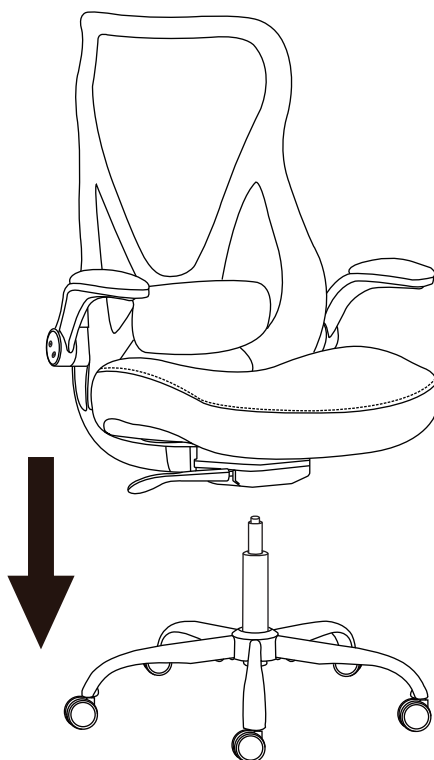
## Step 7

Note: Fully tighten the screws.



## Step 8

Note: Push down firmly until connection is secure.



## Step 9

Note: Ensure the armrests move smoothly with slight resistance, then press the decorative buckle into place until secure.



## Step 10



Your Kingston HB Mesh Chair is now complete and ready for use.  
**IMPORTANT NOTE:** Periodically check and re-tighten screws.



# Care Instructions for Mesh/PU leather upholstery

## Care Instructions

- Vacuum regularly
- Wipe PU upholstery and non-upholstered parts with a clean damp cloth and mild soap. Wipe PU upholstery dry immediately with an absorbent dry cloth.
- Spot clean mesh with upholstery shampoo or dry powdered cleaner only. Test on a concealed area before proceeding. Apply proprietary cleaning products strictly according to instructions.
- Do not saturate upholstery with water or other cleaning products.
- Treat spills immediately with an absorbent cloth by blotting the spill.
- Do not use detergents, solvents or abrasive cleaners.
- Keep away and protect from direct sunlight and heat.
- Avoid contact with skin, in particular during high temperatures and humidity.
- Clean, check and tighten parts regularly.

# Care Instructions for Mesh/Fabric upholstery

## Care Instructions

- Vacuum regularly.
- To maintain the appearance of non-upholstered parts, wipe the surface with a clean cloth dampened with a mild soap solution.
- Spot clean with upholstery shampoo or dry powdered cleaner only. Test on a concealed area before proceeding. Apply proprietary cleaning products strictly according to instructions.
- Do not saturate fabric or interior with water or other cleaning products.
- Treat spills immediately with an absorbent cloth by blotting the spill.
- Persistent stains may require treatment by a professional cleaner.
- Do not use detergents, solvents or abrasive cleaners.
- Keep away and protect from direct sunlight and heat.
- Avoid contact with skin, in particular during high temperatures and humidity.
- Pilling may occur as a result of daily wear. This is not a manufacturing fault and can be removed by using a Fabric Pill Remover. De-pilling removes unsightly loose surface fibres and does not affect fabric performance.
- Clean, check and tighten parts regularly.

Thank you for your purchase. Please retain your receipt to validate warranty.

If you would like to know more about our furniture products, please visit [www.officeworks.com.au](http://www.officeworks.com.au)

# KINGSTON HB MESH CHAIR

## Functionality



### \* Flip Back Armrest

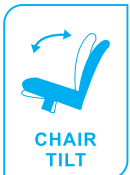
- Use your hand to raise and lower the armrest.



### \* Chair Height Adjustment

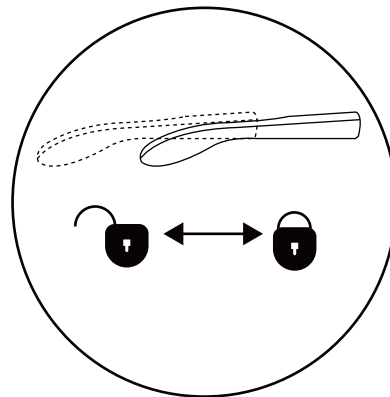
- To increase chair height pull lever upward while lifting body weight slightly off the seat.
- Release lever at desired height.
- To lower chair height sit fully into the chair and pull lever upward.
- Release lever at desired height.

Your feet should be resting flat on the floor



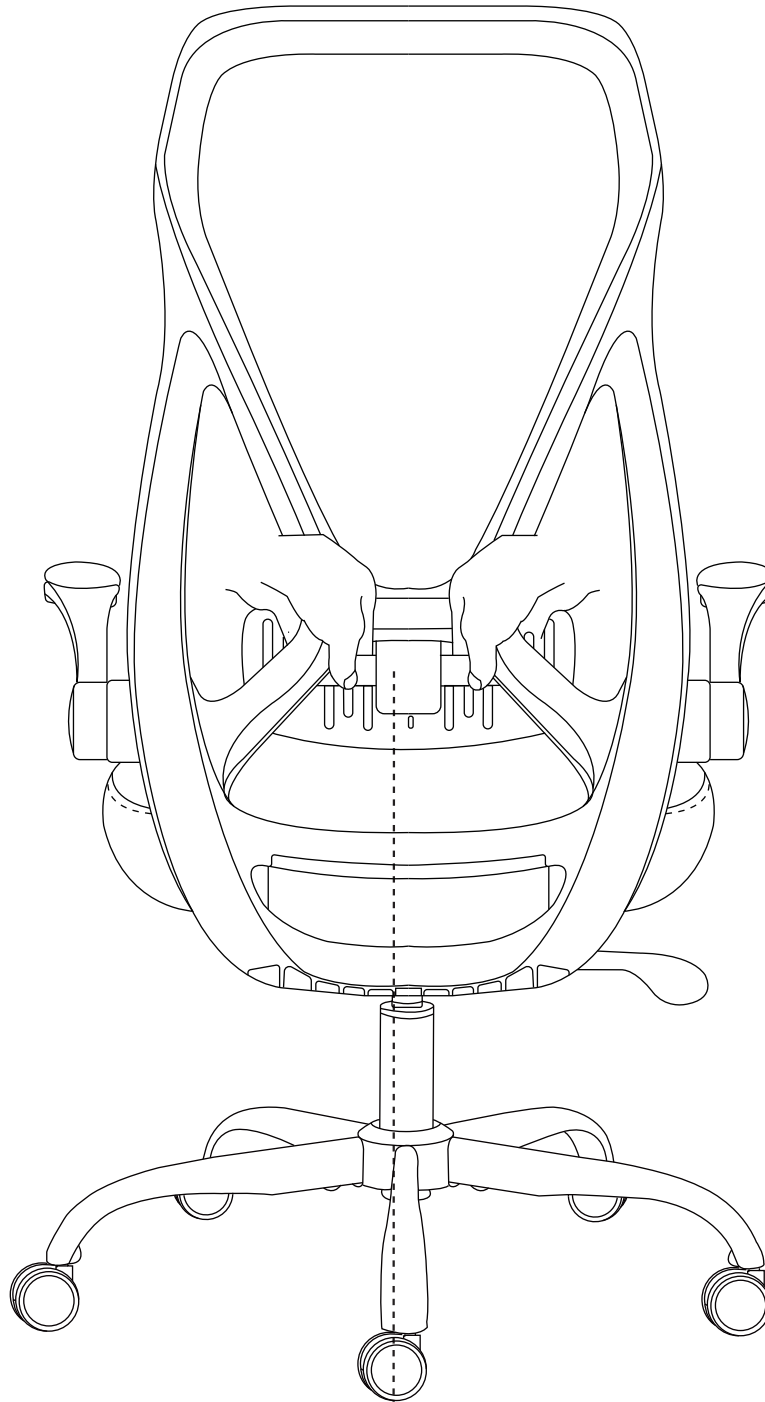
### \* Chair Tilt

- Pull lever out to unlock & allow the chair to tilt back & forth.
  - Lean back or forwards until you find a comfortable seating position (the chair has 4 lockable positions).
  - Lock the position by pushing the lever inwards.
  - To release the tilt lock, pull lever out and lean into the backrest until you hear a click. The chair should now be able to tilt forwards.
  - In the upright position push lever to lock.
- Chair will have slight movement in locked position.



# KINGSTON HB MESH CHAIR

## Functionality



### **\* Adjustable Lumbar Support**

- To adjust lumbar support up or down, sit in the chair and reach behind with both hands, raise or lower support to required comfort level.

## Warranty 3 years

### Product Warranty –valid for Australian customers only

Officeworks Ltd warrants that this product will be free from defects and work as intended for 3 years from the date of purchase by the original customer.

If the product has any defects or does not work as intended during the Warranty Period, Officeworks will, at its election and at its expense, repair or replace the product.

This warranty does not apply:

- to cosmetic damage;
- to damage caused by consumables used in connection with the product (such as cleaning products);
- where the product has not been used in accordance with all provided instructions;
- to damage arising from fair wear and tear;
- where the product has not been subject to reasonable use;
- where the product has been intentionally or negligently damaged; and/or
- if the customer has attempted to repair the product.

To make a claim under this warranty, please return your product with your receipt or proof of purchase to your nearest Officeworks store or contact 1300 633 423.

This warranty is provided in addition to any rights you may be entitled to under the Competitions & Consumer Act 2010.

Our goods come with guarantees that cannot be excluded under the Australian Consumer Law. You are entitled to a replacement or refund for a major failure and compensation for any other reasonably foreseeable loss or damage. You are also entitled to have the goods repaired or replaced if the goods fail to be of acceptable quality and the failure does not amount to a major failure.



Thank you for your purchase. Please retain your receipt to validate warranty.

If you would like to know more about our furniture products, please visit [www.officeworks.com.au](http://www.officeworks.com.au)