

J.BURROWS



ASSEMBLY INSTRUCTIONS HALIFAX ERGONOMIC CHAIR JBHALIFAXB/JBHALIFAXG



Weight capacity:135kgs

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www.officeworks.com.au

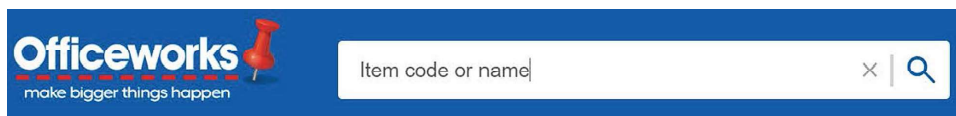
1 CTN

For spare parts or hardware call (03) 9310 3011 or email hardware@kyvas.com.au

Important
Estimated Assembly Time: 30min

Assembly Video

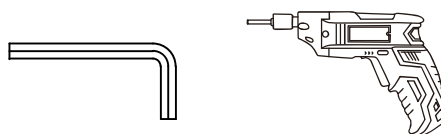
- To view an assembly video, go to <https://www.officeworks.com.au>
- Search the product by item code or name:



- Click on the icon to watch the video.



Tools Required



CAUTION: Do not use tools other than those required, as this can damage your new item.
Please ensure drill is set to torque 5Nm.

NOTE

- Please check you have all hardware before assembling.
- If you are missing hardware please contact Kyvas (03) 9310 3011 or email hardware@kyvas.com.au
- Please ensure you have the name of the item, required hardware part and quantity.
- Please retain your receipt as proof of purchase to validate your warranty.

CAUTION

- Do not tighten screws before all screws are in the right place.
- Do not use this product unless all bolts, screws and knobs are firmly secured.
- Check that all bolts, screws and knobs are securely tightened at least every 4 months.

WARNING

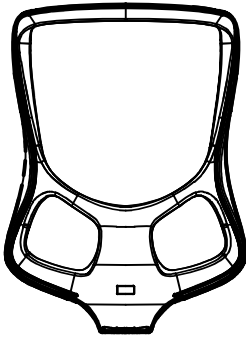
- If parts are missing, broken, damaged or worn stop using the product until all repairs are made using manufacturer authorized parts.
- Failure to follow these warnings could result in serious injury.

DANGER

- CHILDREN MUST BE SUPERVISED.

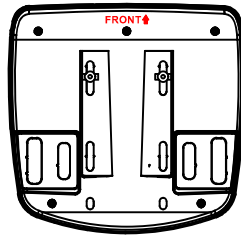
PART LIST

A



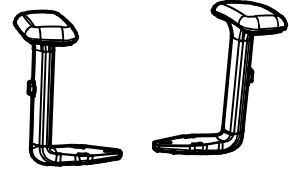
x1

B



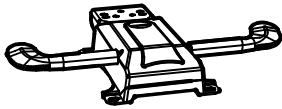
x1

C-L / C-R



x1

D



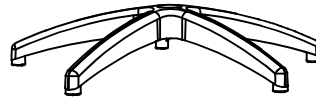
x1

E



x1

F



x1

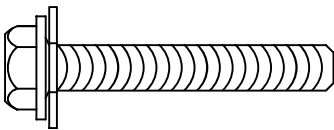
G



x5

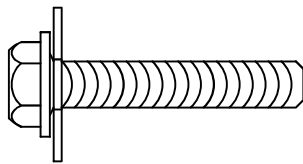
HARDWARE LIST

H (1/4"×3/2")



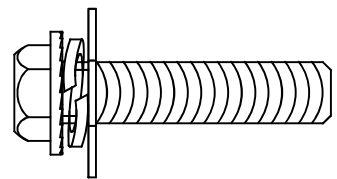
x6

I (1/4"×5/4")



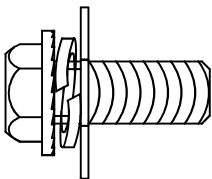
x4

J (M8×35)



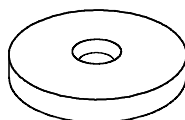
x1

K (M8×20)



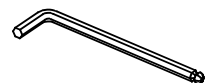
x2

O (M6×24×3)



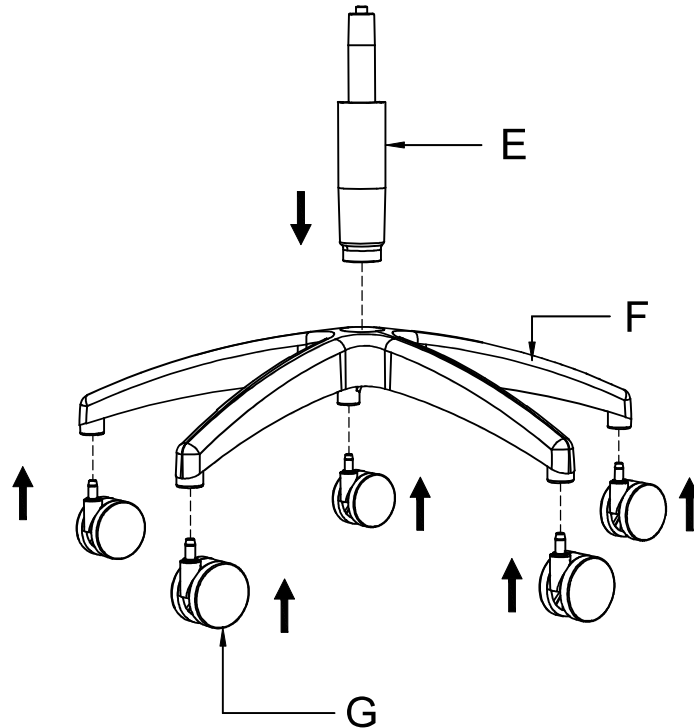
x2

Q



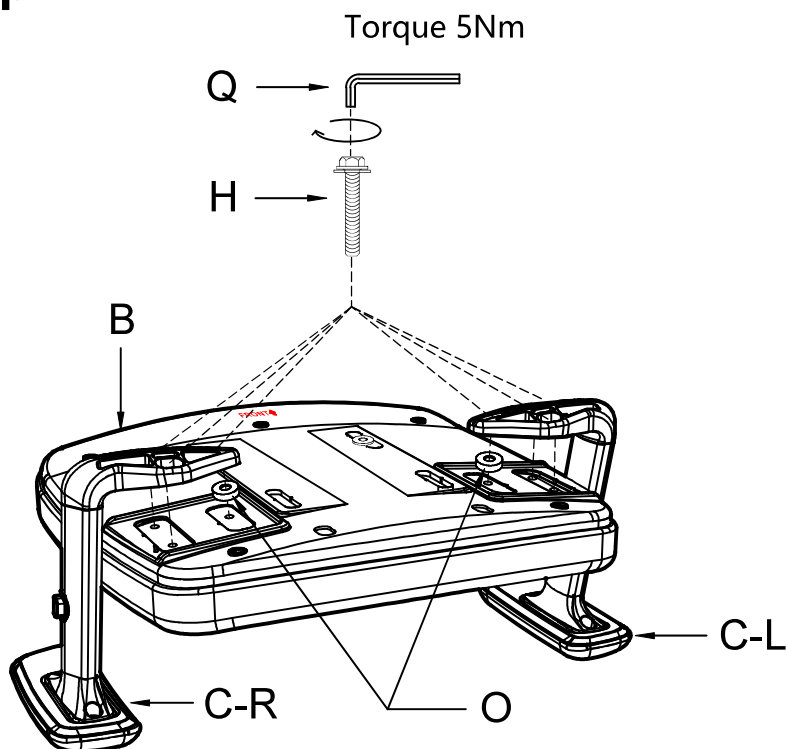
x1

Step 1



Note: Press the Castors (G) in to the holes at the end of each leg of the Base (F). Insert the bottom end of the Gas Lift (E) into the center hole of the Base (F).

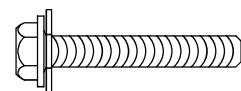
Step 2



H

6 Pcs

1/4"*3/2" Bolt



used to complete this step.

O

2 Pcs

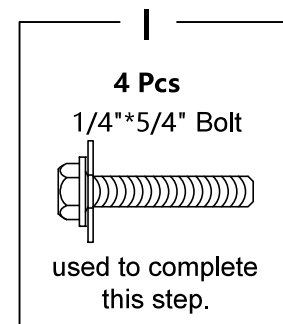
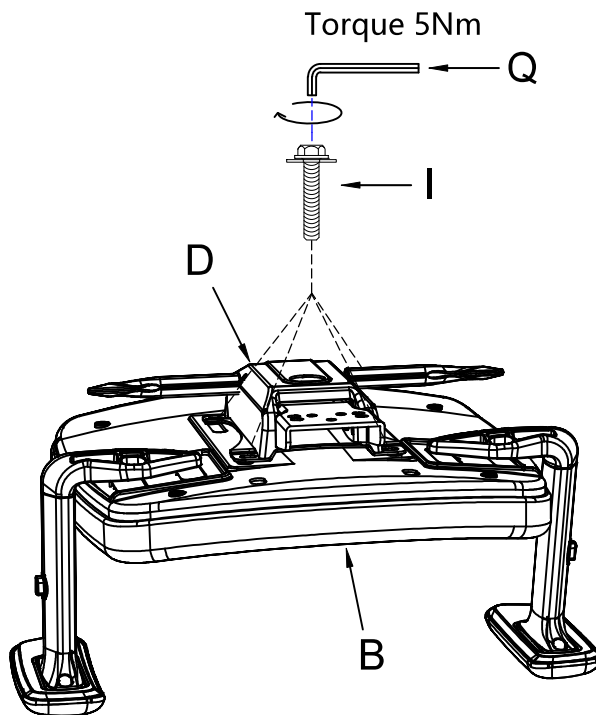
M6*24*3 washer



used to complete this step.

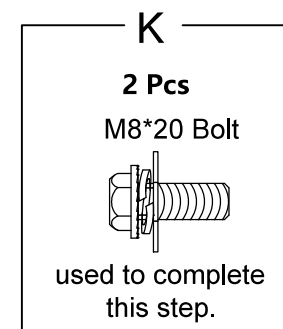
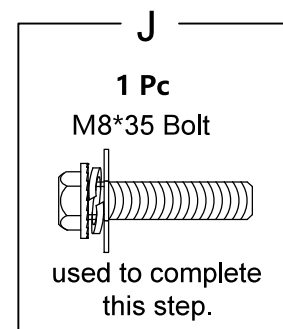
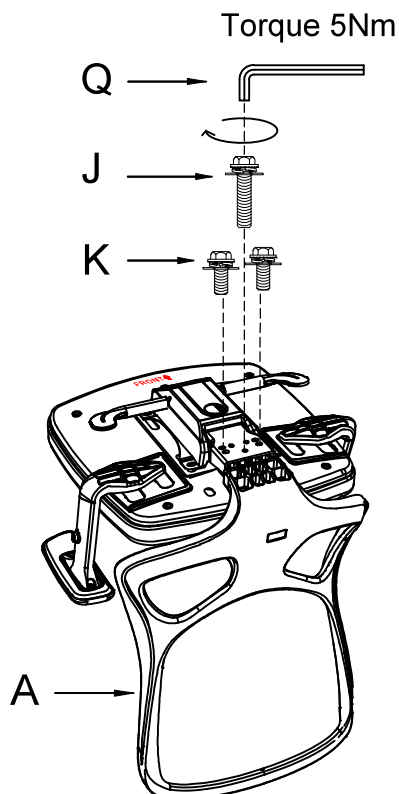
Note: Attach Armrests (C-L & C-R) to the Seat Cushion (B) insert 6 Armrest Screws (H) , Washers (O) into the predrilled holes as shown in the diagram above. Tighten securely with the enclosed Allen Wrench (Q).

Step 3



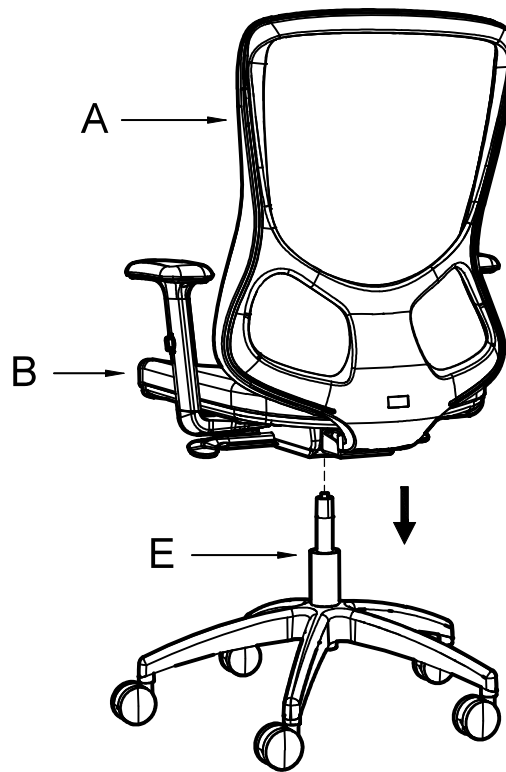
Note: For seat assembly, place the Seat cushion (B) face down on a flat surface. Attach Mechanism (D) to the Seat Cushion (B) inserting 4 Mechanism Screws (I) into the diagram above. Tighten securely with the enclosed Allen Wrench (Q).

Step 4



Note: Attach the Backrest (A) to the Seat Cushion (B) insert 3 Back Attachment Screws (J & K) into the 3 predrilled holes as shown in the diagram above.

Step 5



Note: Place assembled seat on the Gas Lift (E). Push down firmly until connection is secure.

Step 6



Your **Halifax Ergonomic Chair** is now complete and ready for use.
IMPORTANT NOTE: Periodically check and re-tighten screws

Care Instructions

- Vacuum regularly
- To maintain the appearance of non-upholstered parts, wipe the surface with a clean cloth dampened with a mild soap solution.
- Spot clean with upholstery shampoo or dry powdered cleaner only. Test on a concealed area before proceeding. Apply proprietary cleaning products strictly according to instructions.
- Do not saturate fabric or interior with water or other cleaning products.
- Treat spills immediately with an absorbent cloth by blotting the spill.
- Persistent stains may require treatment by a professional cleaner.
- Do not use detergents, solvents or abrasive cleaners.
- Keep away and protect from direct sunlight and heat.
- Avoid contact with skin, in particular during high temperatures and humidity.
- Piling may occur as a result of daily wear. This is not a manufacturing fault and can be removed by using a Fabric Pill Remover. De-pilling removes unsightly loose surface fibres and does not affect fabric performance.
- Clean, check and tighten parts regularly.

Thank you for your purchase. Please retain your receipt to validate warranty.
If you would like to know more about our furniture products, please visit www.officeworks.com.au

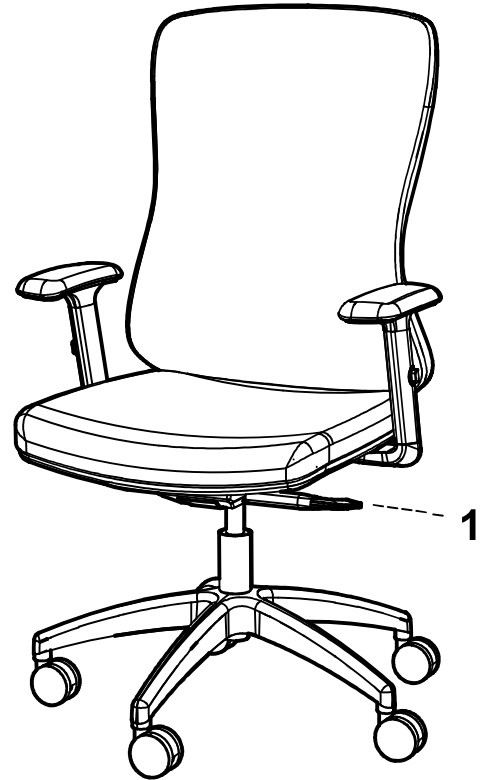
HALIFAX ERGONOMIC CHAIR

Functionality



* 1 Chair Tilt

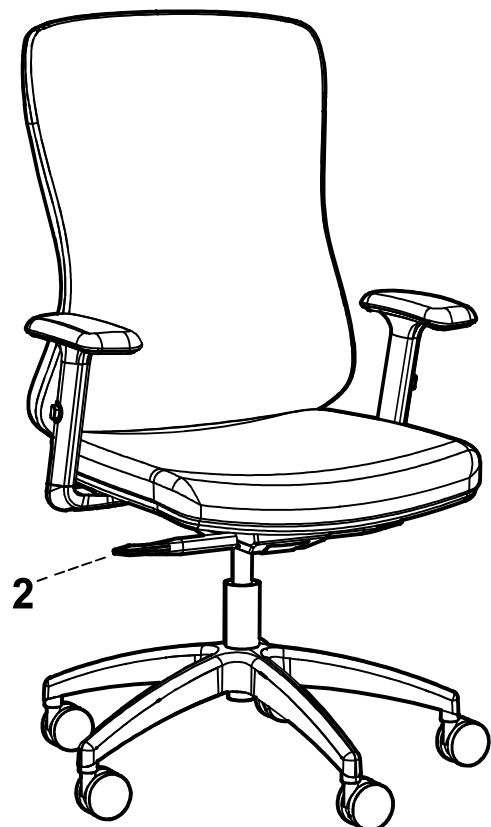
- Sitting in the chair flick the paddle downwards.
- Lean back or forwards until you are in a comfortable seating positions (the chair has 4 lock positions).
- Lock the position by flicking the paddle upwards.
- To release the chair tilt, flick the paddle downwards, lean into the backrest until you hear a click. Chair should now tilt forwards.
- Lock position by flicking the paddle upwards.



* 2 Gas-Lift Height

- To increase chair height pull lever upward while lifting body weight slightly off the seat.
- Release lever at desired height.
- To lower chair height sit fully into the chair and pull lever upward.
- Release lever at desired height.

Your feet should be resting flat on the floor.



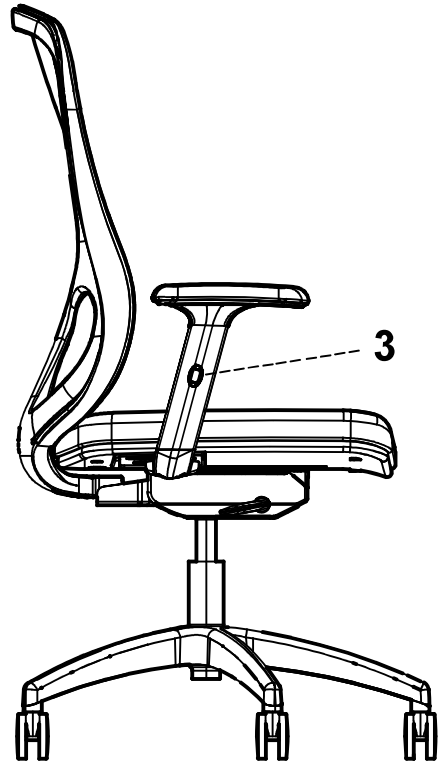
HALIFAX ERGONOMIC CHAIR

Functionality



* 3 Arm Height

– To adjust arm height, push the button on the outside of each arm and move the arm up or down. Release the button to set the height.



Function Video

- To view an function video, go to <https://www.officeworks.com.au>
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- Click on the icon to watch the video.



Warranty 8 years

Product Warranty - valid for Australian customers only

Officeworks Ltd warrants that this product will be free from defects and work as intended for 8 years from the date of purchase by the original customer.

If the product has any defects or does not work as intended during the Warranty Period, Officeworks will, at its election and at its expense, repair or replace the product.

This warranty does not apply:

- to cosmetic damage;
- to damage caused by consumables used in connection with the product (such as cleaning products);
- where the product has not been used in accordance with all provided instructions;
- to damage arising from fair wear and tear;
- where the product has not been subject to reasonable use;
- where the product has been intentionally or negligently damaged; and/or
- if the customer has attempted to repair the product.

To make a claim under this warranty, please return your product with your receipt or proof of purchase to your nearest Officeworks store or contact 1300 633 423.

This warranty is provided in addition to any rights you may be entitled to under the Competitions & Consumer Act 2010.

Our goods come with guarantees that cannot be excluded under the Australian Consumer Law. You are entitled to a replacement or refund for a major failure and compensation for any other reasonably foreseeable loss or damage. You are also entitled to have the goods repaired or replaced if the goods fail to be of acceptable quality and the failure does not amount to a major failure.



Thank you for your purchase. Please retain your receipt to validate warranty.
If you would like to know more about our furniture products, please visit www.officeworks.com.au