

Instruction Manual

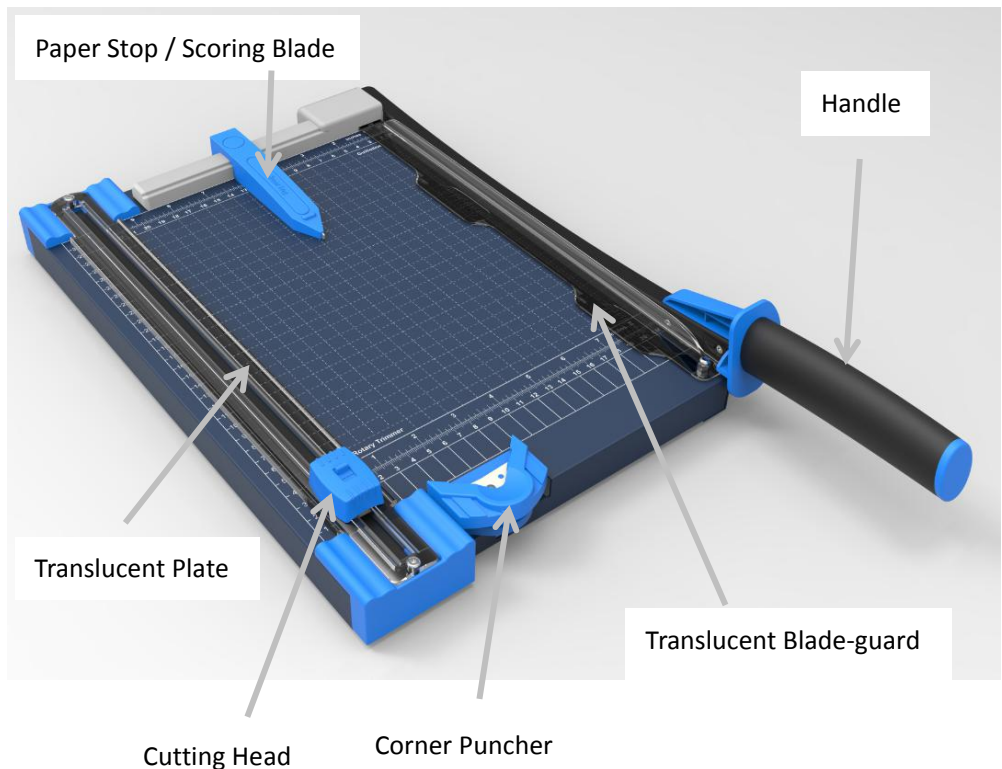
J.BURROWS

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J.Burrows 5-in-1 A4 Paper Cutter

JBGTC410

Version: 201709



Read all instructions before use. Keep for future reference.

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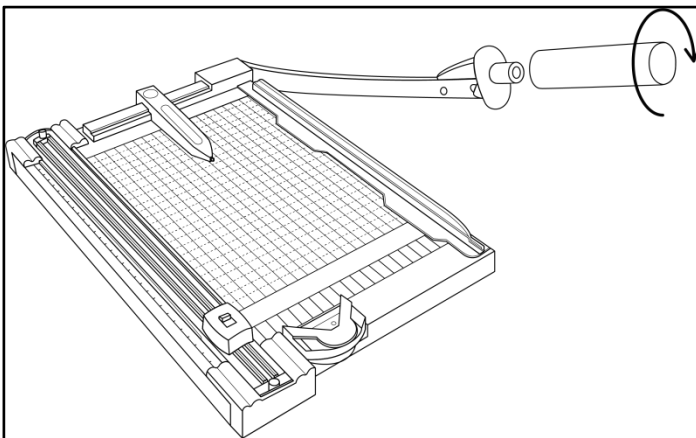
5-in-1 Paper Cutter

Model	JBGTC410
Max. paper size	A4
Cutting length	320mm
Max cutting capacity (80gsm paper)	10 sheets / paper guillotine 4 sheets / wave & perforation trimmer 3 sheets / corner puncher 2 sheets / scoring blade
Cutting table	250x320mm
Dimensions	350x300x60mm
Weight	2.20kgs

INSTRUCTION

This paper cutter has 5 unique features: paper guillotine, perforation trimmer, wave trimmer, corner puncher and scoring blade. Ideal for craft projects and occasional cutting jobs.

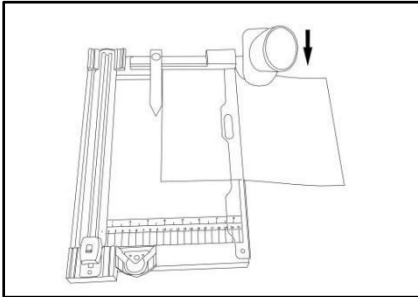
Before starting to use this paper cutter, install the handle by rotating as shown in image below.



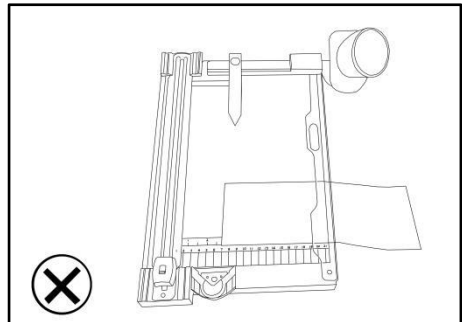
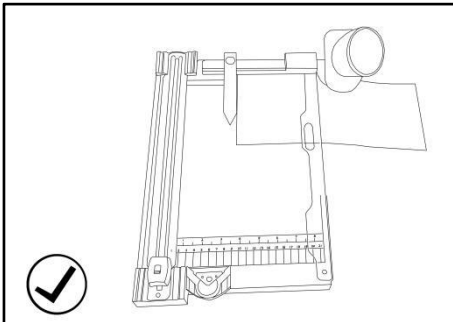
Place the cutter on a stable flat surface.

-- Paper Guillotine

Lift the blade up to its maximum position. Place the paper on the guillotine under the transparent blade-guard, and then lower the blade with hand as shown in image below. Max cutting capacity: 10 sheets of 80gsm paper.

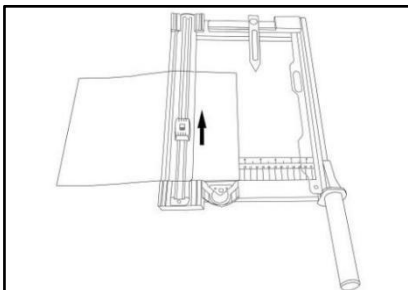


Note: Place the paper in the correct position as shown in images below to start cutting paper.

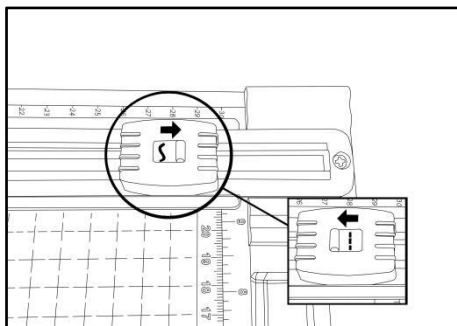


-- Rotary Trimmer

Place the paper on the rotary trimmer under the translucent plate, then press down and slide the cutting head to trim the paper as shown in image below. Max cutting capacity: 4 sheets of 80gsm paper.

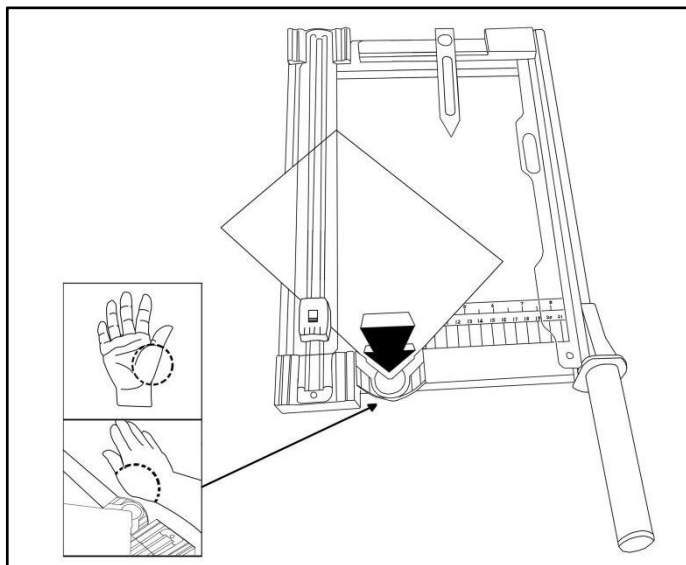


The cutting head contains a perforation blade and a wave blade. Change the blade by moving switch as per the image below.



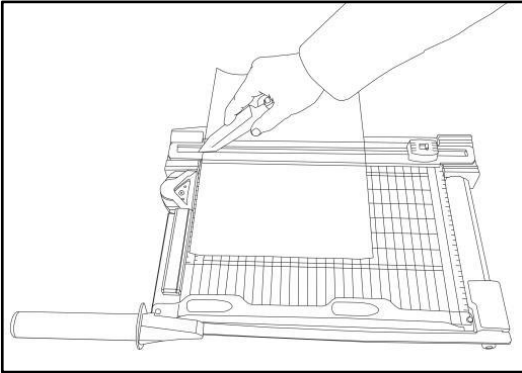
-- Corner Puncher

Insert the corner of paper sheets into the corner puncher. Press down the corner puncher lever to punch the corner. Max cutting capacity: 3 sheets of 80gsm paper.



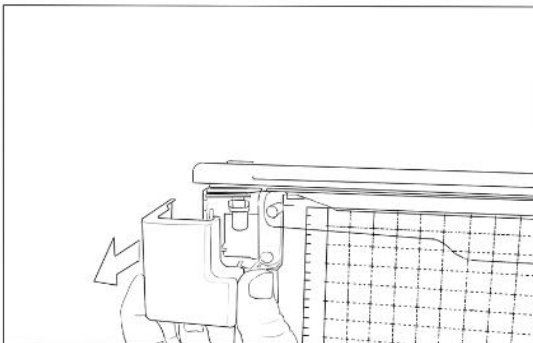
-- Scoring Blade

The blue paper stop on the base plate also acts as a scoring blade. Place the paper next to the rotary trimmer underneath the transparent plate, then use the scoring blade to trim the paper along the slot as image shown below.

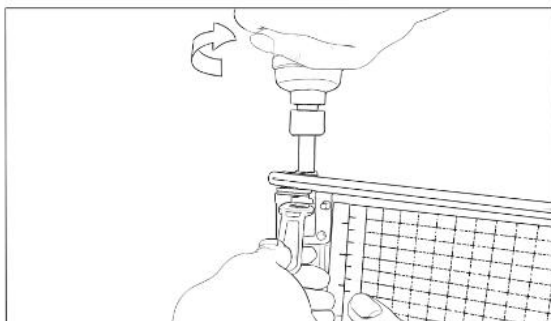


MAINTENANCE

- Clean cutter with a dry cloth. Never use solvents or water. To prolong the life of the blade, it is recommended to regularly wipe it down with silicone fluid, liquid Vaseline or other rust-preventative oil.
- Should the blade loosen, follow the 2 below steps to tighten the blade:
[A] Use a screwdriver to dismantle the grey part as shown in the image below.



[B] Use a hex screwdriver to tighten the screw bolt with one hand, while using a wrench to hold the nut in place with the other hand. See image below.



NOTE

- When not in use, the guillotine blade should be placed down (in horizontal position).
- Using more than the recommended amount of paper could cause permanent damage to the blade.
- This product is intended for cutting of paper. Do not use the product for any other purpose.
- This product is not intended for use by children. Keep product out of reach of children.

To avoid damage to the product:

- Remove paper clips and staples from paper before cutting paper.
- Do not expose product to humidity, water or other liquids.

During use, the protective black coating of the blade may wear off over time.

To avoid possible severe personal injury:

- Always operate the product on a flat, level and steady surface .
- Always operate the guillotine with the transparent blade-guard in place.
- Never carry the guillotine by the blade.
- Never carry the guillotine by the cutting handle.