

# J.BURROWS

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## INSTRUCTION MANUAL

### WIRELESS KEYBOARD

#### KB300



OFFICEWORKS LTD



Compatible with:  
Windows® 10 or later  
Mac OS X 10.10 or later

# Contents



x1



x1



x1



x1



x1

1. Keyboard
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## Functions

The shortcut keys are shortcuts to various functions on your device. They are located on the top row of the keyboard.

Key	Function			
	Windows	iOS	Android	Mac
	Mute	Mute	Mute	Mute
	Volume down	Volume down	Volume down	Volume down
	Volume up	Volume up	Volume up	Volume up
	Previous track	Previous track	Previous track	Previous track
	Play/Pause	Play/Pause	Play/Pause	Play/Pause
	Next track	Next track	Next track	Next track
	Brightness down	Brightness down	Brightness down	Brightness down
	Brightness up	Brightness up	Brightness up	Brightness up
	Select all	Select all	Select all	Select all
	Copy	Copy	Copy	Copy
	Paste	Paste	Paste	Paste
	Cut	Cut	Cut	Cut
	Search	Search	Search	Search
	2.4GHz	2.4GHz	2.4GHz	2.4GHz
	BT	BT	BT	BT
	Home page	Home page	Home page	N/A
	Power off	N/A	Screen lock	N/A
	Copilot *	N/A	N/A	N/A

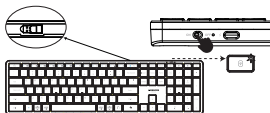
### Note

1. Press + to lock the multimedia function. The F-keys will no longer function.
2. The multimedia keys may vary depending on the versions of Windows, Android, iOS and MacOS.
3. \* This function can use under Windows® 11 or later.

## Installation Guide - 2.4GHz Connectivity



Take out USB receiver from the receiver compartment of the keyboard bottom.  
Turn on the power switch.  
Plug the USB receiver in computer port.



The white light flashes once.



## Installation Guide - Bluetooth Connectivity



Connecting to bluetooth device 1.



+ Press FN+1, the blue light flashes once.



+ Hold FN+1 more than 3 seconds until the blue light flashes quickly.

Now it is in Bluetooth pairing mode. Go to Bluetooth setting on your device and select **KB300**. Follow the onscreen instructions to complete the pairing. The light will turn off once Bluetooth pairing is successful.

**Bluetooth®** Connecting to bluetooth device 2.



  Press FN+2, the green light flashes once.



  Hold FN+2 more than 3 seconds until the green light flashes quickly.

Now it is in Bluetooth pairing mode. Go to Bluetooth setting on your device and select **KB300**. Follow the onscreen instructions to complete the pairing. The light will turn off once Bluetooth pairing is successful.

**Bluetooth®** Connecting to bluetooth device 3.



  Press FN+3, the red light flashes once.



+ Hold FN+3 more than 3 seconds until the red light flashes quickly.

Now it is in Bluetooth pairing mode. Go to Bluetooth setting on your device and select **KB300**. Follow the onscreen instructions to complete the pairing. The light will turn off once Bluetooth pairing is successful.

## Note

Switching bluetooth devices: After setting up connections with up to 3 bluetooth devices, you can switch among them by press FN+1, FN+2 and FN+3.

## Indicator Light

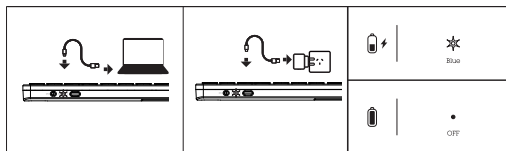
The white LED light on the key caps flash alternately under low power for 2.4GHz.  
The blue LED light on the BT key caps flash alternately under low power for BT1.  
The green LED light on the BT key caps flash alternately under low power for BT2.  
The red LED light on the BT key caps flash alternately under low power for BT3.

<p>2.4GHz</p> <p>White White</p>	<p>BT1</p> <p>Blue Blue</p>
<p>BT2</p> <p>Green Green</p>	<p>BT3</p> <p>Red Red</p>

### Indicator Light

The blue LED light near the charging port will be on while charging.

LED light will be off when fully charged. Full charging time is approximately 4 hours.



### Note

Fully charge your KB300 before first use. Before charging, make sure the wireless keyboard is turned off.

## Specifications

- Product Model: KB300
- Officeworks Product Code: JBKB300
- Bluetooth Version: 4.2
- Rating: 3.7V == 5mA
- Working Frequency: 2.4GHz
- 4 device connectivity: 2.4GHz x1, Bluetooth 4.2 x 3
- Operating range: 8m
- Receiver: USB-A / USB Type-C
- Rechargeable battery: Lithium 300mAh
- Dimensions: 434 x 119 x 21 mm
- System Requirements:
  - Windows® 10 or later, Mac OS 10.10 or later
  - Android™ 10 or later, or iOS system.

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Do not connect this cable to products other than KB300 wireless keyboard. Connecting this cable to other devices might cause damage to both cable and the device.

