

# Instruction Manual

## **J.BURROWS**

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### **J.Burrows A3 Rotary Trimmer**

**JBTR310**

**Version: 201709**



**Read all instructions before use. Keep for future reference.**

**Officeworks Ltd. | 236-262 East Boundary Road | East Bentleigh | 3165 | AUSTRALIA**

## **J.Burrows Rotary Trimmer**

Model	<b>JBTR310</b>
Max. paper size	A3
Cutting length	440mm
Max cutting capacity (80gsm paper)	8
Cutting table	150x440mm
Dimensions	580x190x75mm
Weight	1.25kgs

Thank you for purchasing the J.Burrows A3 Trimmer, under normal use your trimmer will provide years of satisfactory performance. Please read the instruction manual carefully and retain for future reference.

The trimmer has a straight cut blade which can cut a maximum of 8 A3 sheets of 80gms paper at the same time.

The trimmer has a solid metal base with non-slip rubber feet, which allows you to accurately trim paper, photos and other similar types of materials.

### **Instructions for use.**

The trimmer is designed for the creative cutting of paper, photo, film and other similar types of materials.

- Place the paper trimmer onto a non-slip surface.
- Push the cutting head to the top of the ruler.
- Place the material to be cut under the cutting ruler and bring it into the required position.
- Press the blade head onto the material and use the other hand to hold the trimmer and paper in place.
- Now pull the cutting head in a constant movement and with downward pressure along the cutting ruler.

### **Tips for trimming paper.**

- When cutting 8 A3 sheets of 80gsm paper more pressure needs to be applied than when cutting 1 or 2 sheets, otherwise the cutting blade will not cut through all 8 sheets correctly.
- Ensure that all sheets of paper are level along the edge. Try tapping the edge of the sheets against a hard surface like a table or desk once or twice to ensure they are all level.
- Make sure when you are using the trimmer that you are holding the paper in place, if possible spread your fingers and press down firmly to ensure the paper does not move as you are cutting the sheets. Any movement in the sheets of paper will result in the edges of the paper not being cut straight.

### **Instruction on how to change the blade.**

- Remove the yellow clip from one end of the trimmer, (marked with an arrow pointing up).
- Slide the metal bar forward through the slot where you have just removed the yellow clip, until the other end of bar comes out, lift the bar slightly then slide back and remove bar completely.
- Slide the old blade off the bar and replace with a new blade.
- To replace the bar, slide through the hole then push the other end of the bar back into its original position and then replace the yellow clip. The trimmer is now ready to use again.

**Do not touch the edge of the blade as they are very sharp.**