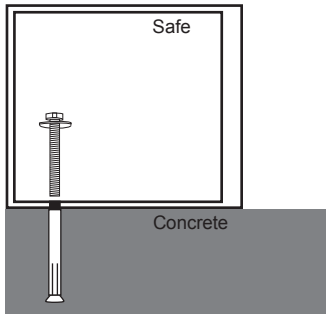
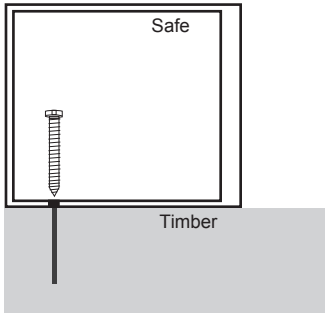
INSTALLING YOUR SAFE

For installation into concrete surfaces use masonry bolts provided.
1. Install your safe in a location that is secure and sturdy.
2. Drill holes for 12mm masonry bolts in the desired location.
3. Insert the masonry bolts through the holes in the safe and into the concrete.
4. Tighten masonry bolts using a 12mm socket or spanner.



For installation into timber surfaces use coach screws provided.
1. Install your safe in a location that is secure and sturdy.
2. Pre-drill 5mm holes in the desired location.
3. Insert the coach screws through the holes in the safe and into the timber.
4. Tighten coach screws using a socket or spanner.



All safes should be bolted down to ensure the best possible security.

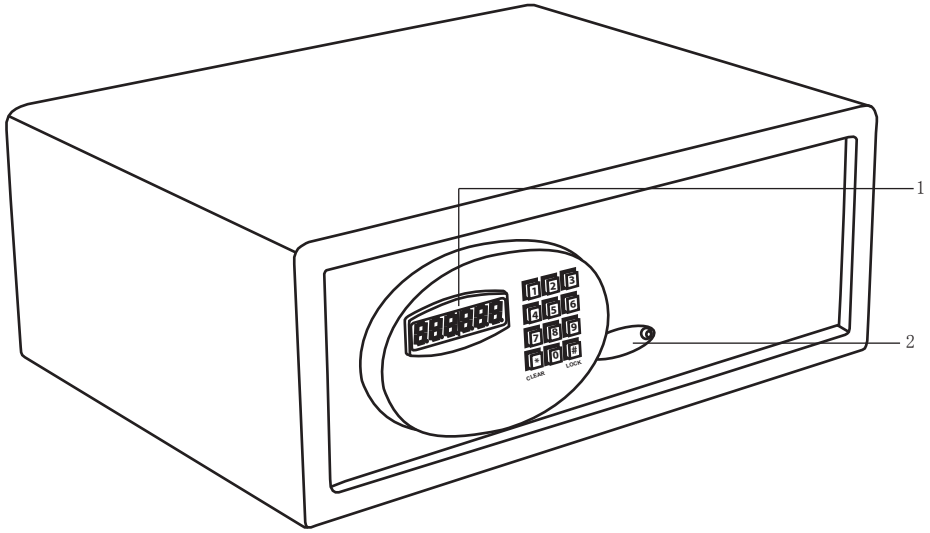
OTHER NOTES

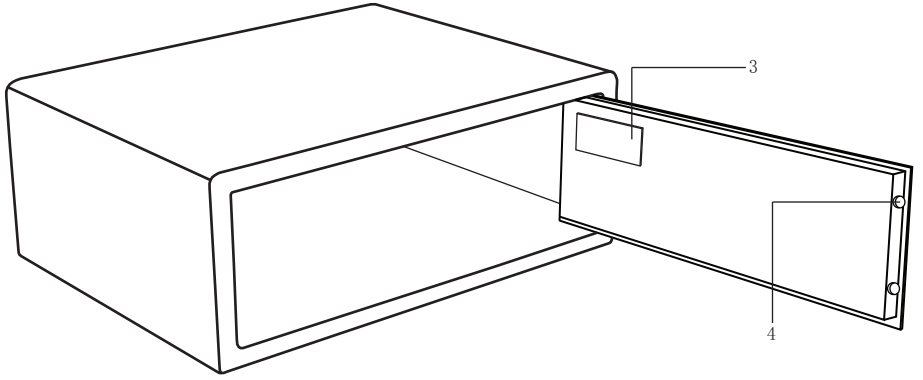
- If you wish to clean your safe, use a damp cloth. Do not use liquid or sprayers.
- Never try to dismantle the product by yourself.
- Safe must be installed in an upright position or the warranty shall be void.

A safe is an aid only in reducing theft, it must form only a part of a range of security measures used. Sandleford Holding Pty Ltd (distributor of Karbon Safes) will not accept or be held responsible for any loss or damage caused in the event of theft or unauthorised use.
Ph (03)9786 0055

Sandleford

HOTEL SAFE INSTRUCTIONS





1. Display
2. Emergency Key Cover
3. Battery Compartment
4. Locking Bolts

! Do not store emergency keys inside your safe!

PROGRAMMING YOUR SAFE

Batteries

1. Using the allen key provided, open the battery compartment and insert 4 x AA batteries.

When replacing batteries in the future, it is best to use heavy duty alkaline AA batteries.
(Note: If the batteries have been flat/removed for more than an hour (approximately), the safe will reset and you will need to re-program the master code, master card and date & time.)

Program Master Code

This safe comes programmed with a preset master code - 0 1 1 2 2 3 . For security purposes you will need to change this to your own personal code by following these steps:

1. Input - * *
The display will read "PROG"
2. Input - 8 4 2 6 2 7 #
The display will read "OLD"
3. Input the current master code (6 digits), followed by the "#" key.
The display will read "NEW"
4. Input your new master code (6 digits), followed by the "#" key.

If you wish to change the master code again, refollow the steps above.

If master code is forgotten:
1.Remove emergency key cover using allen key provided.
2.Insert emergency key and turn.
The display will read "OPENED"
3.With the safe open, Remove the back cover that conceals locking bolts.
4.Locate the small black reset button which is at the top of the chipboard, just to the left of the white cords that plug in.
5.Press the reset button.
The display should read "RESET".
The master code will now have reset to the preset master code – 0 1 1 2 2 3 .

Program Date & Time

	DATE	*TIME*
1. Input - * * 0 5 5 2 6 1 #	*1 & 2 stand for the year*	*1 & 2 stand for the hour*
The display will read "DATE".	*3 & 4 stand for the month*	*3 & 4 stand for the minute*
1 2 3 4 5 6	*5 & 6 stand for the day*	*5 & 6 stand for the second*

2. Change to today's date by inputting the year, month and day. Once you have entered all the numbers correctly, press the "#" key to confirm. (eg. 15/09/2014 - 1 4 0 9 1 5 #)
After you have confirmed the date, you can now change the time.
1 2 3 4 5 6
3. Change to the current time by inputting the hour, minute and second. Once you have entered all the numbers correctly, press the "#" key to confirm. (eg. 9:35am - 0 9 3 5 0 0 #)
The display will read "GOOD", confirming the change of date & time.

USING YOUR SAFE

The User Code (guests)

The user code is designed for frequent change of users (hotel/motel occupants). It can be changed every time the safe is closed. These instructions are provided on the front of the safe to make it easier for guests to use.

Locking
(Safe unlocked)
1. Close the door. Enter 4 digit code followed by the "#" key.
The display will read "CLOSED" and the safe will now be locked.

Opening
(Safe locked)
1. Input the previously-set 4 digit user code.
The display will read "OPENED" and the safe will now be open.

Open Safe with Master Code

The master code is designed for use by management only. It can be used as a back-up if the guest has forgotten their user code etc. Do not reveal the master code to anyone.

1. Input - # #
The display will read "SUPER"
2. Input your 6 digit master code.
The display will read "OPENED" and the safe will now be open.

Emergency Key

The emergency keys are provided for:
- a means of access if the batteries go flat.
- a means of access if you forget your master & user code.
They should not be used for everyday access.
Sandleford will not take responsibility if the user misplaces the emergency keys.
Store these keys in a safe place but NOT inside the safe!