



Volunteer Requirements

- Step 1** Read the [Edmund Rice Education Australia \(EREA\) Code of Conduct here](#). EREA is the governing authority of Rostrevor College. This Code of Conduct is therefore applicable to all Rostrevor College Volunteers.
- Step 2** Apply for a DHS Working with Children Check online [here](#) and refer to the **Process Once you have received your Working With Children Check** information [here](#)
- Step 3** Complete the Responding to Abuse and Neglect (RAN) training [Link to Training](#) and [Help for Volunteers](#) and [Handbook for Volunteers](#)
- Step 4** Complete and sign the CESA Volunteer Declaration form [here](#)
- Step 5** Sign the Volunteer Agreement [here](#)

To be viewed by all prospective Volunteers

- [Rostrevor College WHS Induction for Volunteers](#)
- [The Protective Practices Guidelines](#)
- [Volunteer Position Information Document](#)

SUMMARY: Documents to be completed, signed and returned/presented to the College

- Catholic Police Clearance card (for sighting by a Nominated Authorising Person at the College)
- Responding to Abuse & Neglect (RAN) Certificate (obtained at end of online training module above)
- CESA Volunteer Declaration
- Volunteer Agreement

Once all documentation has been returned to the College, you will receive a Letter of Welcome and confirmation of your commencement date.

Your time in completing the above requirements, is very much appreciated.

Thank you.