



## **APPOINTMENT PROCESSES FOR EREA SCHOOL BOARD MEMBERS AND EREA SCHOOL BOARD CHAIRS**

### **SCHOOL BOARD MEMBERS**

Members of School Boards are chosen to meet the expertise needs of the Board, not as representatives of any body. As a consequence, a School Board needs to continually survey the school landscape, considering the needs of the school at the time, and further considering the remaining tenure of their current School Board membership, to plan for future appointments. Recommendations for new appointments are made by the Principal and Board Chair to the Director Regional Support (DRS) who administers the process. As a consequence, the Board appointment process is as follows:-

**Step 1** School Boards, considering the needs of their school and Board and knowing that present Board members will be stepping down or completing their tenure, decide that they need to undertake a process of appointment.

**Step 2** Board vacancies are advertised within the school community allowing community members the chance to indicate their willingness to be part of the Board by completing and submitting an *Expression of Interest for Membership* form. Board members may suggest people who could be encouraged to express interest. *Expression of Interest* forms should be directed to the Principal and Board Chair.

**Step 3** The Principal and Board Chair consider each *Expression of Interest* (including meeting with the prospective Member and consulting as necessary) and then forward a recommendation for appointment to the Director Regional Support.

**Step 4** The Director Regional Support conveys endorsement (or not) of the recommendation to the Principal and Board Chair and forwards a letter of appointment on behalf of EREA to the newly appointed School Board Member, with a copy to the School Board Secretary and to the Personal Assistant to the Executive Director, National Office.

In accordance with *The Design for EREA School Boards (The Design)*, School Board Members and Chairs may be appointed for a maximum initial term of three (3) years, as per the approved EREA appointment process, and may be appointed for a further term of a maximum of three (3) years. If a Board Member is seeking to be reappointed, then the Principal and Board Chair should provide a recommendation to the Director Regional Support. In these circumstances, a new *Expression of Interest for Membership* form would not be required.

Prior to commencing their appointment, all School Board members are required to;

- Agree to adopt the School Board Members' Code of Conduct (as per *The Design*, pp 12 &13);
- Agree to abide by the provisions of *The Design*;
- Agree to checks required by law in each respective state; and
- Agree to participate in induction and ongoing EREA Formation activities in their new role.