



**ROSTREVOR**  
COLLEGE

# Online Learning

R-6 Student Guide

# 2021

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*This guide will assist you in making the most of your online learning experience which will commence on Thursday 22 July and continue on a daily basis (Monday – Friday) during the lockdown period.*

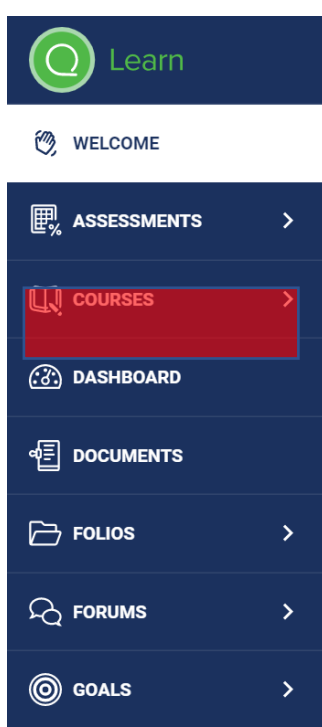
While every effort has been made to maintain things in our distance learning to ensure they are as familiar as possible, an online learning environment is different to the classroom.

Teachers will follow a modified timetable as below.

## Daily Routine

Time/ Lesson	Monday	Tuesday	Wednesday	Thursday	Friday
PC 8:45am	Check in and Class Prayer				
Lesson 1 9:00am–10:10am	English Block				
10:10–10:30am	Morning Break				
Lesson 2 10:30am–11:50am	Mathematics Block				
Lesson 3 11:55am–1:15pm	Integrated Studies – HASS, Science, Religion, Health/ Electives				
1:15pm–1:55pm	Lunch Break				
Lesson 4 1:55pm–3:15pm	Electives – PE, Italian, Music, Technology/ Integrated Studies				

Teachers will provide learning to students using Class Dojo or SEQTA.

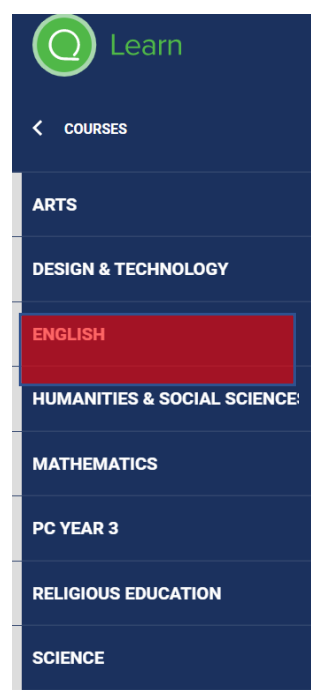


Using SEQTA, students need to access learning using the Courses menu, not the SEQTA timetable.

After clicking on courses, students will click on the subject for that lesson as per timetable above.

Each day, teachers will post learning plans of lessons in SEQTA Learn or Class Dojo including the goal of the lesson, links, or directions to text, video or audio resources and description of the activities that you need to complete.

In the implementation phase our focus will be on student learning in the first instance. Teachers will add assessment tasks over the course of online learning period.



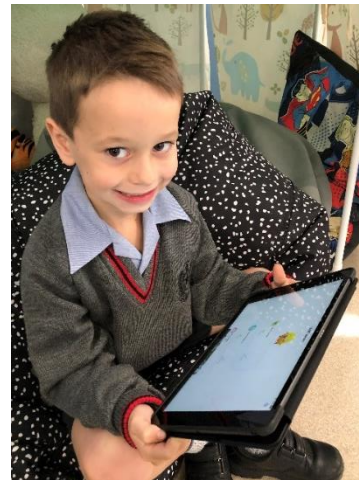
At times, teachers may conduct virtual lessons. In this case, the teacher will set up a video conference via Microsoft Teams to speak directly to students and deliver the lesson in real time.

Roll call will occur via Microsoft Teams at 8.45am and then teachers will check in with students twice a day via Microsoft Teams between 9.00am – 9.15am and 1.00pm – 1.15pm.

## Learning Expectations

In many ways, the expectations of you when we are in the online environment will be the same as when you are in a normal class. It goes without saying that you are expected to:

- Be ready to learn when you check in at 8.45am each day.
- Be punctual by being online and engaged in class work, according to your normal timetable at school. Attendance rolls will be taken, and absences will be followed up.
- Complete all tasks to the best of your ability, meeting set deadlines that are set.
- Be proactive; use Microsoft Teams to ask questions if you are unsure.
- Support the learning of your classmates by collaborating as required by your teachers.
- Close any games, social media or other distractions during the time you are doing your schoolwork.
- Be appropriately dressed for engaging in conferencing with teachers and peers - casual clothes are fine.
- Avoid eating and drinking when participating in calls; you should be focussed on the learning and discussion, and just as you would not eat and drink in class, you should avoid this when engaging online.
- Be polite and respectful to peers and teachers – a video conferencing call may seem more casual, but student engagement and communication will be expected to meet the same high standards as face-to-face interactions would at school.
- Locating yourself appropriately - finding a relatively quiet but public space will enable you to focus on engaging with your teacher and peers. Your bedroom is not an appropriate place for a video conference.
- Camera and audio must be turned off before joining a meeting and only turn on your audio and camera if asked to do so by a teacher.
- If available, use headphones and a microphone.



For instructions on how to get connected for a Microsoft Teams conference [click here](#).

## General Digital Etiquette

- Don't expect instant responses from peers or teachers; in these circumstances, they may have other responsibilities that they need to attend to.
- Be mindful of giving personal space and being understanding that your teachers are supporting many students online; you may need to wait a little while for a response and cannot reasonably expect responses outside of normal school hours.
- Be a good Digital Citizen; treat others with respect, kindness and consideration.

## Online Safety

- Don't accept invitations to join digital platforms or groups unless you recognise your teacher's email address. Microsoft Teams should not be used without the permission of your teacher.
- If you experience any kind of online bullying or negative behaviour, don't hesitate to contact your class teacher or the Assistant Principal – Learning & Wellbeing (Junior Years), they will be happy to follow up. Provide a screenshot if you can.
- Ensure that you don't post any personal details or those belonging to others online in any forum.
- Never share content from your teachers on social media or outside of the College; this content does not belong to you, and you are required to respect the privacy of teachers creating content for your use.
- Respect content shared with you by your peers; do not share outside of your designated classroom digital space, even within school.

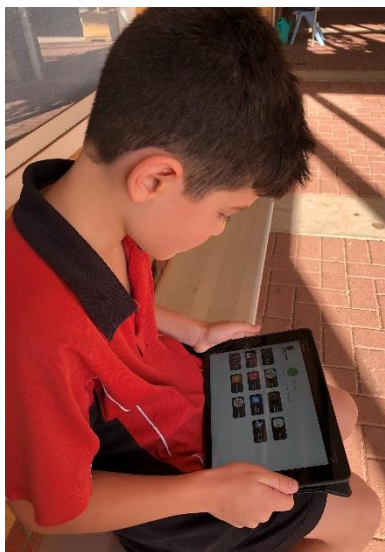


Remember: You should continue to follow Acceptable Use of Technology Policies; you are still bound by these as a student of Rostrevor College even though you are not on school property.

## Connect with Your Peers

Stay connected with your peers however you see fit; give them a call, stay in contact via social media (with parental permission) or schedule a video chat with a group of friends (with parental permission). Remember that they are in the same position as you, which can be a comfort if you're finding online learning a challenge for any reason.

## Reach Out for Support



Your teachers and mentors will be more than happy to help if you're starting to feel overwhelmed or are struggling to manage in this new situation. It's normal to feel uncomfortable in this situation; it isn't a normal one and being relatively isolated from your peers can have an impact on your wellbeing. Contact your parents/caregivers or peers for support as well and remember that you can access support from the school counsellors. Should you encounter any issues with our College network please feel free to contact your teacher, or our ICT Helpdesk directly – [icare@rosvrevor.sa.edu.au](mailto:icare@rosvrevor.sa.edu.au).

Some of the online tools available to assist during this unprecedented time are Smiling Minds, Beyond Blue and Headspace. Remember, our vision states that Rostrevor College inspires its students to achieve their personal best in all endeavours and to become *men for others* who make a positive difference in the world. Now we are called to live out our mission to be "*men for others*".