



## **ROSTREVOR COLLEGE**

# **Parent Code of Conduct**

### **1 Context and Purpose**

Central to Rostrevor's Vision as a Catholic School in the Edmund Rice Tradition is our commitment to provide an inclusive and safe environment for each person present within our community.

Our Mission is inspired by the good news of Jesus Christ, to provide an excellent Catholic education for boys in the Edmund Rice tradition. Operating at the frontiers of contemporary, educational practice, our approach is grounded in four touchstones: Liberating Education, Gospel Spirituality, Inclusive Community, Justice & Solidarity

Our Vision and Mission together with the values that unite and strengthen our College community calls all members of the Rostrevor family to challenge negative values and behaviours.

Rostrevor College is committed to providing a safe environment which supports the overall health and wellbeing of all members of its community. We value respect, acceptance, and compassion as a foundation to affirm each person's worth and dignity.

### **2 Application**

The Code of Conduct applies to all parents, as defined in this document.

### **3 Definition**

Parent denotes any parent, guardian, associate, step-parent, grandparent, extended family member or care giver of a student at Rostrevor College, and any adult involved in activities or communications related to Rostrevor College.

### **4 Parent Expectations**

- Parents are expected to use courteous and acceptable written and verbal communication with students, staff, and other parents and members of the College community.
- It is not considered appropriate to use aggressive or provocative language, ironic or cynical comments, an angry tone or language that is personal, insulting, or profane.
- It is not appropriate for adults to approach students.



## **5 Safety and Wellbeing**

Rostrevor College places significant value and priority on maintaining a safe and respectful working environment. Examples of the behaviours that compromise the safe environment and are therefore not acceptable include, but are not limited to:

- Shouting or overtly aggressive language, either in person or over the telephone.
- Physical or verbal intimidation.
- Rude or aggressive gestures.
- Disrespectful, defamatory, aggressive or abusive comments (including emails or social media) to or about a staff member or the College in general.
- Derogatory comments pertaining to ethnicity, religion, gender, sexuality, or race.
- Damage or violation of possessions/property.

## **6 Visiting the College**

- All visitors to the school are required to sign in at College Reception for appointments/meetings so that their presence in the school is recorded in the event of an emergency, and for safety and security.
- Parents are to comply with all safety and emergency procedures at Rostrevor College, in the event of an emergency while they are on school premises.
- Whilst attending College assemblies or public meetings, parents must sign the attendance record at the venue.
- Parents are not permitted to enter classrooms unless invited or a previous appointment has been made, by the classroom teacher.
- Visitors to Duggan House, including parents, are required to comply with the expectations outlined in the Boarding House Handbook.

## **7 Communication with College Staff**

The time constraints placed on teaching staff does not allow staff to respond to emails and telephone calls instantaneously. Reasonable response time is defined as within 48 hours of contact. Generally, responses from staff to parents are not expected outside of normal school hours, on weekends or during the school holidays.

- Academic concerns - parents are asked to contact the Subject/Classroom Teacher directly in the first instance and the Head of Faculty.
- Pastoral concerns – parents are to communicate in the first instance with the Pastoral Care/Classroom Teacher and the Head of House.
- Emergency situations - parents should initially communicate with the Deputy Principal, the Deputy Principal (Head of School) or the Assistant Principal – Junior Years.



## 8 Communication with other Parents

Parents are to be mindful and respectful of the privacy of other parents' email addresses, addresses, phone numbers and other details.

Parents should not use personal social media as a tool to air concerns or grievances about the College. Online activity which the College considers inappropriate includes:

- Identifying or posting images/videos of students.
- Abusive or personal comments about staff, students or other parents.
- Bringing the school into disrepute.
- Posting defamatory or libellous comments.
- Emails circulated or sent directly with abusive or personal comments about staff or students.
- Using social media to publicly challenge school policies or discuss issues about individual children.
- Threatening behaviour, such as verbally intimidating other parents or staff, or using offensive language.

Rostrevor takes safeguarding responsibilities seriously and will deal with any reported incidents appropriately.

## 9 Breaches of the Parent Code of Conduct

Any member of the school community can notify a member of the College Executive Team (ELT) of a breach of the Parent Code of Conduct. The complaint will be considered and managed according to our [Complaints Handling Guide](#).

## 10 Related Policies

This policy should be read in conjunction with other school policies:

- [EREA Charter](#)
- [EREA Code of Conduct](#)
- [Complaints Handling Guidelines](#)
- [Rostrevor Sport Code of Behaviour](#)
- [Sports Association for Adelaide Schools \(SAAS\) Sport Code of Practice](#).
- [CSPSA Charter for Parents](#)

## 1 Revision Record

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