



ST DOMINIC'S PRIORY COLLEGE

PARENTS/GUARDIANS/STUDENTS - CONTINUOUS LEARNING PLAN (CLP)

23 March 2020

Dear Parents/Guardians

The purpose of this letter is to provide you with information to ensure that continuity in learning is maintained at St Dominic's Priory College, should there be a school closure for an extended period of time (longer than two school days).

Currently we remain open and as such, learning takes place in a face-to-face environment. While we remain open, Teachers are not required to provide work to students who are absent from school. However, at the teacher's discretion, some tasks may be emailed home whilst others are available on SEQTA for Year 6 - 12 students.

1. The Continuous Learning Plan (CLP) aims to frame our philosophy for remote learning. It addresses:

- 1.1 The methods all staff will be required to use for communication and remote learning.
- 1.2 The learning platforms available to students and staff, aiming to maintain our responsibility around staff safety, child protection and protective practices standards.
- 1.3 Strategies to support student learning, where adjustments and a range of general approaches to learning should be adopted to support students' wellbeing.

Our goal is for students to engage in authentic learning experiences during the period of remote learning.

2. Staff, students and families will be contacted by the Principal via email should the CLP be enacted. Please note the following:

- 2.1 The plan is that on the first day of an extended closure, Staff will be required on site for a full planning day. The following day, students will be able to access their learning via digital correspondence, at the usual time their lesson is scheduled.
- 2.2 Students and their families will not be permitted on site for the duration of the closure.
- 2.3 **Reception to Year 5:** Students will access Seesaw, Study Ladder and Parents/Guardians will receive a list of learning resources and activities via email.

- 2.4 **Years 6 to 12:** Students will access their learning through SEQTA Learn. This will be supplemented with links to Public drive, Seesaw (Year 6s), Office 365, YouTube, Google Classroom, short video recordings/pre-recorded lessons.

3. Student Roles & Responsibilities

- 3.1 Year 6-12 students are required to have their College laptop with them at home and/or access to a home computer and Wi-Fi in order to login to the school network.
- 3.2 They are required to access SEQTA Learn at the usual lesson time and spend the same amount of time, as stipulated on their timetable for completion of work in each subject.
- 3.3 Where appropriate, timetabled work will be supplemented with 'homework'.
- 3.4 Study spaces at home should be structured environments, with good lighting and free of distractions. This will enable effective working during lesson times.
- 3.5 Year 6-12 students will be required to submit assessments/ assessment responses via the 'Submit Work' folder, found on the College network, in the 'Public' drive.
- 3.6 Students must be proactive and communicate with Staff for support.
- 3.7 Students are not permitted to; skype, exchange mobile numbers, engage in live video chats with Staff, or contact Staff via social media platforms. SEQTA Forums and School email accounts can be used.

4. Parent/Guardian Guidelines

The Continuous Learning Plan (CLP), if enacted, will no doubt present some challenges for families. Therefore parents/guardians are encouraged to form a plan in advance at home. Young people require guidance and if learning remotely, structures at home will need to be supported by trusted adults. The following will assist your daughter in being ready for learning at home:

- 4.1 **Set expectations and support a routine** – encourage your daughter/s to approach each day as much as practicable, as if at school.
- 4.2 **Set up an appropriate study space** – study spaces should be structured environments, with good lighting and free of distractions.
- 4.3 **Check in regularly** – in order to maintain healthy relationships and wellbeing, check in regularly with your child/ren and encourage them to share their learning and associated joys and challenges with you.
- 4.4 **Monitor communication and study output** – encourage open lines of communication.

During the period of the Continuous Learning Plan (CLP), teachers will manage their delivery to the best of their ability.

If there were to be school closure for an extended period of time, the College would endeavour to continue to provide effective education for our girls. Like many schools, St Dominic's Priory College is a registered full-time non-correspondence provider. If we implement our CLP, it will be for the first time and it is likely there will be some trial and error as we work with members of our community, to gain the right balance. Please know that staff will be working to improve practice, monitor learning and adapting as is required. It is important that as parents/guardians you are able to manage the learning environment. We will endeavour to maintain strong consistent communication.

I thank you in advance for your understanding and cooperation,

Yours sincerely,

Helen Steele

Helen Steele
College Principal

HAVING TROUBLE WHILE AT HOME?

For Help...	Contact Via email
IT Support	IT@stdominics.sa.edu.au
Social/Emotional/Wellbeing Concern	Class Teacher Year Level Coordinator/Director of the Primary Years School Counsellor
Subject Related Matter	Subject Teacher