

24<sup>th</sup> October 2023



### **SCHOOL FEES IN 2024**

Dear Parent / Caregiver,

Please find attached the 2024 fee schedule.

We are pleased to announce, in support of making Catholic Education more affordable for all families, there remains no increase to tuition fees for the 2024 school year.

School fees at Gleeson College have remained at their reduced level since the 2020 fee reduction was implemented.

Our generous Family and School Card discounts remain, with Sibling discounts for 2024 as follows:

20% for second concurrent student

35% for third concurrent student

100% for fourth and subsequent concurrent students

We continue to support families experiencing financial difficulty or a change in financial circumstances. Should you have concerns around affordability, or any matter raised in this correspondence, we encourage you to contact Cindy Jones or Paul O'Connor to discuss how we may best support your child's education journey here at Gleeson.

Attached are the following documents in relation to Gleeson College 2024 School Fees.

Schedule of School Fees

Payment Option Form 2024 (due for return by 10<sup>th</sup> November 2023)

Kind regards,

**Joe Corbo**  
**Principal**

**Paul O'Connor**  
**Business Manager**



08 8282 6600



[gleeson.sa.edu.au](http://gleeson.sa.edu.au)



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ABN 59 904 342 469

# GLEESON COLLEGE FEES

## for the 2024 School Year



Income from College fees and other relevant costs paid by families complements funding received from the State and Federal Governments for your child's/children's education.

The private income is essential to allow us to provide the best quality education and facilities for your child/children and the wider Gleeson community.

### COLLEGE FEES 2024

Fee Summary	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12
Full Fee	\$5,050	\$7,860	\$8,615	\$8,900	\$9,330	\$9,330
Low Income Fee (if applicable, see below)	\$2,525	\$3,930	\$4,308	\$4,450	\$4,665	\$4,665
Camp/Retreat	\$350		\$350		\$350	\$350

Sibling Discounts	2 <sup>nd</sup> Sibling	3 <sup>rd</sup> Sibling	4 <sup>th</sup> Sibling	Subsequent Siblings
Less % (on eligible fee only, if applicable, see below)	20%	35%	100%	100%

### SUMMARY OF CHARGES

#### Invoicing

The full year's fees will be invoiced in February 2024 and a statement showing the annual fee will be forwarded to all families with additional statements issued each term or on request.

All accounts for 2024 are required to be paid in full by 15 March 2024 unless an approved payment plan agreed with the College is in place by 10 November 2023

#### Camps and Retreat Fees

Years 7, 9, 11 and 12 will participate in a three-day Camp/Retreat.

The total cost of these camps and retreats is partially subsidised by the College along with each student contribution of \$350 and covers transport, accommodation, meals, and all activities.

Camps and Retreats are compulsory College events. Should a student be unable to attend, a Doctor's certificate will be required and no refund will be provided for voluntary non-attendance.

#### Additional Charges

The costs of activities such as the World Football and Netball Programs, Outdoor Education, Instrument Tuition and Hire, Revision Guides (Year 12), subject specific workbooks, and some Design and Technology projects will be invoiced separately to school fees and are to be paid in full on receipt of a College invoice.

Contract agreements are entered into for the provision of laptop and graphic calculator hire and are paid for in advance of receiving the item.

Excess costs for photocopying, printing and internet use will need to be met by students.

## **Vocational Education and Training (VET) Fees**

Students undertaking VET courses enrolled by the College are responsible for the payment of VET fees, once enrolment is approved. The College subsidises 50% of VET fees for 2024, with an upper limit of \$2,000. Should a student choose to enrol in a VET course where there is a more affordable option available the College will subsidise 25% of the VET tuition fees for 2024, with an upper limit of \$1,000. Withdrawal or non-completion of the course will result in the full cost of the course payable and charged to families. Refer to the VET Enrolment Process available from the Flexible Pathways Leader.

## **Family Discount**

Family discounts apply to the eligible component of the school fee, if you have two or more children attending Gleeson College concurrently.

- 20% for second student
- 35% for third student
- 100% for fourth and subsequent students.

## **Low Income Fee (School Card Discounts)**

The scheme is managed by the Department for Education (DfE) and administered by the College and provides financial assistance towards the cost of educational expenses for full time students.

For approved School Card recipients, Gleeson College will reduce the eligible school fee by 50%. All School Card families must complete an application **each year** with forms and eligibility criteria available in January.

The income threshold to qualify for School Card was \$66,412 in 2023 for 1 dependent child and increases based on the number of dependent children. Separate applications for School Card may also be submitted for financial change of circumstances, hardship or changes to employment.

The discount will be credited once the College receives confirmation of eligibility from DfE.

## **Application and Admission Fee**

A non-refundable Application Fee of \$50 is payable by families upon lodgement of enrolment for each student. A non-refundable Admission Fee of \$155 is payable upon acceptance of offer of placement to secure the student's position.

## **Voluntary Building Fund**

Donations to the Building Fund are **tax deductible** and used for maintenance and upkeep of College plant and facilities which benefit our current and future students. Your generosity is always appreciated.

## **Overdue Accounts**

Overdue accounts cause difficulty for the College in meeting its financial obligations. Where accounts become overdue and there has been no correspondence or communication with the College, normal collection procedures will be followed.

## **Extra-Curricular Activities**

Extra-curricular activities are specific activities that are non-compulsory in the delivery of College curriculum and attendance is voluntary by participants.

Families who have applied for and received or are in the process of applying for financial support from the College (fee remission based on Application for Reduced Fees) will be considered ineligible to attend extra-curricular activities. Families will not be permitted to suspend payments in lieu of extra-curricular activity payments.

Any family with an account which is overdue or in arrears, will need to meet and discuss their school fee account with the College. A payment plan arrangement to satisfy the full debt would need to be in operation for the student to be considered eligible for any extra-curricular activities.

In exceptional circumstances, special consideration may be given to allow participation in lower cost extra-curricular activities, as approved by the Business Manager and Principal on a case by case basis.

## **Fee Concessions and Families Experiencing Financial Difficulties**

Families experiencing financial difficulty in meeting the fee payment requirements of the College may submit an "Application for Reduced School Fees" with the required substantiation for consideration by the Business Manager.

Fee concessions apply to the current year, are assessed on a case-by-case basis and must be applied for each year. Families who are provided a fee remission are encouraged to utilise the direct debit facility.

We encourage you to contact either Cindy Jones or Paul O'Connor for an initial discussion if you have concern meeting your fee commitments and to determine how the College may support you. The College is considerate and sensitive in the assessment of your circumstances and discussions as all information provided remains strictly confidential.

If you have any further enquiries with school fees please contact a member of the Finance Team.

# PAYMENT AGREEMENT FORM 2024

## GLEESON COLLEGE



Gleeson College offers a variety of payment options for its families.

We ask that you please complete this form using the fees listed above to allow you to calculate your total annual fees, advise us of your preferred payment method and finally, complete the Direct Debit/Credit Form to allow us to set up your personalised payment plan.

Please feel free to contact us if you require assistance with this process.

Please return this form to our office by 10 November 2023 via email to [AR@gleeson.catholic.edu.au](mailto:AR@gleeson.catholic.edu.au).

### Contact Details

<b>Family Name:</b>			
<b>Residential Address:</b>			
<b>Suburb:</b>		<b>P/Code:</b>	
<b>Phone Numbers:</b>	<b>Home:</b>		<b>Mobile:</b>
<b>Email Address:</b>			

### Annual Fee Calculation Table

Please complete the table below with your personal family student information using the fees for 2024 provided within this document. This will allow you to calculate your family's total annual fees:

Student Name	Year Level	Full Fee	Low Income Fee	Less Sibling Discount	Camp or Retreat	Sub-total per student
1.						
2.						
3.						
4.						
5.						
GRAND TOTAL OF FEES DUE:						

### Payment Options

2024 College Fees will be invoiced at the commencement of the school year in full.

We accept payment via cash, cheque, direct debit, credit card (Mastercard or VISA), BPAY, EFTPOS, AMEX (2% surcharge) and internet transfer. College banking details are printed on all invoices.

**Please use the reference number at the bottom of your statement for all payments.**

Credit Card payments may be made over the phone, please contact Reception on 8282 6600.

## Payment Options

✓		✓	
	Weekly (40 payments)		Monthly (10 payments)
	Fortnightly (20 payments)		Other please specify:

## Intended Payment Method – please tick one option

✓		✓	
	Direct Debit (Please complete the attached form)		Credit Card (Mastercard/Visa)
	BPAY		EFT (Personally managed by yourself)
	AMEX (2% surcharge)		Other please specify:

## School Card

✓	
	Do you require Low Income (School Card) information? The College will provide a School Card Application Form in January 2024. Visit <a href="http://www.education.sa.gov.au">www.education.sa.gov.au</a> for further information or contact our office Finance staff.

## Affordability

✓	
	Do you require assistance with affordability or will you be unable meet the payment terms of the College for 2024? (Total fees paid by 29 November 2024). Our Finance Team will contact you to arrange an appointment to discuss your personal situation and options available to you.

## Personal Account Information

The name(s) and signatory(ies) on the Admission Contract are jointly and severally liable for College Fees and charges. It is the College's preference that families make their own personal arrangements to ensure payment of College fees. Should a Court Order be in place in relation to payment of fees, please provide a copy of the order and a member of our Finance Team will be in contact with you.

## Signature Authority

Signature		
	Date:	/ /
PRINT NAME:		
Signature		
	Date:	/ /
PRINT NAME:		

# DIRECT DEBIT REQUEST (DDR) AND CREDIT CARD REQUEST (CCR)

## GLEESON COLLEGE



Request and authority to debit the account or debit the credit card named below to pay Gleeson College.

<b>Family Name:</b>		<b>Billing ID:</b>	
<b>Student(s) Names:</b>			
<b>Email Address:</b>		<b>Telephone:</b>	

Please complete either Section A or B below.

Debit Cheque or Savings Account DDR (SECTION A)	
<b>Request and Authority to debit</b>	We/I request and authorise Catholic Endowment Society Inc Debit User ID 113325 to arrange for any amount Catholic Church Endowment Society Inc may debit or charge you to be debited through the Bulk Electronic Clearing System from an account held at the financial institution identified below subject to the term and conditions of the Direct Debit Request Service Agreement (and any further instructions provided below).
<b>Insert details of cheque or savings account to be debited</b>	<b>Name on Account:</b>
	<b>Financial Institution:</b>
	<b>BSB Number:</b>
	<b>Account Number:</b>
<b>Acknowledgement</b>	By signing this Direct Debit Request, you acknowledge having read and understood the terms and conditions governing the debit arrangements between you and Catholic Church Endowment Society Inc as set out in this Request and in your Direct Debit Request Service Agreement.

OR:

Debit Credit Card Account CCR (SECTION B)	
<b>Insert details of credit card account to be debited</b>	<b>Type of Card</b>
	<b>Card Number:</b>
	<b>Expiry date:</b>
	<b>Name on Card:</b>

### Payment Details:

- The first debit will be made on      /      /      and at      Weekly      Fortnightly      Monthly      Quarterly intervals after that.
- Payment amount will be \$\_\_\_\_\_ or as amended in accordance with written instructions provided by you.
- This authority will remain in place until      /      /      (or)      until further notice by written request to cancel/suspend payments is provided by you.

### Signing Authority

<b>Signature</b>	
	<b>Date:</b> /      /
<b>PRINT NAME:</b>	
<b>Signature</b>	
	<b>Date:</b> /      /
<b>PRINT NAME:</b>	