



Gleeson College

40-60 Surrey Farm Drive Golden Grove South Australia 5125
www.gleeson.sa.edu.au

Enrolment Application

(International Student)

CRICOS NO: 02873A

STUDENT PERSONAL

Family Name: _____ Given Names: _____
Preferred Name: _____ Sex: _____ Date of Birth: _____
Address: _____
_____ Telephone: _____
Place of Birth: _____ Country of Citizenship: _____
Spoken Language (e.g. Italian / Japanese etc) _____ Religion: _____

YEAR LEVEL FOR WHICH ENROLMENT HAS BEEN SOUGHT

(Place a tick in appropriate box)

Year 8 Year 9 Year 10 Year 11 Year 12 Year 13

PARENTS / GUARDIANS

Father/Guardian Surname: _____ Given Names: _____
Mother/Guardian Surname: _____ Given Names: _____
Father: English Speaker Yes No Mother: English Speaker Yes No
Address: _____
_____ Postcode: _____
Home Telephone: _____ Work Telephone: _____
Home Fax: _____ Work Fax: _____
Email: _____

TELEPHONE / FACSIMILE FOR URGENT CONTACT

(English speaking person for emergency contact)

Name: _____ Business / Organisation: _____
Telephone: _____ Facsimile: _____

REASON FOR SEEKING ADMISSION TO GLEESON COLLEGE

ACADEMIC DETAILS

Present / Last School Attended: _____ Country: _____
Highest Level of Study Attempted: _____ Year of Attempt: _____
Level of English Achieved (indicate results & testing body): _____
Please note Gleeson College may require the student to complete an ELICOS course prior to commencement of senior studies. _____
Interests (e.g. cultural, social, artistic): _____

A full copy of latest academic transcript must be enclosed with this application.

START DATES

Which date do you wish to start at Gleeson College? _____
Which date do you wish to start at the Learning Centre? _____

ACCOMMODATION DETAILS (please tick in appropriate box)

Homestay accommodation Will board with relative or guardian

If boarding with relative or guardian:

Name: _____ Telephone: _____

Address: _____

Do you wish us to arrange homestay accommodation? If yes please tick the box

AIRPORT RECEPTION SERVICE

Do you wish us to meet you at Adelaide Airport and take you to your accommodation address?

If yes please tick the box

NAME AND ADDRESS FOR ACCOUNTS AND CORRESPONDENCE / REPORTS

Accounts: _____

Correspondence / Reports: _____

TERMS AND CONDITIONS OF ENROLMENT

1. Any variation of the terms and conditions must be made in writing and signed by the Principal.
2. Gleeson College will provide, and will continue providing, tuition to the student in the subjects and for the course enrolled for subject to the student working regularly and systematically through the course in accordance with instructions, provided payment of all fees are made in advance. DEST will be notified of unsatisfactory attendance and this may result in the cancellation of the student's visa. In the case of illness a doctor's certificate must be obtained.
3. The student undertakes to abide by the rules and regulations of Gleeson College (as amended from time to time) for the running of the school and the conduct of the students. The College has resolution processes in place, but should the need arise; these processes do not circumscribe the legal right of a student to pursue other legal remedies.

REFUND POLICY

- a) Students will receive a full refund of the tuition fee if prior to 14 days before the commencement of the course, certified evidence from the Australian Immigration Authorities is provided that the student's visa application has been rejected. If this evidence is provided less than 14 days before the commencement of the course, students will receive a refund of the tuition fee paid less 10%.
- b) Students will receive a refund of the tuition fee paid less 10% if more than 28 days before the commencement of the course, a student provides written notification of cancellation for any reason other than the rejection of visa application.
- c) Students will receive a refund of the tuition fee paid less fees appropriate to the weeks attended or part thereof less 40% of the tuition fee paid if after the student has commenced the course, the student applies in writing to withdraw from the course.
- d) Refunds are made by bank draft in Australian dollars with any bank charges being deducted from refunds. Refunds cannot be made directly to students in Australia. Course fees are not transferable to another person or institution. The refund will be paid within six weeks after notification by the student of withdrawal from the course. No refund is due if a student is required to leave the College because of a break of visa conditions, unsatisfactory attendance or a breach of College rules.

CONTRACT OF ENROLMENT

I herewith apply to enrol (insert name of students or 'myself') _____
and agree that if this application is accepted I will be bound by the "Terms and Conditions of Enrolment" included as part of this application form which I have read and understood and will pay Gleeson College the total annual tuition fee, as set out in the published current fee schedule, and such other fees or charges that may become payable during the period of enrolment. This agreement does not remove the right of taking action under Australia's consumer protection laws.

This section must be signed by the student and the parent:

Signature of Student: _____ Date: _____

Signature of Parent: _____ Date: _____