



## New Hire Responsibilities



The Business Case for mentoring NB-MAP (New Brunswick Mentor Apprentice Program) helps businesses develop a strong learning workplace culture, ensuring skills, behaviours, attitudes are effectively passed from one generation of worker to the next.

Laying the foundation for effective and responsible new hires, this course teaches them about their responsibilities to their own career and learning, with a focus on how to get the most from their on-the-job mentor.

**Class size: maximum 15. Session duration: 2 hours**

### Course philosophy

This is a highly interactive hands-on course with practical exercises and group discussions where participants learn from each other.

### Course purpose

Mentorship will be increasingly important: workplaces will be more diverse and inclusive, and research shows the millennial generation largely wants a workplace mentor. NB-MAP's New Hire's Responsibilities

curriculum's goal is to lay the foundation for effective and responsible new hires by teaching them about their responsibilities to their own career and learning, with a focus on how to get the most from their on-the-job mentor.

This course was created with the help of mentors that want mentees to understand that they need to persevere through the ups and downs that can happen depending on the sector and region.



### Learning outcomes

At the end of the course, participants will:

- ✓ gain a simple and useful memory tool to be a great learner
- ✓ learn strategies for effective learning in the workplace
- ✓ improve their ability to learn skills and knowledge from a mentor

## COURSE OVERVIEW

### Mentoring Matters: The Case for Mentoring



Starting out: Linking Mentorship and Learning



Setting learning goals



5 "A's" to Effective Learning

### Everyone is Different



Communication, it's Important!



Generations in the workplace



Learning Styles



Diversity in the workplace

### Mentee Learning Responsibilities



Mentor & mentee responsibilities



Effective feedback



Setting up your own course

### Conclusion

**"Mentees need to soak up as much information as possible from their mentors."**

Jean Marc Ringuette  
Journeyman Electrician  
IBEW 502 Business Manager