



Legally we cannot take ownership of an animal unless it has been surrendered (signed over to us) by the registered owner or, if the animal is classed as a stray, the process of finding the owner has been followed.

Animal Surrender Process

- All animals must be surrendered *in writing and via email* to angelpawsinc.com.au
- A full description of the animal is required including age, sex, behavioural and medical history plus a photo.
- Once we receive the above information, a Surrender Application Form will be sent for you to complete.
- An \$80 surrender fee is required for any single animal
- An additional \$20 is required for a litter (i.e. 3 kittens/puppies = \$80 plus \$20 x 2 = total \$120)
- **If you believe it is a stray animal;**
 - In the first instance take it to a vet and check for a micro-chip – DO NOT call Angel-Paws unless this has been done first.
 - If the animal is *NOT* micro-chipped and you choose *NOT* to leave the animal with the clinic you will need to keep the animal and advertise on relevant media i.e. the radio, the newspaper, Lost and Found sites on Face Book and the RSPCA for a minimum of 2 weeks. This gives the owner the opportunity to reclaim his/her pet. If after this time you have not been able to find the owner you will need to follow the above mentioned process for a surrendered animal.
- If you are a volunteer of Angel-Paws Inc. you **DO NOT** have the authority to accept a surrendered animal unless it is authorised by a Senior Animal Co-Ordinator. No exceptions.

Angel-Paws Inc. understands that you are not an employee and can decide how active you wish to be within the animal rescue community, however we do ask that if you foster for multiple rescues or take on strays and you have one of our animals in care you advise us immediately.

If you do not agree with these guidelines please advise your coordinator asap.



= \$80



= \$120



+



= \$140