



## FEE SCHEDULE AND POLICY 2020

St Paul's College provides competitive, low fee-structured education facilities. The expectation is that families will be prompt and reliable with their payment. This enables the College to provide high quality educational facilities and excellent outcomes.

### College Fee Structure

<b>Application Fee</b>	\$100	Non-refundable and payable per student upon acceptance of enrolment offer.
<b>Enrolment Deposit</b>	\$200	Payment upon enrolment acceptance, amount is payable and credited towards the first term's fees.
<b>Tuition Fee</b>		<b>10% of the Annual Tuition Fee amount is payable no later than 15 January 2020</b> to enable collection of stationery and text books prior to the commencement of the school year.
<b>Tuition Fees</b>	Refer table below	<b>An 'All Inclusive Annual Fee' that is payable no later than 28 February 2020</b> unless repayment arrangements have been agreed with the Business Manager.  Covers the cost of tuition, the supply of stationery, excursions, camps, faculty consumables, ICT infrastructure, school magazine, 24 hr insurance & ambulance cover. Additionally, for Year 5-12 students, it also covers hire of text books.  Also included is an amount of \$250 to assist with maintenance and capital replacement of College facilities.
<b>Subject Levies</b>	Subject dependent	Assists in meeting the cost in providing a number of subjects where material inputs are high. <b>This includes VET, Music &amp; Technical Studies. Workbooks and Exam Revision Guides (if applicable) will be charged separately to your account throughout the year.</b>
<b>Building Fund Voluntary Contributions</b>		Tax deductible voluntary contributions can be made to our Building Fund at any time to assist funding of future capital development projects.
<b>Lock charge</b>		A one-off charge of \$15 is charged as a Lock charge for lockers to all new students commencing in Years 7-12.
<b>Year 12 Tie &amp; Badge</b>		An amount of \$49.50 is charged to Year 12s for the Year 12 tie and badge.

### Tuition Fees

Payments are entirely flexible and families are encouraged to pay their fees by the frequency that most suits their budget. Repayment plans should be established on enrolment or upon receiving your yearly invoice.

Repayments in the table below assumes that 10% of the Tuition Fee has been paid 'up front' prior to collection of stationery and text books.

	Reception – Year 2	Year 3	Year 4	Year 5 & 6	Year 7	Year 8	Year 9	Year 10	Year 11 & 12
Tuition Fee	\$3,500	\$3,800	\$4,200	\$4,500	\$5,000	\$6,000	\$6,500	\$7,000	\$7,500
Edmund Rice Foundation Donation	\$60	\$60	\$60	\$60	\$60	\$60	\$60	\$60	\$60
<b>Total Cost</b>	<b>\$3,560</b>	<b>\$3,860</b>	<b>\$4,260</b>	<b>\$4,560</b>	<b>\$5,060</b>	<b>\$6,060</b>	<b>\$6,560</b>	<b>\$7,060</b>	<b>\$7,560</b>
<b>Repayment amounts based on 90% of Tuition Fee + ERF</b>									
Quarterly (x4)	\$803	\$870	\$960	\$1,028	\$1,140	\$1,365	\$1,478	\$1,590	\$1,703
Monthly (x10)	\$321	\$348	\$384	\$411	\$456	\$546	\$591	\$636	\$681
Fortnightly (x20)	\$161	\$174	\$192	\$206	\$228	\$273	\$296	\$318	\$341

### Camps & Retreats

Costs for camps & retreats are included in the Tuition Fee. Attendance at camps & retreats is compulsory. If for any reason your son is not able to attend the camp or retreat, no refund is available.

### Timing of Invoices

All fees will be invoiced yearly in advance in early January 2020. **10% of the Annual Tuition Fee Fee is payable by 15 January 2020** to enable collection of stationery kits and text books.

### Families Experiencing Financial Difficulties

Families experiencing difficulty in meeting the fee requirements of the College can request assistance by completing an 'Application for Fee Remission'. An assessment will be made as to eligibility and an interview &/or supporting documentation requested to enable a confidential and considerate assessment of your circumstances. The form is available upon request from the College Office and if you require assistance in completing this form, please contact the Business Manager by no later than the **28 February 2020**. All discussions and arrangements are strictly confidential.

### School Card

With the changes announced in 2018 to the income thresholds by the State Government for determining School Card eligibility, this method will no longer be used to determine financial hardship fee remissions. All families seeking financial assistance will need to complete an 'Application for Fee Remission' and provide supporting income verification information to enable an assessment of your circumstances to be made.

### Sibling Discounts

St Paul's College offer sibling discounts to any family who has more than one child at either St Paul's or Kildare Colleges. The basis of the discount is that the eldest child pays full fees and the discount applies to younger siblings as follows:

No. of children at St Paul's or Kildare	2	3	4 or more
Tuition Discount	10%	20%	40%

In addition, we also offer a discount where younger siblings attend another Catholic School:

No. of children	1	2	3	4 or more
Tuition Discount	2%	4%	6%	8%

The discount will automatically be applied to St Paul's students from the same family. An application form must be completed and returned by **6 December 2019** if you have siblings at Kildare or another Catholic School. This form is available on our website or from the College Office.

### Payment Terms

Tuition Fees are payable in full by no later than **28 February 2020** unless other repayment arrangements have been agreed with the Business Manager. Where a repayment arrangement has been agreed, it should be on the basis that all fees are paid by **31 October 2020**. Repayment plans should be established on enrolment or upon receiving your yearly invoice.

### Settlement Discounts

Families who pay the annual tuition fee in full by **28 February 2020** will receive a 3% discount.

### Payment Arrangements

Payment arrangements can be made weekly, fortnightly, monthly and by term. A 'Payment Options Form' is to be completed following receipt of your yearly invoice.

### Payment Options

School Fees can be paid by Direct Debit from your Bank Account, Cash, Cheque, BPay, QKR, Credit Card, Direct Debit (Not American Express or Diners Club) or Centrelink.

### Enrolment withdrawal

Where you intend to withdraw your child from St Paul's, one full term's notice will be required. This must be in writing, addressed to the Principal. Failure to provide this advance notice will incur a term's tuition fee.

### Late Payment Administration Charges

Any family which has not made payment or arrangements for all fees and charges by **28 February** each year will be charged with a late payment administration charge of \$100. In addition, a charge of \$50 per month will apply for every month an agreed arrangement is not in place or an agreed arrangement is in default during the year. **Any family with a payment plan that is not in default will not be subject to the late payment administration charge.**

### Questions

Please contact Neville Atkinson, Business Manager (Ph: 8334 8302) should you require any clarifications regarding our Fee Policy.