



**St Augustine's  
Parish School**  
*Salisbury*

25 Commercial Road  
Salisbury, SA 5108

T (08) 8182 7900

F (08) 8182 7999

E [info@saps.catholic.edu.au](mailto:info@saps.catholic.edu.au)

[www.saps.catholic.edu.au](http://www.saps.catholic.edu.au)

23 October 2018

Dear Parents / Caregivers

## 2019 School Fees

In preparation for the 2019 school year, the School Board has approved the school fee structure (discounts and charges for 2019). The 2019 fee structure provides the resources necessary to continue delivering high quality teaching and learning to our children and to achieve the vision and outcomes detailed in our Strategic Plan.

As in previous years, the fee structure for 2019 shows our continued commitment to responsible and responsive governance. Leadership in collaboration with the School Board has worked hard to drive efficiencies across all areas of the school which has resulted in limiting the fee increase to 2.5% (approx. \$1.15 / week – Full Fees).

The fee structure seeks to balance the demand for services and infrastructure, the availability of government funding and our community's capacity to pay particularly in light of the significant economic challenges facing our region.

St Augustine Parish School's Fee Policy is structured to assist families on different levels of income. We ask you to complete the attached 2019 School Fee Nomination Form attached to this letter and return it to the school. This information will be used to calculate next year's fee level. All information disclosed will be kept strictly confidential.

Although we do receive both State and Commonwealth funding, the more basic and essential daily running costs are paid from parents' fees;

- Library & classroom resources (eg Maths, Music, Science, Performing Arts, Languages, etc)
- Technology – computers, tablets, interactive screens, access to a wide variety of software and internet
- Classroom Resources - art & craft supplies
- Property Utilities – electricity, telephone, water, council rates
- School Maintenance – gardens, repairs, cleaning, security
- Annual capital works – carpeting, painting and air conditioning
- Furniture – tables, chairs, outdoor seating, whiteboards
- Front Office administration staff, learning support staff
- Office stationery supplies - Newsletters, notes, forms, reports
- Equipment – Photocopiers, laminators, electric pencil sharpeners

School fees benefit your children directly in terms of classroom resources and services that we can offer, this is why all fees must be paid.

*We are a welcoming community, united in faith, and centred on learning,  
who value and nurture the dignity of each individual.*

### SCHOOL FEE CHARGES

2019 School Fees Reception to Year 6 per Child	\$2,545.00	Full Fees Income > \$70,001
	\$2,374.20	Level 2 Income >\$57,870
	\$1,691.00	School Card <\$57,870

### DISCOUNTS

Discounts are applied to the Tuition Portion Only:-

- Sibling Discounts – 1<sup>st</sup> Child Full Fees, 2<sup>nd</sup> Child 30%, 3<sup>rd</sup> Child 50% and 4<sup>th</sup> Child 100%
- Level Discounts – Level 1 Full Fees, Level 2 10% Discount, Level 3 50% Discount
- Full Fee Payments – If school fees are paid in full by 8<sup>th</sup> March 2019 5% Discount will be applied
- Other Catholic School Discount – For every child at another Catholic school 5% per child will be given

### FEE ASSISTANCE

School Card is a South Australian Government assistance scheme that provides support to families on a low income for educational expenses.

Have your circumstances changed from last year? You may be eligible to receive School Card. If so, please complete the attached school level nomination form and a school card application will be sent to you with your school fee statement in January 2019. All applications are to be made through the school. Families who qualify will be eligible to be charged at the Level 3 rate as shown in the following schedule.

Note: If you applied for school card in 2018 YOU MUST complete another form to receive school card benefits in 2019. Forms will be sent along with your school fee statement in January 2019.

### PAYMENT PLANS

If you currently have a direct debit or Centrelink payment in place, please review the schedule provided in this letter and inform us in writing any changes to your current deduction.

It is important that the amount of the direct debit or Centrelink payment covers the school fees so that they are paid in full each school year. If you would like assistance in the calculation of this amount please feel free to discuss this with Liz Polljonker (Business Manager).

### PERIOD OF NOTICE

As per the schools' Fee Policy:-

- 4) a) Parents whose child leaves the school during a term will generally be charged for the whole term's fees. Normally a full term's notice of intention to leave the school during a school year is required. Failure to provide a term's notice may result in fees being charged for the following term dependent upon the circumstances. This is in recognition of the fact that the school is committed to maintain the employment of teachers on the basis of known enrolments from one term to the next.
- b) Parents who have a child intending to leave the school at the end of the school year are asked to give at least one term's notice – that is by the end of Term 3. This applies to students enrolled in Reception to Year 6 inclusive. As staffing requirements are planned during Term 3 for the following year on known enrolments, parents who fail to provide notice of intention to leave the school before the end of Term 3 will be charged fees for the first term of the following year.

Yours sincerely



**LIZ POLLJONKER**  
Business Manager

Year 2019 - Tuition Fees & Levies							
						5% is calculated on "Tuition" portion ONLY, not resources or levies	
Level 1	<b>Fees &amp; Composite Levies</b>	<b>Annual</b>				<b>Early Payment Discounts</b>	
						<b>5% Discount</b>	
						<b>Annual less 5%</b>	
	1 child	\$ 2,545.00			\$ 85.40	\$ 2,459.60	
	2 children	\$ 4,321.60			\$ 145.18	\$ 4,176.42	
	3 children	\$ 5,756.60			\$ 187.88	\$ 5,568.72	
	4 children	\$ 6,337.60			\$ 187.88	\$ 6,149.72	
	<b>Families paying by continuous direct debit</b>						
	<b>Fees &amp; Composite Levies</b>		<b>Termly</b>	<b>Monthly</b>	<b>Fortnightly</b>	<b>Weekly</b>	
	1 child		\$ 636.25	\$ 212.08	\$ 97.88	\$ 48.94	
2 children		\$ 1,080.40	\$ 360.13	\$ 166.22	\$ 83.11		
3 children		\$ 1,439.15	\$ 479.72	\$ 221.41	\$ 110.70		
4 children		\$ 1,584.40	\$ 528.13	\$ 243.75	\$ 121.88		
Level 2	<b>Fees &amp; Composite Levies</b>	<b>Annual</b>				<b>Early Payment Discounts</b>	
						<b>5% Discount</b>	
						<b>Annual less 5%</b>	
	1 child	\$ 2,374.20			\$ 76.86	\$ 2,297.34	
	2 children	\$ 4,031.24			\$ 130.66	\$ 3,900.58	
	3 children	\$ 5,380.84			\$ 169.09	\$ 5,211.75	
	4 children	\$ 5,961.84			\$ 169.09	\$ 5,792.75	
	<b>Families paying by continuous direct debit</b>						
	<b>Fees &amp; Composite Levies</b>		<b>Termly</b>	<b>Monthly</b>	<b>Fortnightly</b>	<b>Weekly</b>	
	1 child		\$ 593.55	\$ 197.85	\$ 91.32	\$ 45.66	
2 children		\$ 1,007.81	\$ 335.94	\$ 155.05	\$ 77.52		
3 children		\$ 1,345.21	\$ 448.40	\$ 206.96	\$ 103.48		
4 children		\$ 1,490.46	\$ 496.82	\$ 229.30	\$ 114.65		
Level 3	<b>Fees &amp; Composite Levies</b>	<b>Annual</b>				<b>Early Payment Discounts</b>	
						<b>5% Discount</b>	
						<b>Annual less 5%</b>	
	1 child	\$ 1,691.00			\$ 42.70	\$ 1,648.30	
	2 children	\$ 2,869.80			\$ 72.59	\$ 2,797.21	
	3 children	\$ 3,877.80			\$ 93.94	\$ 3,783.86	
	4 children	\$ 4,458.80			\$ 93.94	\$ 4,364.86	
	<b>Families paying by continuous direct debit</b>						
	<b>Fees &amp; Composite Levies</b>		<b>Termly</b>	<b>Monthly</b>	<b>Fortnightly</b>	<b>Weekly</b>	
	1 child		\$ 422.75	\$ 140.92	\$ 65.04	\$ 32.52	
2 children		\$ 717.45	\$ 239.15	\$ 110.38	\$ 55.19		
3 children		\$ 969.45	\$ 323.15	\$ 149.15	\$ 74.57		
4 children		\$ 1,114.70	\$ 371.57	\$ 171.49	\$ 85.75		

**CHARGES**

Penalty charges for non payment of fees will occur, at the Finance Committee's discretion, as follows:  
When fee payment dates are not met an overdue fee of \$50 per term will be charged to a maximum of \$200 per year.

**FEE PAYMENT DATES**

- Term 1 25% or 1/4 of the annual school fees are payable by 8th March (END OF WEEK 6)
- Early fee payment discount will only apply if school fees are paid in full by 8<sup>th</sup> March 2019
- Term 2 The next 25% or 1/2 of the annual school fees are payable by 10<sup>th</sup> May (END OF WEEK 2)
- Term 3 The next 25% or 3/4 of the annual school fees are payable by 2<sup>nd</sup> August (END OF WEEK 2)
- Term 4 The next 25% or Full annual school fees are payable by 25<sup>th</sup> October (END OF WEEK 2)

## 2019 School Fee Nomination Form

Please complete and return this form to the front office or email to [finance@saps.catholic.edu.au](mailto:finance@saps.catholic.edu.au) by Thursday 13<sup>th</sup> December 2018. Information provided will be kept strictly confidential.

### Children Attending St Augustine's Parish School in 2019

Name: \_\_\_\_\_ Year Level: \_\_\_\_\_

Name: \_\_\_\_\_ Year Level: \_\_\_\_\_

Name: \_\_\_\_\_ Year Level: \_\_\_\_\_

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### Children Attending Another Catholic School.

Name: \_\_\_\_\_ School Attending: \_\_\_\_\_ Year Level: \_\_\_\_\_

Name: \_\_\_\_\_ School Attending: \_\_\_\_\_ Year Level: \_\_\_\_\_

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### Please tick Level of Household Combined Income:-

Level 3 – School Card Eligible earning less than \$57,870

Level 2 – Combined annual income between School Card and \$70,000

Level 1 – Combined annual income more than \$70,001

I / We do not wish to disclose our combined annual income (Level 1 Charged)

#### DECLARATION

I/We have read all of the information contained in the 2018 School Fee Letter and herein acknowledge by the signature/s below that I/we am/are the enrolling guardian/s and am/are solely/jointly responsible for payment of fees and charges. I/We declare that the above financial information is true and correct to the best of my/our knowledge.

Signed 1: ..... Signed 2: .....

Print Name: ..... Print Name: .....

Employer: ..... Employer: .....

Position Title: ..... Position Title: .....

Date / /

Date / /

We reserve the right, at any time, to ask you for verification of your financial position.

Once again I would reconfirm that any financial information given to the school will be kept confidential.

#### PLEASE TICK (✓) CHOICE OF:

**PAYMENT METHOD** CASH  EFTPOS/CREDIT CARD\*\*  CHEQUE

CENTRELINK PAYMENTS  DIRECT DEBIT  (available from office)

INTERNET BANKING (Direct Credit)

BSB: 085 005 A/c # 461 958 027 BPAY (Ref Bottom Left on Statement)

**FREQUENCY** WEEKLY  FORTNIGHTLY  MONTHLY

TERMLY  (due date week 2 of each term)

We/I Wish to pay in full by 8<sup>th</sup> March 2019 and receive the 5% Discount on the tuition portion of these fees

\*\* Please note: a 2.5% surcharge will be applied to all Diners and Amex Transactions

#### PLEASE SUPPLY YOUR CONTACT DETAILS

NAME ..... DAY TIME CONTACT NUMBER .....

EMAIL CONTACT .....