



Catholic Primary School

Fostering a brighter future



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OUR LADY OF HOPE SCHOOL

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OUR LADY OF HOPE SCHOOL



Dear Parents

Welcome to Our Lady of Hope School. I would like to thank you for considering our school for the education of your child.

As a school we recognise the important role that a parent plays as the foremost educator of their child. Our aim is to work in partnership with you in order to provide a high-quality Catholic education experience for your child.

Our staff look forward to nurturing your child as they embark on a journey of faith and learning at our school. We will support you in the development of your child's educational, social, emotional, physical and spiritual needs.

Our education will focus on the core values of faith, hope, love and learning where children will be invited into a faith relationship with a loving God and will engage in a strong values-based curriculum which is based on the life and teachings of Jesus Christ as presented in the Gospels. In offering this holistic education we hope that by the time your child leaves Our Lady of Hope school they possess the following traits:

Thriving Person

- A child who is confident in their own abilities and who possesses a positive self-concept.
- A child who is caring and compassionate and who is able to develop positive and meaningful relationships with others.

Capable Learner

- A child who engages in learning, strives for success and who is perseverant, inquisitive and understands themselves as a learner.
- A child who possesses sound skills in literacy and numeracy and has the ability to think critically, innovatively and creatively as well as effectively use ICTs.

Leader for world God Desires:

- A child who uses their God given talents to contribute to society in an ethically, morally and socially just way as modelled by the life and teachings of Jesus Christ.
- A child who has developed a strong respect for human dignity and for God's creation and who treats other people and the environment with dignity and respect.

Our ultimate goal is that your child will have their individual learning needs catered for and will flourish within our family friendly school community, feeling valued, respected and loved.

We look forward to partnering with you in the development of your child and to welcoming your family into our school community.

Kind Regards,

**Kerry Neville,
Acting Principal**

OUR LADY OF HOPE SCHOOL VISION AND MISSION STATEMENT

"A journey in faith and learning"

Inspired by *Our Lady of Hope*, we are a Catholic school that is committed to *faith, hope, love* and *learning*.

Our Goals are to:

- Support children, families and staff to embrace their *faith*.
- Provide contemporary, child-centred *teaching and learning*, to develop the whole child and enable them to achieve their full potential.
- Provide a welcoming *community* that fosters positive relationships, active involvement and inclusion for all.
- Provide safe, efficient, effective and sustainable facilities, *resources and environment* for all.
- Work with families to develop in children a *love of learning*.
- Work with families to support children to become young people who are...

faith-filled, compassionate, enthusiastic, independent, organised, resilient, tolerant, positive and confident.

Our Core Values are:

Relationship

Compassion

Integrity



Perseverance

Responsibility

Justice

OUR LADY OF HOPE SCHOOL

From Kindy Child...

Reception is a time for children to

- settle at school
- become familiar with rules and routines
- learn social skills
- gain a positive self-concept
- develop positive attitudes towards school, work and others
- commence formal education.



Starting school is an important step for you and your child.

We recognise that a partnership with parents in the education of children is essential to successful learning.

To Reception Student

Young children are eager to learn and to practice new skills. They need many opportunities to talk, listen, play, discover, experiment, develop independence, take responsibility, follow instructions, work co-operatively.



STARS

Students enrolled in Reception have the opportunity to enrol in our STARS (Student Transition Awareness and Readiness for School) Program. The aim of STARS is to assist children to become familiar with the school environment and aid a successful transition into school.

The program is run by an Early Year's teacher from Our Lady of Hope School and provides a safe, welcoming, caring and relational environment for children and their families as they familiarise themselves with our school community. Students enrolled to commence in Reception at OLOH School will be invited to join our STARS program the year prior to their commencement for children beginning school in Term 1, and the semester before commencement for children beginning school in Term 3.

In addition to STARS, all new students commencing both at the start of the school year and mid-year will be invited for 2 Transition mornings.



Other Year Levels

We also welcome enrolments for students at the beginning of each school year and during the school year in Years 1-6 if vacancies permit.

OUR LADY OF HOPE SCHOOL

Change of Enrolment Policy for students commencing in Reception from 2016 onwards.

As of July 2015, the South Australian Commission for Catholic Schools (SACCS) changed the enrolment policy that applies to Reception children starting in Catholic schools. The policy now states that children who turn 5 on or before 30 April can start at the beginning of that year (Term 1), and children who turn 5 on or before 31 October can start in the middle of that year (Term 3). Those children who are eligible to start in Reception at the start of Term 3 will all do 6 terms in Reception before moving into Year 1.

Our Lady of Hope School has offered a Term 3 intake for Reception children who are born within the specified dates mentioned since 2016.

It is important to note that the South Australian Department of Education is not changing its enrolment policy and therefore this option of a Term 3 intake for Reception children will not apply to SA Education Department schools. It should also be noted that Kindergartens run by the Department of Education will not be changing their policy regarding the enrolment of children into kindergarten. This means that children will only be able to enrol in a Department of Education kindergarten at the start of the school year i.e.

- children who turn four on or before the 30th of April will be eligible to start Kindy at the beginning of the year that they turn four, and
- children who turn four after the 30th of April will start Kindy at the beginning of the following year.

What this means is that if your child is enrolled in an Education Department Kindergarten and you choose to have them start at OLOH at the start of Term 3, your child will only be eligible to attend Kindy for two terms before they start school in Reception.

If your child turns 5 between 1 May and 31 October, you can choose for your child to commence in Reception at OLOH at the start of Term 3 or you can choose to leave them in Kindy for the full year and start school the following year in Term 1. This decision is up to you, and it is our view that this decision should be made on a case-by-case basis, considering what is best for each child. In making this decision we would encourage you to consult with your child's Kindy or Child Care teacher in the first instance. If you are still unsure, please feel free to discuss this with me when you attend a school tour or enrolment interview.

Our School

Our Lady of Hope School opened in February 1994 with 63 pupils. As part of the Parish of St. David's, Tea Tree Gully, it is under the pastoral care of the Missionary Oblates of Mary Immaculate Order. Our name originated from a vision of Our Lady which occurred during the Prussian War to a 12-year-old boy, as a sign of Hope.

The school, which has an enrolment of approximately 300, caters for children from Reception to Year 6 and offers a Christian education in the Catholic tradition. It recognises that each child is a unique individual and consequently supports a curriculum that meets a diverse range of abilities.

OUR LADY OF HOPE SCHOOL

We hold several Principal's Tours each year. Dates are advertised on our School Website. If you are unable to attend on the scheduled Principal's Tour date or you would prefer a personal tour, please contact the office and we will arrange a personal tour for you with our School Principal. When Covid restrictions impede group tours we can organise a personal tour based on a Microsoft teams meeting or an outdoor 'walk and chat' through the school when necessary.

Enrolment

An Application for Enrolment by you for your child(ren) is an acknowledgement that you seek a Christian education in the Catholic tradition for your child(ren) and a desire to support the school in its endeavor to build a Christian community. New families to the school are required to attend for an Enrolment interview. Existing families have the choice of meeting with the Principal about younger sibling enrolments if they have any queries.

Enrolment Procedure

- Parents complete an Application for Enrolment form and return it to school with a copy of the child's Birth Certificate (and Baptism certificate if you have one). If you have specialist reports relating to your child's development or medical needs, please provide these with your enrolment application.
- You do not need to be Catholic to enrol.
- The school will acknowledge the application and contact the parent/guardian of new enrolling families to arrange an interview.
- The enrolment will be accepted if the enrolment is in accordance with our enrolment policy and there is a place available.
- A letter offering an enrolment place and an acceptance of offer form will be forwarded to parents after the enrolment interview, and once it has been returned the placement is confirmed.

Pastoral Care

Our Lady of Hope is a place where Pastoral Care is seen as a whole school responsibility. It is implemented in an atmosphere of friendship and tolerance and strives to include all members of the community. We are committed to the development of policies and practices in the following areas of Pastoral Care:

- Child Protection- Our Lady of Hope is a place where children have the right to learn and feel safe.
- Developing Personal Responsibility – Our Lady of Hope is a school where the management of student behaviour is carried out in the light of gospel values. Practices and procedures are implemented to ensure the right of teachers to teach and the right of students to learn.
- Bullying and Harassment – Our Lady of Hope School is a place where every child has the right to be free from harassment and bullying.
- Gender and Equity – We recognise the presence of God in our community therefore it is a place where learning and opportunities are not constrained by gender and equity



OUR LADY OF HOPE SCHOOL

Attendance and bell times

- School Gates: opening and closing times can be affected by Covid restrictions.
- School commences 8.50am
- Recess 11.00am
- Lessons recommence 11.20am
- (Lunch eating time 12.50pm)
- Play 1.00pm
- Afternoon lessons commence 1.40pm
- School dismissed 3.05pm

Supervision times

- The yard is supervised from 8:30am – 3:20pm, classrooms are open at 8:50am
- Students should not be on school grounds unsupervised before 8:30am.
- Before School Care is available from 7:00am – 8:30am if your child needs supervision prior to 8:30am

Out of School Hours Care (OSHC)

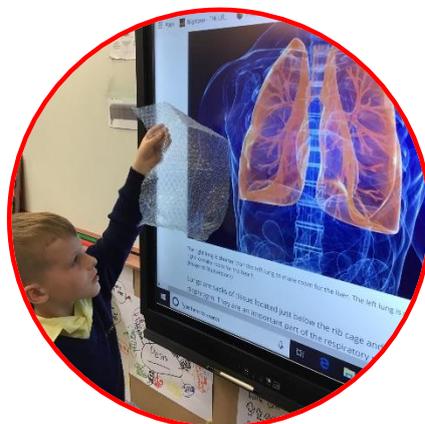
- Before School Care is available from 7:00am – 8:30am
- After School Care is available from 3:05pm – 6:15pm
- Further information can be obtained from the front office
- Contact details for OSHC ph: 82899751 or email: oshc@gosch.org.au

Hot Weather / Wet Weather

- The school will not close due to extremes in weather conditions.
- Each classroom has cooling and heating.
- Children will remain indoors during recess and lunch times on days of “extreme” weather conditions.

Dental Clinic

- All children under 18 years are able to enrol at the Modbury GP Plus Super Clinic.
- If you would like to arrange an appointment for your child, please ring 74258700.



OUR LADY OF HOPE SCHOOL

Communication

Parent - Teacher

Seesaw is the main form of communication between parents and teachers. Teachers will also provide parents with their school email address.

As for absences, parents are asked to contact the front office directly via email or phone to inform the school of absences and medical appointments. A 'Meet the Teacher' evening is normally held in Term 1 each year when information relating to curriculum, class procedures and expectations is explained. Interviews are held between teacher/s and parent/s later in Term 1. Written reports on each child are sent out at the end of Terms 2 and 4.

Class Newsletters and Seesaw

Class teachers see some parents regularly, however sometimes parents find it difficult to visit due to work commitments. All class teachers use our Seesaw app as a vehicle for allowing parents to view and participate in their children's education.

School Newsletter

The school newsletter is prepared monthly and its role is to communicate with parents over matters that concern their children and the community generally. The focus will be to inform, to publish children's work and pictures and to seek responses to current issues. Parents have the opportunity of receiving the newsletter by uploading the Seesaw app directly to your mobile phone. Instructions for this are on our website and will be provided at Transition information sessions for parents.

Uniforms

The school has a 'Code of Dress Policy' and all students are expected to adhere to this policy. All uniform requirements (both new and second hand) except shoes are available from the school. Secondhand school uniform is also available during Uniform shop openings.

The uniform shop opens on Tuesdays only from 8.30am – 9.30am and 2:30 – 3:30pm. Only official school uniform items will be sold through the uniform shop.

Grooming is an important component to the wearing of the school uniform.



OUR LADY OF HOPE SCHOOL

Safety and Security

Children

- Parents or contact person will be notified immediately if a child has a serious accident at school. In extreme cases, when a parent cannot be contacted, the Principal may arrange for the child to be taken to hospital, by ambulance.
- Should your child have a medical condition that requires specific emergency procedures it is important that you advise this at the time of enrolment so school leadership, admin staff and class teachers can be clearly informed prior to your child's commencement.
- Sick children should not be sent to school. If a child becomes ill at school parents and/or a nominated contact person will be notified to collect the child.
- Children subject to Custody or Family Court Orders – parents must provide the school with a copy of any Court Orders.



To ensure the safety of all children

- Students are supervised by campus staff in the yard and other identified play areas during break periods.
- Students are supervised leaving the school by campus staff.
- The play equipment is out of bounds before and after school except for the Junior Primary Playground (near the Parish) where parents may directly supervise their children after school until 3.20pm. (Covid restrictions = no play on this playground after school).
- After school care is available from 3:05 – 6:15pm for families who require supervision of their children.
- Students are expected to leave the school grounds with their parent / carer or walk straight home.
- Parents are asked to observe parking regulations.
- School evacuation procedures are in place and are practiced each term with the whole Campus. All visitors to our school must sign in at the front office.

Adults

- There are policies outlining procedures to be followed to ensure workers' safety and welfare.
- All workers, volunteers and staff are asked to familiarise themselves with these safe practices, sign in and receive a visitors' label.
- Leaving the property, they must sign out.
- All volunteers are required to hold a current Catholic Police Clearance. Volunteer information can be obtained from the school office.
- All adults attending the school during the school day are required to sign in on arrival and out on departure (this does not include drop off/pick up times).
- During lockin / evacuation adults are required to follow the direction of staff.
- Are required to observe the parking regulations in and around the school campus and be courteous to all drivers.

OUR LADY OF HOPE SCHOOL

Faith Community

Our Lady of Hope School is a part of a caring faith community, which allows students to experience God in their world and reveals God in our contemporary Catholic tradition. Religion is an integral aspect of school life as we strive to teach and instill values of the gospels. These beliefs, values and teachings create an authentic experience of the Church. All classes have prayer on a daily basis. Class liturgies and school masses are held throughout the year and families are invited to attend these celebrations. Students learn to express God's teachings through their participation in various aspects of the Mass (which includes liturgical dance). The Made in the Image of God program also develops their understanding of faith and God in the role of human relationships and sexuality.



The importance of parish and school as a faith community is reinforced by visits from the parish priest who either celebrates mass or visits classes. St David's Tea Tree Gully Parish prepares students for their sacraments, and they are supported by the school. Parents are the first and most effective educators of their children. The Religious Education Program supports parents in bringing up their children in the Catholic faith. The school has a Religious Education Coordinator who assists staff and parents in providing a comprehensive program for faith development in our students.

Sacramental Program

The Sacramental Program aims to support parents in the preparation of their children to celebrate sacraments in their lives. The program is offered as a Parish/School initiative. Parent Information sessions and Parent/Student workshops are held out of school hours prior to receiving sacraments.

Social Justice

At Our Lady of Hope, we strive to display our faith in action by having a strong commitment to social justice principles and initiatives. As a school, we have a strong focus on helping to improve the well-being of others in our community and at large. This is evident in the activities of school-based groups such as our Social Justice group. They frequently find innovative and fun ways to involve the whole school, particularly with fundraising events for those less fortunate than ourselves. Engaging in social justice activities in our school is crucial in helping students grow and prosper into well-rounded individuals and outstanding student leaders.

Sustainability

At Our Lady of Hope, we strive to educate students about living a more sustainable lifestyle. This involves respecting and nurturing ourselves, others and the environment - all part of God's creation.

The school has developed a vegetable garden, which the students have been actively involved in establishing and maintaining. The students have the opportunity to have active hands-on involvement from propagating, planting, harvesting, preparing and then sharing the food.

We also have a school recycling program which educates and inspires students to responsibly manage resources and reduce waste. Students have the opportunity to be part of the Hope Grows sustainability group who meet on a regular basis to promote sustainable living practices across the school.



OUR LADY OF HOPE SCHOOL

Playgroup

Why come to playgroup?

Playgroup is a fun way to:

- Meet other children and families
- Have a wide range of play experiences
- Spend time together having fun
- Talk, sing, read, play and discover
- Become part of our school community.

Our Lady of Hope Playgroup

Phone: 82898344
Email: Bernadette or Ali
playgroup@oloh.catholic.edu.au



Udrive/admin/playgroup/admin/SPiCE playgroup
3 fold brochure updated 18.6.2021



Our Lady of Hope Playgroup

School terms: Thursday
Time: 9.00am – 10.30am



Welcome to our Playgroup

We offer a fun place for you and your child to play and learn together and to become a part of our community.

Children are learning from the moment they are born and they mostly learn from playing along with you.

We offer experiences for you to play, talk, sing and read with your child and with other families.

Our playgroup is part of the Supported Playgroups in Catholic Education (SPiCE) program.

Families with children aged birth to four are welcome to attend.

What we do at Playgroup

Playgroup starts at 9.00am and you can stay until 10.30am

Most of the session will be time for you and your child to play together and with others.

We also have times for reading, singing and eating. Look at the routine on the wall for more details.

Please bring:

- A piece of fruit/vegetable
- A hat for outdoor play

What is a Supported Playgroup?

A supported playgroup has a coordinator who plans and runs the session(s) each week.

Our coordinators have undertaken the SPiCE Training and they attend workshops every year so they can bring you new and exciting learning experiences.

Our playgroup includes lots of literacy, numeracy and STEM as part of our play... Did you know that children are learning all of this through play and that you can help them?



OUR LADY OF HOPE SCHOOL

We encourage you to book a tour so you can come and see for yourself our beautiful school facilities set in a unique Campus setting.



OUR LADY OF HOPE SCHOOL

Opportunities for Parent/Carer Involvement

School Board

The School Board is the governing body of the school and meets once a month to deal with matters relating to policies, facilities, finances and building development. Members are elected to the Board from the parent body.

Parents & Friends

Our Lady of Hope has a very active and enthusiastic Parents & Friends Committee, which conducts a number of community building and fundraising activities for the school. It also supports and assists with Campus fundraising activities. All parents are automatically eligible to join the Parents and Friends Committee. Information about P&F events will be announced via our school newsletter.



Fundraising events

A biennial Campus fundraising event is held with OLOH and Greenwith Schools.

Classroom / school assistance

At Our Lady of Hope School the assistance of accredited volunteers in all aspects of classroom and school life is greatly valued.

Police Clearance

All volunteers are required to obtain a Catholic Police Clearance and undergo a Volunteer Induction Session at school. This is free for school community volunteers. Please see Office Staff for more information.

School Fees

Our Lady of Hope is committed to making its educational offerings affordable and available to all families, regardless of their background and financial means. As a Catholic school, we rely on a contribution from parents in the way of school fees, in order to enable us to offer high quality educational services.

Our current annual fees are displayed on our school website and are included with this document. The fees include all tuition, books, stationery excursions etc. The only additional cost for families would be uniform, overnight camps and optional extra-curricular activities. Discounts are offered for each subsequent child.

Payment of school fees can be tailored to suit individual family circumstances. Fees can be paid either weekly, fortnightly, monthly, quarterly or annually. Fees can be paid via direct debit, cash, cheque, credit card, Bpay, Centrepay and direct deposit. Generous remission is offered for low-income families.

If Our Lady of Hope is your school of choice but you feel that the school fees are an issue for your family, then please come in and see us and we will work with you to make our school a genuine and affordable option for your child.

We will not deny an enrolment because of a family struggle to meet fee commitments; however, we always ask that families make some contribution towards fees, as they are able. In these situations, we can arrange a confidential meeting between the parents and our Principal and School Bursar. Please do not hesitate to contact us if you have any other questions about fees or enrolment at Our Lady of Hope school.

OUR LADY OF HOPE SCHOOL

Swimming lessons

Students commencing in Reception in Term 1 and all other year levels are offered one week of swimming lessons per year at no extra cost. Lessons are conducted by trained swim staff at Parafield Gardens Swimming Centre and we book the centre exclusively for OLOH students and staff. Students and school staff are transported to and from the swim centre by a private chartered bus.



Camp

Students in Year 4 are involved in an overnight camp and students in Year 5 and Year 6 participate in a 2 night camp each year at an additional cost.



OUR LADY OF HOPE SCHOOL

Curriculum

Our Lady of Hope School is a co-educational Reception to Year 6 school. Each year level learns the Key Learning Areas, as required by the Catholic Education Office and the government. At school children have the opportunity to be involved in a variety of experiences in the areas of:

- Religious Education (including prayer, school mass, class prayer)
- English (reading, writing, speaking, listening, viewing and spelling)
- Mathematics (number, space & measurement, chance & data, spatial awareness)
- Language Other Than English (Italian)
- Design & Technology
- The Arts
- Science
- Health and Physical Education
- History
- Geography

Children are encouraged to be actively involved in their own learning – to develop good communication skills, social skills and a positive attitude to learning.



Behaviour Education

The aim of our Developing Personal Responsibility Policy is to nurture a sense of responsibility for one's own behaviour. The staff has given much thought to developing a policy (in consultation with parents and students), which is fair and equitable.

Our Lady of Hope School is conscious that behaviour management is taught and consequently opportunities will need to be provided for children to practise making and following through with appropriate choices.

The community, (children, staff and parents) need to be aware that where appropriate behaviour reflects good choices, this will be affirmed through:

- Verbal recognition
- Stamps and stickers
- Newsletter acknowledgement
- Recognition at assembly
- Affirmation of the class
- Special privileges
- Certificates
- Extra playtime
- Visiting the Principal and/or another class
- Peer support



ICT

Students in Year 3-6 have access to school issued laptops. At the conclusion of their schooling at OLOH families have the option of purchasing the laptop for a small fee. Junior primary classrooms have 1 iPad per student. All classrooms have interactive televisions.

OUR LADY OF HOPE SCHOOL

Charter for Parents

Charter for Parents in Catholic Schools SA

As integral members of a Catholic school community, parents*:

- Value and respect the Catholic identity of the school, its relationship to the parish community and the expression of its Catholic ethos through rituals, traditions, symbols and the teaching of Catholic beliefs
- Actively support their children's participation, and commit to a personal participation, in the school's Catholic rituals, traditions and outreach programs
- Share the responsibility for their children's faith, moral, social and emotional development
- Model Christian values in word and deed with all members of the school community
- Value and respect the diversity of faiths and cultures within the school community
- Contribute to a welcoming and inclusive community

As partners in the education of their children, parents:

- Support their children's learning at school and home
- Contribute to the life of the school in ways that reflect their interests, skills, experience and capacity to do so
- Respect and support school policies and regulations
- Contribute to consultation and decision making processes
- Work collaboratively with teachers and staff
- Respect the skills, knowledge and experience of school leaders and teachers
- Work toward resolving grievances appropriately and with respect
- Access information and resources provided by the school to support them in their role as the primary educators of their children
- Support their children's consistent and punctual attendance at school
- Fulfill their obligation to pay all fees and levies in a timely manner, however if they experience genuine financial difficulty, negotiate with the principal to make appropriate arrangements
- Contribute to a culture where privacy and confidentiality are assured
- Act as positive advocates for their children
- Contribute to the development of a safe school environment for students, staff and the wider school community
- Contribute to the development of a health promoting environment for students, staff and the wider school community
- Acknowledge and support the work of the school's governing body and associated committees
- Promote and encourage a collective responsibility to support the Charter for Parents in Catholic Schools SA

In holding positions of responsibility within Catholic school communities, parent leaders:

- Act as role models within their school communities by reflecting the values and ethos of the school
- Work constructively with the principal, the staff and the wider school community
- Build and nurture a sense of community



This Charter was developed in consultation with parents, principals and the Catholic Education Offices by
The Federation of Catholic School Parent Communities (SA)

**In this Charter, the term 'parent' includes carers and legal guardians*

OUR LADY OF HOPE SCHOOL

Food Allergy & Anaphylaxis Aware School

- The Campus is Food Allergy and Anaphylaxis Aware.
- More details can be obtained from the front office.

Lunch

• Canteen

The canteen currently provides a service every day. Under the direction of The Greenwith Primary Canteen Manager, the canteen utilizes parent volunteers to meet the needs of children at recess and lunch. Orders are placed via the Greenwith Campus QKR app.

Home Learning Partnership

- The policy at Our Lady of Hope School reflects the school and home working together. Home Learning is set Monday to Thursday.
- For the junior primary children homework is set in the context of "reading time".
- This will amount to approximately 10 – 15 minutes and is a time to be cherished by the family.
- R –2 10 – 15 minutes reading time per night (Mon-Thurs)
- There is a different focus for middle and senior primary children with the main emphasis being the development of skills for High School and the reinforcement of concepts taught at school.
- Year 3 One hour per week (15 minutes per night Mon-Thurs)
- Year 4 One and a half hours per week (20-25 minutes per night Mon-Thurs)
- Year 5 Two hours per week (30 minutes per night Mon –Thurs)
- Year 6 Three hours per week (45 minutes per night Mon-Thurs) plus reading each night. Need to check reviewed policy

Chaplain

- We are fortunate to have the services of a School Chaplain, whose role is to support the pastoral care and well being of our students, their families and staff. A Chaplaincy Program brochure is enclosed.

Covid

- From time-to-time Covid restrictions impact the school's ability to host events, tours and welcome parents/volunteers on site. In the event of Covid restrictions our school families are kept update via our OLOH Seesaw app. There is also a link on our school website: <https://www.cesa.catholic.edu.au/news/alerts>

How Do I Find Out More?

- Enrolment enquires are welcome at the School Office.

Our Lady of Hope School

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