



# **Our Lady of Hope School**

## **Greenwith**

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# **POLICY DOCUMENT**

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## **UNIFORM**

## **RATIONALE**

Our Lady of Hope School was established in 1994 under the guise of the Missionary Oblates of Mary Immaculate. In keeping with that tradition and to maintain our identity, the students attending the school wear a uniform.

## **PURPOSE**

The implementation of this policy ensures that every child who is enrolled at Our Lady of Hope School does so under the premise that there is a set uniform to be worn which is compulsory.

The Board believes that by wearing a uniform:

1. There is justice and equity for all students regardless of parental income,
2. We preserve part of our tradition, established by the Oblate Fathers,
3. All children come to school in the same clothing,
4. Children gain a sense of being part of a family/community and are proud of it,
5. Children's self esteem is enhanced and maintained by ensuring there is no competition through fashion change,
6. There is support for parents in making it simple to choose clothes for school,
7. A sense of discipline and responsibility will be developed in children,
8. Provides a sense of identity for students at the school and in the general public,
9. Children are easily recognised when they are off the school property.

## **IMPLEMENTATION**

The School Board wishes to stress that when parents enrol their children in this school they agree to comply with the school's uniform policy.

Families will be advised at beginning of each year about which days of the week children will be required to wear their formal and sports uniforms. Children are expected to wear the correct uniform on the designated days unless a specific instruction has provided by a staff member to for children to wear a different uniform due to a school event or excursion.

The uniform is supplied through the school's uniform shop, with some items of the uniform being available to purchase from an external supplier which can be advised by Our Lady of Hope uniform manager.

School staff will continually monitor the uniform standards and ensure compliance.

In the event of any breach of the Uniform Policy the School Board has directed the following action to be taken:

1. If a child comes to school without complying with the uniform policy for a day or a short period of time, but brings an explanatory note, no further action will be taken. Any circumstances that result in long-term non-compliance with the uniform policy must be addressed to the School Principal for resolution.
2. If a student comes to school without complying with the uniform policy and without an accompanying explanatory note, the following steps will be taken:
  - a. On the first occasion the teacher will speak to the student about the problem.
  - b. A second non-compliance will result in a standard note being forwarded to the parent or caregiver from the teacher requesting that this matter be corrected (Appendix 2).

- c. A third non-compliance will result in a telephone call from the School Leadership to the parent or caregiver requesting that the matter be addressed immediately.
- d. Any subsequent offence will be referred to the School Principal for resolution. The Principal will arrange an interview with the family in an endeavour to seek explanation for the non-compliance with the uniform policy. Whilst each case will be judged on its merits, any resolution will always endeavour to include compliance with the uniform policy.

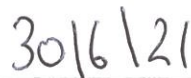
The Board can appreciate that there are occasions when a uniform may need repair or can be subjected to last minute accidents. This situation can easily be accounted for with a simple note of explanation from the parent or caregiver to the teacher. This action would prevent any misunderstanding or embarrassment. Alternatively, if your child does not have the correct uniform because of financial difficulties, parents or caregivers are requested to contact the school so that assistance can be provided.

The Principal and staff have been directed to enforce this policy.

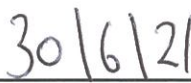
**Attachments:**

Appendix A School Uniform  
Appendix B Uniform Non Compliance

  
\_\_\_\_\_  
(Chairperson)

  
\_\_\_\_\_  
(Date)

  
\_\_\_\_\_  
(Principal)

  
\_\_\_\_\_  
(Date)



## SCHOOL UNIFORM

### SUMMER UNIFORM

#### GIRLS

1. Dress – Blue, green and gold with blue collar and gold piping
2. Socks – navy blue ankle sock (must cover ankle) or none (with sandals)
3. Blue shorts (available from designated external supplier) with short sleeve lemon shirt

#### BOYS

1. Shorts – grey shorts (purchased from uniform shop)
2. Shirt – lemon short sleeved shirt
3. Socks – grey ankle sock or none (with sandals)

### WINTER UNIFORM

#### GIRLS

1. Skirt – navy, green and gold for Primary and Middle Years  
Pinafore – navy, green and gold for Early Years  
Blue Pants (available for purchase at designated external supplier)
2. Shirt – long sleeved, short sleeved or lemon or gold skivvy (R – 3)
3. Jumper – royal blue woollen embroidered with Our Lady of Hope
4. Socks – navy
5. Tights – navy
6. Navy/Black bike/sport shorts maybe worn under school dress

#### BOYS

1. Trousers – school grey (available from Uniform shop)
2. Shirt – long or short sleeved lemon shirt or gold skivvy (R – 3)
3. Jumper – royal blue woollen embroidered with Our Lady of Hope
4. Socks – grey

### SHOES

1. Black school shoes are to be worn (excludes platform >3cm), and may be worn with the summer uniform. An active black school shoe may be worn in lieu of leather school shoe. Such shoes are made from a leather-based material and from a distance look very similar to a leather school shoe. Active black shoes must not have a highly distinctive logo and must be completely black e.g. no white sole or coloured marking visible on the shoe.
2. Sandals – navy blue or black with summer uniform only.

### SPORTS UNIFORM

1. Polo shirt – navy with school colours on collar and cuffs – embroidered with Our Lady of Hope (OLOH) and Greenwith Campus
2. Navy blue shorts with gold piping and embroidered with OLOH
3. Tracksuit top – navy blue with gold trim embroidered with OLOH
4. Tracksuit pants – navy blue with gold piping and embroidered with OLOH
5. Shoes – suitable sports shoe i.e. cross trainer or runner, not a sports branded fashion shoe.
6. Socks – white (if socks have a trim only the school colours are acceptable – blue and/or green and/or yellow as found on the school emblem)

## ADDITIONAL GUIDANCE

1. Children should arrive at school each morning in clean serviceable uniform
2. Sport socks to be worn only with sports uniform
3. Socks are not to be rolled down
4. Shoes are to be cleaned, polished and serviceable
5. Shirts are to be tucked into trousers or shorts (with the exception of the Jac Shirt)
6. Sport uniform to be worn on designated days as specified by classroom teacher
7. Scarves maybe worn in winter but must reflect school colours
8. Rain jacket in Navy may be worn in the winter months to provide extra protection from the cold.
9. Dress and skirts must be of correct length. Summer dress to be worn below the knee and winter skirts to be worn at mid calf length

## SCHOOL BAGS

Navy blue with Our Lady of Hope School (large or small) will be compulsory and phased in as new students commence their schooling at OLOH.

## SCHOOL HATS

As recommended by the 'Sun Protection Policy', the policy is "no hat, no play" in Term's 1 & 4. In Term's 2 and 3 children should have a hat in their school bag but the wearing of this hat will only be enforced on days of extreme UV.

## CHANGE OVER OF THE UNIFORM

The summer uniform is to be worn in Terms 1 and 4 and the winter uniform is to be worn in Terms 2 and 3. However, a three week lead in period at the end of Term 1 and the beginning of Term 2 and again at the end of Term 3 and the beginning Term 4 will give students the flexibility to wear either uniform depending on the weather.

## JEWELLERY and MAKEUP

For safety reason, the children are permitted to only wear minimal amount of jewellery. This may include:

1. one signet ring
2. watch
3. plain gold or silver, sleepers or studs as earrings, maximum of one per ear lobe
4. apart from sleepers or studs in earlobes, no other visible body piercing is permitted
5. no necklace of any description (First Communion crucifix or medal an exception)
6. no makeup or nail polish is to be worn at school

## HAIR

Hair should be neat and tidy at all times and should not hang down across the eyes or in front of the shoulders when leaning forward. Shoulder length hair or longer is to be tied back at all times. A small range of approved hair accessories is available from the uniform shop. A plain ribbon or solid headband may be worn (**maximum width 3 cm** in solid colours found in the school emblem, i.e. green, blue or gold). Extreme hair styles such as spiking, patterns, severe cutting (less than a number two clipper cut), or artificially coloured hair *in extreme or unnatural colours* is not permitted. A small amount of gel which enhances neatness is acceptable.

This policy applies to both girls and boys. The purpose of restraint upon hair style is not to stifle individuality but to channel it within limits that emphasise cooperation and identification with the whole school community.





## APPENDIX B

### UNIFORM NON-COPLIANCE

Dear \_\_\_\_\_

It has come to my attention that \_\_\_\_\_ came to school today without fully complying with the school's Uniform Policy.

The nature of the problem is that he/she \_\_\_\_\_

\_\_\_\_\_ which does not comply with school policy, which you agreed to comply with as a part of your child's enrolment at our school.

I would ask you to address this issue as a matter of priority because adherence to the Uniform Policy is an integral part of school ethos at Our Lady of Hope School.

Additionally, it is not fair on those families who make every attempt to comply with the school rules.

If there are any difficulties, please do not hesitate to contact either myself or the Deputy Principal.

Yours sincerely,

Class Teacher ..... Date .....  
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#### **Please Sign and return to class teacher**

I have received the note that my child \_\_\_\_\_ (name) has not complied with the OLOH Uniform Policy and have addressed this with my child.

Signed \_\_\_\_\_