

Volunteer Application Form

Applications are invited for volunteering at the Australian Italian Festival.

If you have any further questions or require more information on volunteering at the Festival please contact the Australian Italian Festival office:

Email: admin@australianitalianfestival.com.au

Ph 4776 5288 Mobile 0429 060 356

When you submit this form you are acknowledging that you accept and agree to the Volunteer Policy.

YOUR DETAILS

Name _____

Email Address _____

Postal Address _____

Phone (Home) _____ (Work) _____ (Mobile) _____

Date of Birth _____ MALE / FEMALE

Signature _____

EMERGENCY CONTACT

Name _____

Phone (Home) _____ (Work) _____ (Mobile) _____

Medic Alert No: _____ (Medication) _____

Please describe any impairment or health condition that the Festival's volunteer committee should know about when determining your job.

YOUR ACCREDITATIONS

First Aid (Current) ⑨

Blue Card ⑨

Driver's License (car) ⑨

Other Vehicle ⑨

Other qualification that may help: _____

YOUR TIME *(When and how much time you want to volunteer)*

**ASSISTANCE IS NEEDED FOR SETUP OF THE SITE
PRIOR TO THE FESTIVAL OPENING.**

Please **circle** your preferred days and time:

THURSDAY **MORNING** **AFTERNOON** **EVENING**

FRIDAY **MORNING** **AFTERNOON** **EVENING**

ASSISTANCE IS NEEDED FOR THE RUNNING OF THE FESTIVAL.

Please **circle** your preferred days and time:

SATURDAY **MORNING** **AFTERNOON** **EVENING**

SUNDAY **MORNING** **AFTERNOON**

ASSISTANCE IS NEEDED FOR CLEAN UP OF THE FESTIVAL.

Please advise if you are able to help on either of the following days (Please circle)

SUNDAY **AFTERNOON / EVENING**

MONDAY **MORNING** **AFTERNOON**

PREFERRED WORK AREAS (Please Circle)

1. Hair & Fashion Carnevale (Thursday night 2nd August)
2. Masquerade Dinner (Friday night 3rd August)

Festival Weekend (Saturday 4th & Sunday 5th August)

3. Mamma's Cucina
4. Merchandise
5. Competitions
6. Taking Surveys
7. Logistics (Set up and Clean up)
8. Wine & Beer Bar
9. Office/Admin assistance (before and /or during festival)
10. Luigi's Signorinas
11. Waste Management

VOLUNTEER POLICY

The Australian Italian Festival Volunteering Policy is in line with Volunteering Australia's best practice volunteer management guidelines.

The Festival recognises the important part volunteers play in the Festival and in the wider community.

Policy Statement

The Australian Italian Festival is a not-for-profit Organisation

Volunteers support the Australian Italian Festival's infrastructure, fulfilling the majority of roles required to run the Event every year. Without its Volunteers the Australian Italian Festival would not be able to operate.

Volunteers benefit the Festival and the broader community by giving patrons, at a reasonable price, access to Traditional Italian Culture with an Australia twist, and ensuring that the Italian cultural heritage of the Hinchinbrook community remains alive and is exhibited for the wider community to enjoy.

VOLUNTEERING PRINCIPLES

The Australian Italian Festival supports the principles of volunteering:

- volunteering benefits the community and the volunteer;
- volunteer work is unpaid;
- volunteering is always a matter of choice;
- volunteering is a legitimate way in which citizens can participate in the activities of their community;
- volunteering is a vehicle for individuals or groups to address human, environmental and social needs;
- volunteering is not a substitute for paid work;
- volunteers do not replace paid workers nor constitute a threat to the job security of paid workers;
- volunteering respects the rights, dignity and culture of others; and
- volunteering promotes human rights and equality.

VOLUNTEER RIGHTS

The Australian Italian Festival protects the rights of volunteers. We:

- interview and assess volunteer staff in accordance with anti-discrimination and equal opportunity legislation;
- provide volunteers with orientation and training;
- provide volunteers with a healthy and safe workplace;
- provide appropriate and adequate insurance coverage for volunteers;
- do not place volunteers in roles that were previously held by paid staff or have been or should be identified as paid jobs;
- differentiate between paid and unpaid roles;
- define volunteer roles and are developing clear job descriptions;
- provide appropriate levels of support and management for volunteers;
- provide volunteers with access to policies pertaining to their work; and
- will make every effort to limit the commitment of volunteers who provide services on a regular basis in one role to no more than 16 hours weekly, unless they offer additional time to the Organisation.
- In deciding whether a role should be a paid role or filled by a volunteer, management will have regard to the criteria in Volunteering Australia's Volunteer Roles Toolkit, the Organisation's budget and appropriate risk management principles.

VOLUNTEER BENEFITS

All volunteers who register and do more than 4 hours receive the following:

- Free entry into the festival for the day you work
- A volunteers T-Shirt
- A meal voucher (can only be redeemed at Mamma's Cucina)