Our group’s charter

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| Other than in class, when and where will we meet and for how long? |  |
| When is it OK to miss a meeting? How do we inform each other when we can’t make a meeting or are running late? |  |
| What do we do with phone calls, messaging, Facebooking etc during meetings? |  |
| How do we deal with members who don’t participate enough, participate too much or distract the group from its task? |  |
| What will we do if a group member’s work doesn’t meet our standards? |  |
| What is our group trying to accomplish? |  |
| What is our group’s name going to be? |  |
| [Something not covered above that should be? Insert your own question(s) here and use the adjoining box to answer] |  |
| We, the undersigned members of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ agree with the answers in our group’s charter and will try our best to uphold them. |
| **Name**  | **Signature** |
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