ENGLISH AS AN ADDITIONAL LANGUAGE (EAL)
/ Certificate II in EAL (Access)
/ Certificate III in EAL (Access)
/ Certificate IV in EAL (Access)
/ Certificate IV in EAL Employment/ Professional (OET Preparation)
/ Certificate IV in EAL Employment/ Professional

VCAL, iVCAL AND VCE
/ Victorian Certificate in Applied Learning (Foundation Level)
/ Victorian Certificate in Applied Learning (Intermediate)
/ Victorian Certificate in Applied Learning (Senior)
/ Victorian Certificate of Education (VCE)

ADULT LEARNING
/ Business Skills
/ Computer Skills
/ English Skills
/ Job Skills
/ Study Skills
/ Reconnect Program

VISUAL ARTS
/ Certificate III in Visual Arts
/ Certificate IV in Visual Arts
/ Diploma of Visual Arts

PROFESSIONAL WRITING AND EDITING
/ Certificate IV in Professional Writing and Editing

STUDY MODE KEY

FT Full time
Pt Part time
Oc Off campus

Selected courses are provided to eligible individuals with funds made available by the Commonwealth and Victorian Governments.
For details visit boxhill.edu.au

The information contained in this publication is correct at time of print (August 2017). Box Hill Institute reserves the right to alter, amend or delete details of course offerings and other information published here.
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BHI - RTO 4687 CRICOS: 02411J
MT181 08/17
The Literacy and Numeracy Support (LN Support) program provides eligible students with help to complete their course by focusing on workplace reading, writing, numeracy (maths) and communication skills.

The LN Support program is flexible, and provides support in classrooms and/or in-group tutorials and with online activities. Students are enrolled in LN Support program units based on their Core Skills Diagnostic Test. When students have successfully completed these units, they receive a Box Hill Institute Statement of Attainment.

The LN Support Program is nationally accredited course and students use their second government subsidised place for that year. This training is provided to eligible individuals with funds made available by the Commonwealth and Victorian Governments.

For further details, visit www.boxhill.edu.au
**ENGLISH AS AN ADDITIONAL LANGUAGE (EAL)**

English language skills such as listening, speaking, reading and writing are essential for successful study and work in Australia. If you’re looking to improve your English language skills, Box Hill Institute can help.

### CERTIFICATE II IN EAL (ACCESS) (22251VIC)

The Certificate II in EAL (Access) is designed for migrants or people from culturally diverse backgrounds who can speak English at a basic level. The course will help you improve your oral and written communication skills. You will also improve your reading, listening and computer skills. You can also study subjects to increase your knowledge and understanding of Australian culture so you can live and work effectively in the community.

**ENTRY REQUIREMENTS**

You must be at least 18 years of age and from a non-English-speaking background.

**STUDY PATHWAYS**

You may wish to progress into a range of EAL courses such as the Certificate III in EAL (Access).

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<tr>
<th>START DATE</th>
<th>February and July</th>
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<tr>
<td>HOW TO APPLY</td>
<td>Direct entry</td>
</tr>
<tr>
<td>LOCATION</td>
<td>Box Hill, Lilydale</td>
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<tr>
<td>DURATION</td>
<td>6 months</td>
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<td></td>
<td>Available</td>
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### CERTIFICATE III IN EAL (ACCESS) (22253VIC)

The Certificate III in EAL (Access) is for new migrants or people from culturally diverse backgrounds with intermediate level English language skills. This course will improve your oral and written communication so you can prepare for further study or work. You’ll also improve your reading and listening ability. You can also gain computer skills and develop an understanding of Australian culture to help you live and work in the community.

**ENTRY REQUIREMENTS**

You must be at least 18 years of age and from a non-English speaking background.

**CAREER OUTCOMES**

This general course aims to improve your English skills and therefore your overall chances of gaining access to employment or further education.

**STUDY PATHWAYS**

After completing this course, you will be eligible to study other courses in the EAL Framework, such as Certificate IV in EAL (Employment/Professional) and Certificate IV in EAL (Access). Alternatively, you may choose further study options at Box Hill Institute or to access employment opportunities.

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<td>Available</td>
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**CERTIFICATE IV IN EAL (ACCESS) (22256VIC)**

The Certificate IV in EAL (Access) is designed for new migrants or those who come from culturally diverse backgrounds who have upper intermediate English language skills. This course will improve your oral and written communication so you can prepare for further study or work. You’ll also improve your reading and listening ability. You can also gain computer skills and develop an understanding of Australian culture to help you live and work in the community.

**ENTRY REQUIREMENTS**

You must be at least 18 years old and from a non-English speaking background.

**CAREER OUTCOMES**

This general course aims to improve your English skills to improve your overall chances of gaining access to employment or further education.

**STUDY PATHWAYS**

After completing this course, you will be eligible to study other courses in the EAL Framework, such as Certificate IV in EAL (Employment). Alternatively, you may choose further study options at Box Hill Institute or to access employment opportunities.

**START DATE**

February and July

**HOW TO APPLY**

Direct entry

**LOCATION**

Box Hill

**DURATION**

- FT 6 months
- PT 12 months

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**CERTIFICATE IV IN EAL (EMPLOYMENT/PROFESSIONAL) (SPECIALISING IN OET PREPARATION) (22257VIC)**

This course provides training to enable overseas qualified health professionals to obtain the standard of English required to gain employment as a health professional in Australia. You will be taught strategies and tips for dealing with the OET (Occupational English Test for Health Professionals).

**ENTRY REQUIREMENTS**

You must have successfully completed a medical qualification.

**CAREER OUTCOMES**

After completing this course, you may wish to sit an Occupational English Test for Health Professionals at a registered Testing Centre.

If successful, you may wish to apply for a range of employment opportunities in Australia related to your qualifications. Some career outcomes include nurse, pharmacist, radiologist and dentist.

**START DATE**

March, July and October

**HOW TO APPLY**

Direct entry

**LOCATION**

Box Hill

**DURATION**

- FT 10 weeks
The Certificate IV in EAL (Employment/Professional) is designed for professionals born in a country other than Australia. You will learn how to explore the local job market and transfer your experience and skills to the workplace. This course will help you enhance your listening, oral and written communication skills and learn essential job seeking skills. You will undertake an industry placement and have the opportunity to learn how to communicate effectively in the workplace.

The course involves ten weeks class attendance, followed by a 4-6 week practical work placement in the relevant professional field (subject to availability). The course covers all aspects of preparation for employment including:

› writing resumes
› writing cover letters
› addressing key selection criteria for job applications
› understanding job advertisements
› learning interview techniques and practice
› developing communication skills
› understanding Australian workplace culture
› networking and cold calling
› developing oral presentation skills
› participating in a practical work placement
› receiving ongoing support.

ENTRY REQUIREMENTS
This course is designed for overseas born students who have professional qualifications from their home country.

CAREER OUTCOMES
The course may provide you with employment opportunities in your professional area of expertise.
MONIQUE LANG
VCAL

Intermediate VCAL student, Monique Lang, has her heart set on working with animals and she is on the right path to achieve her dream. She was determined to complete the Certificate II in Animal Studies, a choice that required a change of secondary schools.

Monique said, “I found VCAL at Box Hill Institute while I was looking for a place to study Animal Studies after high school. However, none of my local TAFEs provided the course and it wasn’t an option to complete it as a VETiS course through my high school.

“After discovering that the course was available at Box Hill Institute, my parents and I did some research and found out that they also offered VCAL. It made perfect sense to complete my Certificate II in Animal Studies and my VCAL Intermediate at the same place thereby fast-tracking my career to my dream job,” she said.

“In studying the Certificate II, I’ve learnt that I want to work with animals that assist people, such as training companion animals.” This year Monique is completing the Certificate III in Animal Studies with Senior VCAL.

Monique’s teacher, Natalie King, said Monique’s focus on her studies and future career goals has made her a valuable member of the class. She said, “Monique always takes the lead in a group situation and motivates others to complete the work as well. She has a very mature approach to her course, asking for feedback and taking the feedback on to improve her work.”

Outside of her studies, Monique has competed in charity events including the Cancer Council Victoria’s Relay for Life and plans to continue to participate in the future.
VICTORIAN CERTIFICATE OF APPLIED LEARNING (VCAL)

The Victorian Certificate of Applied Learning (VCAL) provides an alternative option to the Victorian Certificate of Education (VCE) for students in Years 11 and 12.

Like VCE, VCAL is an accredited senior secondary school certificate that is recognised nationally and can provide pathways to further study and work. TAFE VCAL is an applied, full time educational program delivered in a training environment with industry-based studies a key part of each course we offer.

VCAL courses provide practical workplace-based learning in trade or industry areas. All the courses include studies in literacy, numeracy, personal development and work related skills relevant to work and life. Box Hill Institute students also have the opportunity to study VCAL through traditional face-to-face classes or online.

VCAL STUDY AREAS

| Animal Studies | E | Early Childhood | L | Health Services | E | Make Up | E, L |
| Beauty | E, L | Electrical | E | Hospitality Traineeship | E | Music | N |
| Building & Construction | E | Electrotechnology | E | Lightmare | N, L | Plumbing | E |
| Carpentry | E | Gaming | N, L | Visual Arts | C |

VICTORIAN CERTIFICATE OF APPLIED LEARNING (INTERMEDIATE) (VCALINT001)

This applied alternative to Year 11 is designed to create an individual pathway for you to employment or further studies in a variety of adult learning settings.

VCAL offers an educational experience that includes applied work skills and industry-based learning as well as job relevant literacy and numeracy skills. VCAL programs are more focused, more integrated and more sustainable for you if you do not necessarily need to complete a traditional VCE to reach your desired goals.

Choosing to undertake a VCAL program will help you to transition into further study at Box Hill Institute and/or employment, including apprenticeships and traineeships.

ENTRY REQUIREMENTS

You must have successfully completed Foundation VCAL or Year 10.

CAREER OUTCOMES

This course may provide you with employment opportunities in your chosen industry. Options include a very wide range of roles, including apprenticeship and traineeships, within your industry.

STUDY PATHWAYS

After successful completion of this VCAL program in 2018, you may wish to apply for entry into Senior VCAL and/or a Certificate level course at Box Hill Institute.
VICTORIAN CERTIFICATE OF APPLIED LEARNING (SENIOR) (VCALSEN001)

This applied alternative to Year 12 is designed to create an individual pathway for you to employment or further studies in a variety of adult learning settings. VCAL offers an educational experience that includes applied work skills and industry-based learning as well as job relevant literacy and numeracy skills. VCAL programs are more focused, more integrated and more sustainable for you if you do not necessarily need to complete a traditional VCE to reach your desired goals.

Choosing to undertake a VCAL program will help you to transition into further study at Box Hill Institute and/or employment, including apprenticeships and traineeships.

ENTRY REQUIREMENTS
You must have completed Intermediate VCAL, Year 11 or equivalent.

CAREER OUTCOMES
This course may provide you with employment opportunities in your chosen industry. Options include a very wide range of roles, including apprenticeship and traineeships, within your industry.

STUDY PATHWAYS
After successful completion, you may have an opportunity to articulate directly into a Certificate III, IV or Diploma Course at Box Hill Institute. The area of study and credit transfers available will depend on the units you may have previously completed.

START DATE
February

HOW TO APPLY
Direct entry

LOCATION
Box Hill, City, Lilydale

DURATION
12 months

HOW TO APPLY FOR VCAL

Step 1: Attend a VCAL Information Session.

Step 2: Complete the Expression of Interest Form (handed out at information session).

Step 3: Submit the required documents listed on the VCAL Application Checklist (handed out at information session).

Step 4: Complete the diagnostic testing (facilitated by Box Hill Institute). You may be required to attend an interview.

Step 5: Letter of offer.

Step 6: Complete an enrolment form and finalise payment of fees.
iVCAL

iVCAL is an innovative way to achieve your VCAL certificate. iVCAL is self-paced and the core VCAL units are completed 100% online or as a combination of online or class time. The program is fully supported by teachers, student wellbeing officers and counsellors and has been designed to be easy to access and use. It is fully individualised to suit you, the student and your needs and priorities.

VICTORIAN CERTIFICATE OF APPLIED LEARNING (FOUNDATION LEVEL) (VCALFND001)

The Foundation iVCAL educational core units and vocational units will vary per person depending on level and vocational options of your choosing.

Stage One involves completing the educational core units – literacy, numeracy, personal development and work-related skills – online. Some students elect to continue with Stage One units at a higher VCAL level before commencing Stage Two.

Stage Two involves choosing a vocational qualification, which may be delivered in the traditional face-to-face classroom environment or online or a combination of both. See the list of available qualifications on page 8.

ENTRY REQUIREMENTS
You must:
› be at least 15 years of age by January 1 in the year of commencement
› must have literacy and numeracy skills to a minimum level 2 and 1 respectively of the Australian Core Skills Framework (ACSF).

This iVCAL program is suited for you if you want to gain a Senior Secondary School Certificate through study in a non-classroom environment. You may have work or carer commitments during the day or you may live a non-routine life or need more flexibility in your study patterns.

iVCAL is designed for learners who may require one learning outcome, one unit or the whole iVCAL program to achieve their VCAL Certificate.

CAREER OUTCOMES
This course may provide you with the knowledge and skills to explore your chosen vocation with a view of entering that industry.

STUDY PATHWAYS
After successful completion, you may be eligible to progress into Intermediate VCAL level (in either a face-to-face setting or online) or apply for entry into higher educational courses in your chosen vocation.

START DATE
Flexible start date, rolling enrolments
Visit enrolment hub for further information.

HOW TO APPLY
Direct entry

LOCATION
Box Hill

DURATION
Flexible course length.
This course is delivered online.
The time taken to complete the course will depend on the individual and the units selected. All units in which you are enrolled need to be completed within the calendar year (of enrolment).
The Intermediate iVCAL educational core units and vocational units will vary per person depending on level and vocational options chosen.

Stage One involves completing the educational core units – literacy, numeracy, personal development and work related skills – online. Some students elect to continue with Stage One units at a higher VCAL level before commencing Stage Two.

Stage Two involves choosing a vocational qualification, which may be delivered in the traditional face-to-face classroom environment or online or a combination of both. See the list of available qualifications on page 8

**ENTRY REQUIREMENTS**

You must:

› be at least 15 years of age by January 1 in the year you plan to commence study
› must have literacy and numeracy skills to a minimum level 3 and 2 respectively of the Australian Core Skills Framework (ACSF).

This iVCAL program is suited to you, if you want to gain a Senior Secondary School Certificate but prefer to study in a non-classroom environment or have work or carer commitments during the day or need more flexibility in your study patterns. iVCAL students may live non-routine lives.

iVCAL is designed for learners who may require one learning outcome, one unit or the whole iVCAL program to achieve their VCAL Certificate.

**CAREER OUTCOMES**

This course may provide you with the knowledge and skills to explore your chosen vocation with a view of entering that industry.

**STUDY PATHWAYS**

At the end of this course, you may be eligible to progress into the Senior VCAL level (in either a face-to-face setting or online) or apply for entry into the next level course in your chosen vocation.
Senior iVCAL educational core units and vocational units will vary per person depending on level and vocational options chosen.

Stage One involves completing the educational core units – literacy, numeracy, personal development and work related skills – online. Some students elect to continue with Stage One units at a higher VCAL level before commencing Stage Two.

Stage Two involves choosing a vocational qualification, which may be delivered in the traditional face-to-face classroom environment or online or a combination of both. See the list of available qualifications on page 8

**ENTRY REQUIREMENTS**

You must be 15 years of age by January 1 in the year you plan to commence study in any level of VCAL

This iVCAL program is suited for you if you want to gain a Senior Secondary School Certificate but prefer to study in a non-classroom environment. You may have work or carer commitments during the day or need more flexibility in your study patterns. iVCAL students may live non-routine lives.

iVCAL is designed for learners who may require one learning outcome, one unit or the whole iVCAL program to achieve their VCAL Certificate.

**CAREER OUTCOMES**

After successful completion of the Senior iVCAL program, you may continue studies in your industry area of interest. Alternatively, you may apply for general employment opportunities.

**STUDY PATHWAYS**

After successful completion of the Senior iVCAL program, you may have an opportunity to progress into a Certificate III, IV or Diploma level course at Box Hill Institute.

The area of study and the eligibility of credit transfers will depend on the units you may have previously completed.
VCE

Explore your options for the future by completing VCE at the Centre for Adult Education (CAE). The VCE is an accredited secondary certificate that recognises the successful completion of your secondary education. It is recognised internationally and provides a pathway to further education and training, and to the world of work. Study your VCE on a part time or full time basis, with a wide range of subjects offered during the day and also at night.

VCE STUDY AREAS

- Art
- Ancient History
- Biology
- Business Management
- Chemistry
- Classical Studies
- English
- English Language
- Further Mathematics
- Geography
- Global Politics
- Health and Human Development
- Legal Studies
- Literature
- Mathematical Methods
- Philosophy
- Physics
- Psychology
- Sociology
- Specialist Mathematics
- Studio Art

VICTORIAN CERTIFICATE OF EDUCATION (VCE) (VCE0000001)

The VCE is a pathway to Tertiary Education. It provides opportunities for work, career and personal enrichment. As one of the biggest providers of Adult VCE in Victoria, CAE offers Year 11 and Year 12, a choice of day or evening classes, part-time or full-time study, single subject enrolments and demonstrated VCE results.

You should enrol to study with us if you:
- want to return to study after a break
- are seeking an alternative learning environment to secondary school
- want to enrol in single VCE subjects not offered at your secondary school
- have completed VCE and want to improve your ATAR by taking additional subjects
- are an adult wanting to study a VCE subject for personal interest
- wish to commence Year 12 English and or Year 12 Further Maths at mid-year (July intake)

This course gives you the ability to complete Units 1 and 2 (Year 11) of the VCE in an adult environment. It will prepare you for VCE Units 3 and 4 (Year 12) or further study in TAFE courses that require Year 11 as a prerequisite. You can choose to study a range of subjects in arts, science, maths, business, history, geography, law and social sciences.

ENTRY REQUIREMENTS

You may qualify as an adult returning to study (Adult VCE - 8 units) but you must be at least 18 years of age on 1 January of the commencement year, and you must have been out of full-time secondary school for at least 12 months. For the regular VCE (16 units) the completion of Year 10 or its equivalent is preferred admission to Year 11.

STUDY PATHWAYS

VCE or the completion of Year 12 is the pathway to many degree and diploma courses.
ADULT LEARNING

Pre-accredited training offers a supportive first step back into education for adults who want to develop their skills and confidence further before entering a formal work or study pathway. It is targeted at people who have experienced barriers to participating in training and education in the past, supporting them to achieve personal success.

BUSINESS SKILLS*

Our Business Skills programs give learners the ability to put their business ideas into practice. Develop business plans, learn about budgets and build your networks. Dedicated programs for women are offered.

› Business Basics for Women
› Presentation Skills for Beginners

COMPUTER SKILLS*

A suite of Computer Skills programs are offered to beginners, intermediate and advanced users. Each course is designed to improve confidence in using technology and software applications. Our experienced IT teachers provide a supportive classroom environment to guide you through computer and mobile technologies.

› Intel® Learn Easy Steps
› Computer Basics for Work
› Ready to Learn Online
› Understanding iPads & Smartphones
› What’s Your Story?

ENGLISH SKILLS*

English skills programs support the development of English language reading, writing and speaking skills for work, life and community engagement. We also offer more advanced English Skills programs that allow you to develop creative writing ideas from concept to finished product.

› English for Community Engagement
› English for Work & Life
› Writer’s Workshop

JOB SKILLS*

Job Skills programs are designed to help you to either create a tailored pathway plan or support you to build the necessary skills and confidence to improve your employability. This includes in areas such as written communication, teamwork and public speaking.

› Pathways
› Preparation for Visual Arts

* Students undertaking this course will be enrolled at the Centre for Adult Education (CAE). Upon completion, you will receive Certificate of Participation from the Centre for Adult Education RTO: 3737
STUDY SKILLS*

Study Skills programs at the CAE seek to prepare people for pathways into further education and training. This includes into VCAL, VCE and other Certificate courses. Study Skills programs looks to improve your study practices and your skills in relevant fields, such as art, science and maths.
› Preparation for Science
› Preparation for Maths Methods
› Pre-VCE

* Students undertaking this course will be enrolled at the Centre for Adult Education (CAE). Upon completion, you will receive Certificate of Participation from the Centre for Adult Education RTO: 3737

RECONNECT PROGRAM

Are you 15-24, left school without finishing Year 12? Have you finished Year 12 but have been out of work more for than a year? We can help you.
The Reconnect Program can provide you with:
› Personal support for up to 18 months
› Tailored pre-accredited training to increase your skills and support your goals
› Work experience opportunities
› Support with costs for accredited study and additional needs
› Learning assistance with study assisted pathways to accredited courses or work

For more information, or to apply, contact:
Meg Yates
P: 03 9286 9682 or 0466 470 129
E: reconnect@boxhill.edu.au
VISUAL ARTS

Do you have a creative flair or natural talent for design? Whether you’re into graphic design, interior design or the visual arts, a career in art or design can provide the perfect balance between your passion and your work.

CERTIFICATE III IN VISUAL ARTS (CUA31115)

This course gives you the opportunity to explore a variety of art techniques and methods. Guided by practising artists you will have a unique opportunity to realise your artistic goals.

You will study drawing, printmaking, sculpture, painting, art history and theory, visit exhibitions, listen to artist talks, participate in workshops and develop an understanding of what it is to be a visual artist. You will also further your interest in visual art and participate in classes that will teach practical skills and encourage you to develop your concepts.

Flexible timetable options exist for those wishing to complete the program on evenings or Saturdays.

VCAL students are welcome to apply. See boxhill.edu.au for further information.

ENTRY REQUIREMENTS
You will be required to present a visual art folio and attend an interview.

Book a folio review and interview at boxhill.edu.au

CAREER OUTCOMES
After successful completion of this course, you will have the essential skills and a portfolio of work that could be used for self-promotion or further study. You may wish to find employment as an arts and media professional, sculptor, painter (visual arts) or visual arts and crafts professional.

STUDY PATHWAYS
After successful completion, you may apply to study the Certificate IV in Visual Arts.

START DATE
February and July

HOW TO APPLY
Direct entry

LOCATION
City

DURATION
Ft 12 months
Pt 2 years

CERTIFICATE IV IN VISUAL ARTS (CUA41315)

This course will enable you to build on conceptual and practical skills. You will undertake extensive studies in drawing, painting, printmaking and sculpture.

You will broaden your understanding of art history and theory by listening to artists speak about their work. Our practising artist teachers will provide you with valuable mentoring and experience with practical techniques.

Our city location is ideal for you as an aspiring artist offering exposure to many galleries both public and commercial.

ENTRY REQUIREMENTS
You must present a visual art folio and attend an interview.

Book a folio review and interview at boxhill.edu.au

CAREER OUTCOMES
This course may provide you with the skills and knowledge to set up in your own studio working as a visual artist.

STUDY PATHWAYS
After successful completion of this nationally recognised course, you can pathway into the Diploma of Visual Arts.

START DATE
February and July

HOW TO APPLY
Direct entry

LOCATION
City

DURATION
Ft 12 months
Pt 2 years
CORAL BAKER
DIPLOMA OF VISUAL ARTS

Artist Coral Baker said that a personal challenge led to discovering her artistic talent.

“I was diagnosed with a rare neurological condition, Cervical Dystonia, and decided to do a course at CAE to keep my spirits up. I found that doing smaller art courses at the CAE was something I could do physically, and this led to me deciding to do the Diploma of Visual Art over five years at Box Hill Institute,” said Coral.

“While at the Institute, I learnt the difference between a good photo and a piece of artwork. I learnt how art can portray your mood, and that you can put your personality into a drawing or painting. But more importantly, it has shown me that I can operate in the world with a neurological problem, and that I can keep going. The course has transformed me from an adult trying to take my mind off living with a disability, into a functioning artist with loads of new skills at my disposal. I can now design and make a saleable product. I can produce something tangible and positive out of difficult circumstances.”

Coral is an Ambassador for the Port Phillip Housing Association which supports people in community housing through art exhibitions.

She won the Fire Station Printmaking Award for her major portfolio, and has been accepted into the coveted Bachelor of Fine Arts at RMIT.

Coral’s artwork was exhibited at Bright Space in 2013, at the Museum of Art and Democracy in 2014, and at Gasworks in 2015.
DIPLOMA OF VISUAL ARTS (CUA51115)

This course may help you to realise your creative aspirations by providing you with regular and detailed feedback to help you prepare for a career in the visual arts industry.

You will explore and develop skills in specialist areas including painting, printmaking and sculpture and build on your existing skills.

Our visiting artist program ensures you develop a breadth of understanding of current trends in visual art. Studies in art theory and art business are integral to the Diploma.

You will select a major study in painting, printmaking or sculpture and at the end of the year will exhibit your works. You will also undertake a minor study of their choice in painting, printmaking, sculpture or works on paper.

ENTRY REQUIREMENTS
Completion of Certificate IV in Visual Arts or experience in visual arts is preferred.
Book a folio review and interview at boxhill.edu.au

CAREER OUTCOMES
After successful completion, you may have attained the necessary knowledge and confidence to explore being a self-employed art practitioner.

STUDY PATHWAYS
After successful completion you may wish to pathway into Deakin University’s Bachelor of Visual Communication (Fine Art), advanced standing for subjects completed will be applied.

START DATE
February

HOW TO APPLY
Direct entry

LOCATION
City

DURATION
F: 12 months
P: Available
PROFESSIONAL WRITING & EDITING

Have you always wanted to write a novel? Have you thought about using writing skills for a career in journalism, publishing or business? Do you want to re-focus your career? Have you thought of using your gap year to build your skills in research and writing?

At Box Hill Institute, you can take a professional writing and editing course and your new writing career will take off.

The Certificate IV is a highly practical foundation course designed to help you develop and extend your writing skills. It will give you a grounding in core computing and editing skills and an overview of the various industries in which writers work. You will also have the opportunity to undertake a number of writing specialisations, including short story, nonfiction, writing for children or young adults, screenwriting, novel writing and journalism.

ENTRY REQUIREMENTS

You must have successfully completed Year 12, or equivalent. It is recommended that you have a strong interest in writing and literature and possess high level English writing skills.

CAREER OUTCOMES

After successful completion, you may wish to apply for employment opportunities in the publishing industry, or use the employability skills you’ve learnt in any occupation.

You could also become a published writer of fiction or non-fiction.

STUDY PATHWAYS

You may wish apply for entry into any number of university degree programs.