POSSIBLE CAREERS

/ Enrolled Nurse
/ Pharmacy Technician
/ Operating Theatre Technician
/ Dental Assistant

STUDY MODE KEY

Ap  Apprenticeship
Tr  Traineeship
Vc  VCAL
Ft  Full time
Pt  Part time
Oc  Off campus

Selected courses are provided to eligible individuals with funds made available by the Commonwealth and Victorian Governments.

For details visit boxhill.edu.au

The information contained in this publication is correct at time of print (August 2017). Box Hill Institute reserves the right to alter, amend or delete details of course offerings and other information published here.

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HEALTH

Australia’s population is ageing and people are living longer lives, so there has been a dramatic increase in demand for health services, a trend that is set to continue well into the future. If you enjoy caring for people and helping them recover after injury or an illness, a career in health could be for you.

CERTIFICATE III IN INDIVIDUAL SUPPORT (CHC33015)

Gain the essential skills and knowledge to care and support older people living in both residential and aged care facilities.

You will gain valuable skills as well as knowledge required to provide physical and psychosocial support for older people including those who may be living with dementia and/or other illnesses.

You will understand and comply with accreditation requirements in the aged care sector and learn how to offer outstanding customer service and support to older people.

A feature of this course is that you may have the opportunity to undertake a work placement with one of our industry partners, Benetas (a leading aged care provider).

ENTRY REQUIREMENTS
You must have:
› a mature disposition and a genuine interest in the care of older people
› good English language skills
› basic computer skills
› excellent communication skills
› adequate literacy and numeracy skills
› applicants will be required to provide a current national police check prior to placement.

CAREER OUTCOMES
After successful completion, you may wish to apply for a range of aged care employment opportunities in local government, community organisations and aged care facilities and private nursing homes.

STUDY PATHWAYS
After successful completion, you may wish to apply for further studies in related health courses such as the Diploma of Nursing.
CERTIFICATE III IN HOSPITAL/HEALTH SERVICES PHARMACY SUPPORT (HLT37115)

This course is suitable for those who are employed and who provide technical support under a pharmacist’s supervision in a hospital setting.
You will develop knowledge and skills to successfully undertake this role including dispensing of prescriptions, managing pharmaceutical stock, infection control, anatomy and medical terminology.

ENTRY REQUIREMENTS
Applicants wishing to apply for the on-line course must be employed as a hospital pharmacy technician. For those seeking employment as a hospital pharmacy technician, please refer to the on-campus course for HLT37115 Certificate III in Hospital-health services pharmacy support.

CAREER OUTCOMES
This course may provide you with employment opportunities such as a hospital pharmacy technician.

STUDY PATHWAYS
HLT47115 Certificate IV in Hospital/Health Services Pharmacy Support.

CERTIFICATE III IN HEALTH SERVICES ASSISTANCE (SPECIALISING IN OPERATING THEATRE TECHNICIAN) (HLT33115)

Do you want to learn the required skills and knowledge to work as a Hospital Theatre Technician?
Theatre Technicians are a vital part of the perioperative team. They work closely with the doctors and nurses in the operating theatre and are responsible for the patient’s safety and comfort while they are on the operating table, as well as setting up and monitoring the technology needed to support the surgeon.
You will learn skills to be able to transfer the patient to a theatre, moving them safely onto the operating table, attaching various pieces of essential equipment and generally interacting with the surgical team to ensure the patient’s journey is smooth, safe and comfortable.
Theatre Technician roles are physical and fast paced, most technicians in Victorian hospitals work a four day week of 10-hour shifts, with four weeks holiday a year.

ENTRY REQUIREMENTS
You must have:
› successfully completed Year 12 of education, or be a mature aged applicant
› good communication and English language skills
› good physical strength and fitness
› current police check
› working with children’s
› Healthcare Workers Schedule A immunisations.
You are required to attend a scheduled information session.

CAREER OUTCOMES
After successful completion, you may wish to apply for a position as an operating theatre technician.

STUDY PATHWAYS
After successful completion, you may wish to undertake further training to become a Senior Theatre Technician.
### CERTIFICATE III IN HEALTH SERVICES ASSISTANCE (HLT33115)

This qualification will give you the necessary skills and knowledge to find work in a hospital setting such as health services assistance with direct client contact under supervision. You will undertake typical work tasks include making and maintaining patient beds, patient movement, cleaning of wards and patient meal service.

**ENTRY REQUIREMENTS**

You must have good:
- spoken English
- communication skills
- current police check
- working with children’s
- Healthcare Workers Schedule A immunisations.

You are required to attend a scheduled information session.

**CAREER OUTCOMES**

After successful completion, you may wish to apply for a range of career opportunities as a health service assistant in both private and public hospitals.

**STUDY PATHWAYS**

After successful completion, you may wish to apply for a range of study options including nursing or allied health.

| START DATE | February and July |
| HOW TO APPLY | Direct entry |
| LOCATION | Box Hill, Lilydale |
| DURATION | 6 months |

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### CERTIFICATE III IN DENTAL ASSISTING (HLT35015)

Gain a nationally recognised qualification as a Dental Assistant. This qualification provides you with the knowledge and skills to perform the role of a dental assistant and offers pathways to further career options in the industry. Training is conducted in a simulated environment at Box Hill Institute’s Elgar Campus and includes a minimum of 300 hours practical work placement. Classes are scheduled throughout the year.

**Trainees/work-based students:** Box Hill Institute Workplace Assessors work with the students on-line and in the workplace to ensure training and learning needs are met to a competent standard. To support you off campus, Box Hill offers workshops throughout the duration of the course.

**ENTRY REQUIREMENTS**

You must be able to demonstrate excellent communication and English Language skills and have successfully completed a minimum year 11 education. All applicants are required to find their own practical placement with a suitable dental practice.

**CAREER OUTCOMES**

After successful completion, you may wish to apply for employment opportunities as a dental assistant.

**STUDY PATHWAYS**

After successful completion, you may wish to apply for the Certificate IV in Dental Assisting.

| START DATE | February and July |
| HOW TO APPLY | Direct entry |
| LOCATION | Box Hill, workplace |
| DURATION | 12 months + 300 hours of work placement |
The Literacy and Numeracy Support (LN Support) program provides eligible students with help to complete their course by focusing on workplace reading, writing, numeracy (maths) and communication skills. The LN Support program is flexible, and provides support in classrooms and/or in group tutorials and with online activities. Students are enrolled in LN Support program units based on their Core Skills Diagnostic Test. When students have successfully completed these units, they receive a Box Hill Institute Statement of Attainment. The LN Support Program is nationally accredited course and students use their second government subsidised place for that year. This training is provided to eligible individuals with funds made available by the Commonwealth and Victorian Governments.
NURSING

Our nursing course will teach you to implement basic nursing care, assess clients’ health and analyse health-related information. You will learn to administer and monitor medications and care for older clients, acute care clients and people with mental health conditions. You will also develop effective communication skills and study the legal and ethical parameters in nursing.

DIPLOMA OF NURSING (HLT54115)

Gain the essential skills and knowledge to work as an enrolled nurse in a variety of health care settings. You will learn how to implement basic nursing care, assess client’s health and analyse health-related information. During your studies, you will learn how to administer and monitor medications and care for older clients, acute care clients and people with mental health conditions. You will develop effective communication skills and learn how to work within legal and ethical parameters in nursing. You will undertake a minimum of 400 hours of mandatory clinical placement. Please Note: If you choose to study at CAE City Campus, you will be required to attend some practical sessions at the Elgar campus in Box Hill.

ENTRY REQUIREMENTS
You must:
› have completed year 12 or equivalent of education
› be at least 18 years of age (mature age students are welcome to apply)
› have a current Working with Children Check
› have a current National Police Record Check
› have up to date immunisation/vaccination record
› have basic computer skills
› have the ability to demonstrate a high level of literacy and numeracy skills.

CAREER OUTCOMES
After successful completion, you may wish to apply for employment opportunities as an enrolled nurse in a range of health settings such as acute care, chronic care, aged care, rehabilitation, community and mental health. Enrolled nurses work under the direction of a registered nurse and in collaboration with Division 1 registered nurses to support the health and well-being of people.

STUDY PATHWAYS
After successful completion, you may wish to study Bachelors of Nursing at ACU, Latrobe University or Deakin University and will be eligible to apply through the usual tertiary admission process in 2017 and 2018. Please note that articulation arrangements, credit transfers & guaranteed entry into Higher Education programs delivered by other training providers are subject to change when their courses are updated.