Application for Access to Western Power Information Systems

APPLICATION NOTES

i) If you require assistance completing this form, please contact the IT Service Desk on 9218 5444.

ii) All access requests must be authorised by your Western Power formal leader.

iii) If you also require software to be installed on the PC, please add a request via the online IT Store at **http://ITStore**.

iv) **Certain access requests will require further approval from application owners or other higher authority. If so, the IT Service Desk will seek further approval directly from them and in some circumstances; this form / request may take longer than normal to process.**

v) Incomplete forms will be returned to the requestor for completion and resubmission, prior to access being granted.

USER DETAILS *(* Fields marked with an asterisk are mandatory)*

*Pay No:	*Logon ID:	*Work Location:
*Title (Mr, Mrs, Ms, Other)	*Surname	*Given Name(s)
*Phone:	PC / ITT #	*Email:

SYSTEM ACCESS

Reason for Access

Access needed for PTS Course 795-Introduction to WP Switching Procedures

>>>> APPLICATION ACCESS

Application	Access	Notes
AeroPower (AMS) Distribution	☐ Read	
AeroPower (AMS) Transmission	☐ Read	
AMP – Dx	☐ Read via Citrix ☐ Update	*Note* – All WP clients already have Read access to AMP Dx via Busbar quick links. *This form is to be used by Externals and those persons requiring Update access.*
AMP – Tx	☐ Update	*Note* – All WP clients already have Read access to AMP Tx via Busbar quick links. **AMP Special Access** (Must be specified for AMP Update Access) ☐ Ratings ☐ Equipment ☐ Installation Pos. ☐ Specification
BiQuery	**BiQuery Model Required** ☐ TRANPROD Model (TRIS/TPMS) ☐ IRIS Model (IRIS) →	***Note:** DM# 710995 <u>must</u> also be completed, signed and sent to Service Desk for IRIS access)*
DNAR	☐ Read	
DNAT / LFM	☐ Read	
DQM	☐ General ☐ Read Only	**DQM Special Access** ☐ Quote Approvals ☐ Maintain Clients ☐ Multi-Area Access ☐ CPA Endorsements ☐ Create Work Req ☐ Open Access User ☐ NES User ☐ Maintain GP Proj ☐ CapCon Overwrite *Area: _____ *District:_____ *Design Office_____
ELIS	☐ Read	**ELIS Special Access** ☐ Connection Clerk ☐ Inspector Metro ☐ Inspector Country
ENMAC Webview	☒ Read	
ENMAC Webview/TCS	☒ Non-Operational ☐ Operational	**PTS795, "networks-Enmac-Query-customers" needed for LSE Customers markup in Geoview**
Enternet View	**Enternet Special View Access** (choose ONE only) ☐ SCADA (View Basic SCADA) ☐ FULL (View All)	
ETIC	☐ Read	**ETIC Special Access** ☐ Customer Service ☐ Energisation Team ☐ Administrator User
Heapbrow (XA21 Events & Alarms Browser)	☐ Read	
NetCIS		Please click on the below link to request Access through IT Store. http://PDC-FAPGP01/ESD/Packages.aspx?PackageID=666 **Note**: *Access to NetCIS can only be requested through IT Store.*

PI	☐ Read	
RAMESYS	☐ Read Only (Reports) ☐ General	

SPIDA	**Note -** SpidaWeb is available to everyone via BUSBAR Quick links	**Other Special Access** ☐ SPIDAView ☐ SPIDAView via CITRIX ☐ SPIDAEdit
TLS	☐ Read ☐ Update	

TPES	**TPES Access** (choose ONE only)		
	☐ Enquiry	☐ Design/Settings	☐ Stores
	☐ Commissioning	☐ Investigations/Faults	☐ Testing

TRIS		**TRIS Update Access**		
	☐ Enquiry	☐ Primary Plant ☐ Ratings		☐ Investigations

Web Portal Applications (External Business)	*Company Name:	
	☐ Network Operator Interface (WP Only)	
	☐ Market Participant Interface 2 (External Only)	
	☐ Project Tracker	**Online Service Attributes** Client Name:
	☐ Metering Service Centre - Retailer Gateway	**Online Service Attributes** Retailer Name:
	☐ View Networks Access Invoices	
	☐ Highload Movement & Authorisation (HLMA)	**Special Access** ☐ Admin Access

WSMS	☐ Read Only * ☐ Schedule * ☐ Switching *	*Specify Work Groups (REQUIRED for both Read and Schedule access) *Switching Group:_____ *District: _____ *Workgroup: _____

>>>> DATABASE ACCESS

☐ **DB2** ☐ **Ingres** ☐ **Oracle**	**Application or Database Name**	**Oracle or Ingres Database Role** (If known)

>>>> SHARED DRIVE / FOLDER ACCESS

☐ **Read** ☐ **Write**	*Server: _____ (ie, HO-FS2)	*Folder name: _____

>>>> SPECIAL ACCESS

Other Special Access Requirements (eg, Access to TEST or DEV environments) :

REQUESTOR AND APPROVAL DETAILS

It is a condition of use that you familiarize yourself and comply with the following policies:
IT Security Policy (DM# 4410922) and Privacy of Customer Information Policy (DM# 6765085)

The requestor's (user) signature below is an acceptance to these policies.

Requestor (user):	*Pay No:	*Name	*Signature	*Date:
Formal Leader: (Not required for HOF and above)	*Pay No:	*Name:	*Signature:	*Date:

Send this form to the IT Service Desk via any method below
Should you require software to be installed on the PC, add the request online via IT Store at **http://ITStore**
or complete a Hardware/Software request form (DM# 6137883)

SELF SERVICE REQUEST **http://ssp** Create a service call via the IT Service Desk link in Busbar. Scan and attach the form.	**MAIL TO:** IT Service Desk, Level 1 North East, 363 Wellington St Perth WA 6000	**FAX** Fax: (08) 9225 2040	**NEED HELP?** Phone: (08) 9218 5444