

Date: Thursday 14 February 2019

Location: Alexandrina Council Office – 11 Cadell St Goolwa, Large Meeting Room

Meeting opened at 10:03am

1. ATTENDANCE

Present:

Ian Swan (Independent Chairperson)

Alison Kimber (Deputy Chairperson & FRACA Board Member)

John Coombe OAM (FRACA Board Member) (via teleconference)

Elizabeth Williams (General Manager Organisation & Community, Alexandrina Council)

Kellie Knight-Stacey (Interim Director Corporate & Community Services City of Victor Harbor)

In attendance:

Leonie Boothby, Executive Officer

The Committee noted that this will be the last Audit & Risk Management Committee meeting attended by Alison Kimber as she is not continuing as a Board Member at the end of her current term (which concludes 7 March 2019). The Committee thanked Alison for her contribution to the Committee during her term; as a member and as Deputy Chairperson.

The Committee noted that the Authority Board is currently undertaking a process to recruit two new independent Board members and will appoint a Board Member as a member of the Audit & Risk Management Committee in due course. Following that appointment, the Audit & Risk Management Committee will then be in a position to appoint a Deputy Chairperson for the Committee.

2. APOLOGIES

3. CONFLICT OF INTEREST

Nil

4. MINUTES OF THE PREVIOUS MEETING

Moved: Kellie Knight-Stacey

Seconded: John Coombe OAM

FRACA-ARMC0028 That the minutes of the previous Fleurieu Regional Aquatic Centre Authority Audit & Risk Management Committee meeting held on Thursday 20 September 2018 as circulated be confirmed as a true and accurate record.

CARRIED

5. BUSINESS ARISING

5.1 Resolutions Report and Work Program

Moved: Alison Kimber

Seconded: Elizabeth Williams

FRACA-ARMC0029

That the Committee note the Work Program and Resolutions Report as at 14 February 2019.

CARRIED

6. PRESENTATIONS

Nil

7. REPORTS

7.1 Audit Committee Schedule of Meetings and Indicative Work Program for 2019

Moved: John Coombe OAM

Seconded: Alison Kimber

FRACA-ARMC0030

1. That the Committee note the proposed Work Program for 2019.
2. That the Committee conduct meetings on the below dates and times for 2019; and that meetings be held at the Fleurieu Aquatic Centre unless teleconference facilities are required, in which case the meeting will be held at one of the constituent Council offices:
10am Thursday 4 April 2019
10am Thursday 16 May 2019
10am Thursday 12 September 2019
10am Thursday 14 November 2019

CARRIED

7.2 Audit & Risk Management Committee Self-Assessment

Moved: Alison Kimber

Seconded: Elizabeth Williams

FRACA-ARMC0031 That the Committee note the Self-Assessment results and recommendations and that a summary of the results be provided in the Committee's Annual Report to the Board.

CARRIED

7.3 Audit & Risk Management Committee Annual Report to the Board

Moved: John Coombe OAM

Seconded: Alison Kimber

FRACA-ARMC0032 That the Committee endorses the 2018 Audit & Risk Management Committee Annual Report to the Board; and notes its appreciation of the support provided by the Executive Officer.

CARRIED

7.4 Review of Audit & Risk Management Committee Terms of Reference

Moved: Alison Kimber

Seconded: Kellie Knight-Stacey

FRACA-ARMC0033 That the Committee note the Terms of Reference and note that a further review will be undertaken following review of the FRACA Charter.

CARRIED

7.5 2018-19 Second Quarter Budget Review

Moved: Elizabeth Williams

Seconded: Alison Kimber

FRACA-ARMC0033 That the Committee recommend to the Authority Board:

1. That for the period ending 31 December 2018 it adopts a Budget Review with Operating Expenses of \$3,213,744, an operating deficit of \$776,459 and estimated cash at end of reporting period of \$832,900.
2. That the 2018-19 Annual Business Plan and Budget be amended to reflect the variances as authorised by the Authority.
3. That the Authority recommend the Budget Review (as at 31 December 2018) and the budget variations contained therein to the constituent Councils for endorsement.

CARRIED

7.6 Draft fees and charges 2019-20

Moved: Kellie Knight-Stacey

Seconded: Alison Kimber

FRACA-ARMC0033 That the Committee recommend that the Authority endorse the (revised) proposed Fleurieu Aquatic Centre fees and charges for 2019-20 (incorporating changes recommended by the Committee).

CARRIED

7.7 Status report on progress against audit findings 2017-18

Moved: John Coombe OAM

Seconded: Elizabeth Williams

FRACA-ARMC0033 That the Committee notes the update provided.

CARRIED

8 MATTERS FOR DISCUSSION

8.1 Competitive Neutrality Review

The Committee noted the verbal update provided by the Executive Officer on the progress of the 2018 Competitive Neutrality Review.

8.2 Risk Management Framework

The Committee noted the update provided by the Executive Officer on the development of the Authority Risk Management Framework.

9. URGENT BUSINESS WITHOUT NOTICE

Nil

10. CONFIDENTIAL REPORTS

Nil

11. NEXT MEETING

10am Thursday 4 April 2019 (location to be determined)

CLOSURE

Meeting closed at 11:30am.