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The Real Estate Institute of New South Wales.

# Contract for the sale and purchase of land 2019 edition

TERM	MEANING OF TERM	eCOS ID: 81287448	NSW	DAN:	
vendor's agent	Stanton & Taylor Real Estate	•		Phone:	02 4731 2899
	371 High Street PENRITH N	ISW 2750		Fax:	02 4725 9630
co-agent				Ref:	
vendor	MOHEB RAHMAN BAHIN				
	28 Tamboy Ave CARLINGF	ORD NSW 2118			
vendor's solicitor	Taylor & Co Legal			Phone:	02 4725 9610
	369 High St PENRITH NSW	2750		Fax:	02 4725 9630
				Ref:	1812
date for completion	42 days after the contract da	te (clause	15) Email:		@taylorandcolegal.com.au
land	5/14A STAPLEY ST KINGS		13) Linuii.	menacie	e tayloranacoreganiconnaa
(Address, plan details					
and title reference)	LOT 5 IN STRATA PLAN 63	1/4			
	5/SP63174				
	☐ VACANT POSSESSION	✓ Subject to existing tenance	es		
improvements	☐ HOUSE <b>☑</b> garage	$\square$ carport $\checkmark$ home unit	carspace s	torage spa	ce
	none other:				
attached copies	documents in the List	of Documents as marked or as nun	nbered:		
•	other documents:				
A real		legislation to fill up the items in t	his box in a sale of reside	ential proc	ertv.
inclusions	☐ blinds	dishwasher	☐ light fittings	stov	
IIICIUSIOTIS	built-in wardrob		range hood		l equipment
	clothes line	insect screens	solar panels		antenna
	<u>=</u>		solal pallels	LJ 1V 6	intenna
	curtains	other:			
exclusions					
purchaser					
•					
purchaser's solicitor				Phone:	
				Fax:	
				Ref:	
price	\$			mail:	
deposit	\$		(10% of the p	rice, unless	s otherwise stated)
balance	\$				
contract date			(if not stated, the	date this c	ontract was made)
buyer's agent					
vendor					witness
		GST AMOUNT (optional)			
		The price includes			
		GST of: \$			
		==. 57			
purchaser	☐ JOINT TENANTS	tenants in common	in unequal shares		witness
DDEACH OF CODYD	ICHT MAY DESILIT IN LEGAL	ACTION	1917	01	1287448

	2 Choices		Land – 2019 edition
vendor agrees to accept a <i>deposit-bond</i> (clause 3)	<b>☑</b> NO	yes	
Nominated Electronic Lodgment Network (ELN) (clause 30)			
Electronic transaction (clause 30)	no no	<b>✓</b> YES	
		must provide further details iver, in the space below, or s	•
Tax information (the parties promise t	his is correct as	far as each party is aware)	
land tax is adjustable	<b>✓</b> NO	yes	
GST: Taxable supply	<b>✓</b> NO	yes in full	yes to an extent
Margin scheme will be used in making the taxable supply	<b>√</b> NO	yes	
This sale is not a taxable supply because (one or more of the follow	ing may apply)	the sale is:	
not made in the course or furtherance of an enterprise tl	nat the vendor	carries on (section 9-5(b))	
by a vendor who is neither registered nor required to be	registered for G	ST (section 9-5(d))	
GST-free because the sale is the supply of a going concer	n under section	38-325	
GST-free because the sale is subdivided farm land or farm	n land supplied	for farming under Subdivisio	on 38-O
input taxed because the sale is of eligible residential prer	nises (sections	40-65, 40-75(2) and 195-1)	
Purchaser must make an GSTRW payment (residential withholding payment)	□ NO	yes(if yes, vendor must further details)	t provide
	date, the vend	details below are not fully co for must provide all these de s of the contract date.	
GSTRW payment (GST residentia	l withholding p	ayment) – further details	
Frequently the supplier will be the vendor. However, so entity is liable for GST, for example, if the supplier is a pGST joint venture.			
Supplier's name:			
Supplier's ABN:			
Supplier's GST branch number (if applicable):			
Supplier's business address:			
Supplier's email address:			
Supplier's phone number:			
Supplier's proportion of GSTRW payment: \$			
If more than one supplier, provide the above details for each s	supplier.		
Amount purchaser must pay – price multiplied by the RW rate (residence)	ential withholdi	ng rate): \$	
Amount must be paid: $\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \$	ne (specify):		
Is any of the consideration not expressed as an amount in money?	□ NO □	yes	
If "yes", the GST inclusive market value of the non-monetary conside	ration: \$		
Other details (including those required by regulation or the ATO form	ns):		

## List of Documents

<ul> <li>✓ 1 property certificate for the land</li> <li>✓ 2 plan of the land</li> <li>✓ 33 plan creating strata common property</li> <li>✓ 34 strata by-laws</li> <li>✓ 35 strata development contract or statement</li> <li>✓ 36 section 10.7(2) planning certificate under Environmental Planning and Assessment Act 1979</li> <li>✓ 36 strata management statement</li> <li>✓ 37 strata renewal proposal</li> <li>✓ 38 strata renewal plan</li> <li>✓ 39 leasehold strata - lease of lot and common property</li> <li>✓ 30 property certificate for strata common property</li> <li>✓ 30 property certificate for strata common property</li> <li>✓ 35 strata development contract or statement</li> <li>✓ 36 strata management statement</li> <li>✓ 37 strata renewal proposal</li> <li>✓ 38 strata renewal plan</li> <li>✓ 39 leasehold strata - lease of lot and common property</li> <li>✓ 40 property certificate for neighbourhood property</li> <li>✓ 41 plan creating neighbourhood property</li> </ul>
✓ 2 plan of the land       ✓ 33 plan creating strata common property         ✓ 3 unregistered plan of the land       ✓ 34 strata by-laws         ✓ 4 plan of land to be subdivided       ✓ 35 strata development contract or statement         ✓ 5 document that is to be lodged with a relevant plan       ✓ 36 strata management statement         ✓ 6 section 10.7(2) planning certificate under Environmental Planning and Assessment Act 1979       ✓ 37 strata renewal proposal         ✓ 3 strata renewal plan       ✓ 39 leasehold strata - lease of lot and common property         ✓ 3 sewerage infrastructure location diagram (service location       ✓ 40 property certificate for neighbourhood property
□ 3 unregistered plan of the land □ 4 plan of land to be subdivided □ 5 document that is to be lodged with a relevant plan □ 6 section 10.7(2) planning certificate under Environmental Planning and Assessment Act 1979 □ 7 additional information included in that certificate under section 10.7(5) □ 8 sewerage infrastructure location diagram (service location
4 plan of land to be subdivided
5 document that is to be lodged with a relevant plan  ✓ 6 section 10.7(2) planning certificate under Environmental Planning and Assessment Act 1979  7 additional information included in that certificate under section 10.7(5)  ✓ 8 sewerage infrastructure location diagram (service location
Planning and Assessment Act 1979  7 additional information included in that certificate under section 10.7(5)  8 sewerage infrastructure location diagram (service location  38 strata renewal plan  39 leasehold strata - lease of lot and common property  40 property certificate for neighbourhood property
Planning and Assessment Act 1979  7 additional information included in that certificate under section 10.7(5)  8 sewerage infrastructure location diagram (service location  38 strata renewal plan  39 leasehold strata - lease of lot and common property  40 property certificate for neighbourhood property
section 10.7(5)  section 10.7(5)  40 property certificate for neighbourhood property
8 sewerage infrastructure location diagram (service location
8 sewerage intrastructure location diagram (service location
diagram) 41 plan creating neighbourhood property
9 sewer lines location diagram (sewerage service diagram) 42 neighbourhood development contract
✓ 10 document that created or may have created an easement, ☐ 43 neighbourhood management statement
profit à prendre, restriction on use or positive covenant  44 property certificate for precinct property
disclosed in this contract 45 plan creating precinct property
11 planning agreement 46 precinct development contract
12 section 88G certificate (positive covenant) 47 precinct management statement
13 survey report 48 property certificate for community property
14 building information certificate or building certificate given 49 plan creating community property
under legislation 50 community development contract
15 lease (with every relevant memorandum or variation) 51 community management statement
☐ 16 other document relevant to tenancies ☐ 52 document disclosing a change of by-laws
17 licence benefiting the land 53 document disclosing a change in a development or
18 old system document management contract or statement
19 Crown purchase statement of account 54 document disclosing a change in boundaries
20 building management statement 55 information certificate under Strata Schemes Managemen
21 form of requisitions Act 2015  22 clearance certificate 56 information certificate under Community Land Management
23 Idinu tax cerunicate
Home Building Act 1989    So other document relevant to off the plan contract
24 insurance certificate Other
25 brochure or warning
26 evidence of alternative indemnity cover
Swimming Pools Act 1992
27 certificate of compliance
28 evidence of registration
29 relevant occupation certificate
30 certificate of non-compliance
31 detailed reasons of non-compliance
<u></u>

HOLDER OF STRATA OR COMM	UNITY TITLE RECORDS – Name, address, email address and telephone number
STSM Level 1, 314 High Street Penrith NSW 27	0
277212444	

1812

## IMPORTANT NOTICE TO VENDORS AND PURCHASERS

Before signing this contract you should ensure that you understand your rights and obligations, some of which are not written in this contract but are implied by law.

## **WARNING—SMOKE ALARMS**

The owners of certain types of buildings and strata lots must have smoke alarms (or in certain cases heat alarms) installed in the building or lot in accordance with regulations under the *Environmental Planning and Assessment Act 1979*. It is an offence not to comply. It is also an offence to remove or interfere with a smoke alarm or heat alarm. Penalties apply.

## WARNING—LOOSE-FILL ASBESTOS INSULATION

Before purchasing land that includes any residential premises (within the meaning of Division 1A of Part 8 of the *Home Building Act 1989*) built before 1985, a purchaser is strongly advised to consider the possibility that the premises may contain loose-fill asbestos insulation (within the meaning of Division 1A of Part 8 of the *Home Building Act 1989*). In particular, a purchaser should:

- (a) search the Register required to be maintained under Division 1A of Part 8 of the *Home Building Act* 1989, and
- (b) ask the relevant local council whether it holds any records showing that the residential premises contain loose-fill asbestos insulation.

For further information about loose-fill asbestos insulation (including areas in which residential premises have been identified as containing loose-fill asbestos insulation), contact NSW Fair Trading.

## **COOLING OFF PERIOD (PURCHASER'S RIGHTS)**

- 1. This is the statement required by section 66X of the *Conveyancing Act* 1919 and applies to a contract for the sale of residential property.
- 2. EXCEPT in the circumstances listed in paragraph 3, the purchaser may rescind the contract at any time before 5 pm on—
  - (a) the tenth business day after the day on which the contract was made—in the case of an off the plan contract, or
  - (b) the fifth business day after the day on which the contract was made—in any other case.
- 3. There is NO COOLING OFF PERIOD:
  - (a) if, at or before the time the contract is made, the purchaser gives to the vendor (or the vendor's solicitor or agent) a certificate that complies with section 66W of the Act, or
  - (b) if the property is sold by public auction, or
  - (c) if the contract is made on the same day as the property was offered for sale by public auction but passed in, or
  - (d) if the contract is made in consequence of the exercise of an option to purchase the property, other than an option that is void under section 66ZG of the Act.
- 4. A purchaser exercising the right to cool off by rescinding the contract will forfeit to the vendor 0.25% of the purchase price of the property. The vendor is entitled to recover the amount forfeited from any amount paid by the purchaser as a deposit under the contract and the purchaser is entitled to a refund of any balance.

## **DISPUTES**

If you get into a dispute with the other party, the Law Society and Real Estate Institute encourage you to use informal procedures such as negotiation, independent expert appraisal, the Law Society Conveyancing Dispute Resolution Scheme or mediation (for example mediation under the Law Society Mediation Program).

## **AUCTIONS**

Regulations made under the Property, Stock and Business Agents Act 2002 prescribe a number of conditions applying to sales by auction.

**NSW Department of Education** 

**NSW Fair Trading** 

**Privacy** 

Owner of adjoining land

Public Works Advisory

**Telecommunications** 

Transport for NSW

Subsidence Advisory NSW

## **WARNINGS**

1. Various Acts of Parliament and other matters can affect the rights of the parties to this contract. Some important matters are actions, claims, decisions, licences, notices, orders, proposals or rights of way involving:

**APA Group** 

**Australian Taxation Office** 

Council

**County Council** 

Department of Planning, Industry and

**Environment** 

**Department of Primary Industries** 

Electricity and gas

If you think that any of these matters affects the property, tell your solicitor.

Land & Housing Corporation Water, sewerage or drainage authority
Local Land Services

- 2. A lease may be affected by the Agricultural Tenancies Act 1990, the Residential Tenancies Act 2010 or the Retail Leases Act 1994.
- 3. If any purchase money is owing to the Crown, it will become payable before obtaining consent, or if no consent is needed, when the transfer is registered.
- 4. If a consent to transfer is required under regislation, see clause 27 as to the obligations of the parties.
- 5. The vendor should continue the vendor's insurance until completion. If the vendor wants to give the purchaser possession before completion, the vendor should first ask the insurer to confirm this will not affect the insurance.
- 6. The purchaser will usually have to pay transfer duty (and sometimes surcharge purchaser duty) on this contract. If duty is not paid on time, a purchaser may incur penalties.
- 7. If the purchaser agrees to the release of deposit, the purchaser's right to recover the deposit may stand behind the rights of others (for example the vendor's mortgagee).
- 8. The purchaser should arrange insurance as appropriate.
- 9. Some transactions involving personal property may be affected by the Personal Property Securities Act 2009.
- 10. A purchaser should be satisfied that finance will be available at the time of completing the purchase.
- 11. Where the market value of the property is at or above a legislated amount, the purchaser may have to comply with a foreign resident capital gains withholding payment obligation (even if the vendor is not a foreign resident). If so, this will affect the amount available to the vendor on completion.
- 12. Purchasers of some residential properties may have to withhold part of the purchase price to be credited towards the GST liability of the vendor. If so, this will also affect the amount available to the vendor. More information is available from the ATO.

The vendor sells and the purchaser buys the *property* for the price under these provisions instead of Schedule 3 Conveyancing Act 1919, subject to any *legislation* that cannot be excluded.

## 1 Definitions (a term in italics is a defined term)

In this contract, these terms (in any form) mean -

adjustment date the earlier of the giving of possession to the purchaser or completion;

bank the Reserve Bank of Australia or an authorised deposit-taking institution which is a

bank, a building society or a credit union;

business day any day except a bank or public holiday throughout NSW on a Saturday or Sunday;

cheque a cheque that is not postdated or stale;

clearance certificate a certificate within the meaning of s14-220 of Schedule 1 to the TA Act, that covers

one or more days falling within the period from and including the contract date to

completion;

deposit-bond a deposit bond or guarantee from an issuer, with an expiry date and for an amount

each approved by the vendor;

depositholder vendor's agent (or if no vendor's agent is named in this contract, the vendor's

solicitor, or if no vendor's solicitor is named in this contract, the buyer's agent);

document of title document relevant to the title or the passing of title;

FRCGW percentage the percentage mentioned in s14-200(3)(a) of Schedule 1 to the TA Act (12.5% as

at 1 July 2017);

FRCGW remittance a remittance which the purchaser must make under s14-200 of Schedule 1 to the

TA Act, being the lesser of the FRCGW percentage of the price (inclusive of GST, if

any) and the amount specified in a variation served by a party;

GST Act A New Tax System (Goods and Services Tax) Act 1999;

GST rate the rate mentioned in s4 of A New Tax System (Goods and Services Tax Imposition

- General) Act 1999 (10% as at 1 July 2000);

GSTRW payment a payment which the purchaser must make under s14-250 of Schedule 1 to the TA

Act (the price multiplied by the GSTRW rate);

GSTRW rate the rate determined under ss14-250(6), (8) or (9) of Schedule 1 to the TA Act (as at

1 July 2018, usually 7% of the price if the margin scheme applies, 1/11<sup>th</sup> if not);

legislation an Act or a by-law, ordinance, regulation or rule made under an Act;

normally subject to any other provision of this contract;

party each of the vendor and the purchaser;

property the land, the improvements, all fixtures and the inclusions, but not the exclusions; planning agreement availed voluntary agreement within the meaning of \$7.4 of the Environmental

a valid voluntary agreement within the meaning of s7.4 of the Environmental Planning and Assessment Act 1979 entered into in relation to the *property*;

requisition an objection, question or requisition (but the term does not include a claim);
rescind rescind this contract from the beginning;
serve serve in writing on the other party:

serve serve in writing on the other party;
settlement cheque an unendorsed cheque made payable to the person to be paid and –

ssued by a bank and drawn on itself; or

if authorised in writing by the vendor or the vendor's solicitor, some other

cheaue:

solicitor in relation to a party, the party's solicitor or licensed conveyancer named in this contract or in a notice served by the party;

Taxation Administration Act 1953;

terminate this contract for breach;

a variation made under s14-235 of Schedule 1 to the TA Act;

in relation to a period, at any time before or during the period; and

a valid direction, notice or order that requires work to be done or money to be spent on or in relation to the *property* or any adjoining footpath or road (but the term does not include a notice under s22E of the Swimming Pools Act 1992 or clause 22 of

the Swimming Pools Regulation 2018).

## 2 Deposit and other payments before completion

TA Act

terminate

variation

work order

within

- 2.1 The purchaser must pay the deposit to the *depositholder* as stakeholder.
- 2.2 Normally, the purchaser must pay the deposit on the making of this contract, and this time is essential.
- 2.3 If this contract requires the purchaser to pay any of the deposit by a later time, that time is also essential.
- 2.4 The purchaser can pay any of the deposit by giving cash (up to \$2,000) or by unconditionally giving a *cheque* to the *depositholder* or to the vendor, vendor's agent or vendor's *solicitor* for sending to the *depositholder* or by payment by electronic funds transfer to the *depositholder*.
- 2.5 If any of the deposit is not paid on time or a *cheque* for any of the deposit is not honoured on presentation, the vendor can *terminate*. This right to *terminate* is lost as soon as the deposit is paid in full.
- 2.6 If the vendor accepts a bond or guarantee for the deposit, clauses 2.1 to 2.5 do not apply.

BREACH OF COPYRIGHT MAY RESULT IN LEGAL ACTION

- 2.7 If the vendor accepts a bond or guarantee for part of the deposit, clauses 2.1 to 2.5 apply only to the balance.
- 2.8 If any of the deposit or of the balance of the price is paid before completion to the vendor or as the vendor directs, it is a charge on the land in favour of the purchaser until termination by the vendor or completion, subject to any existing right.
- If each party tells the depositholder that the deposit is to be invested, the depositholder is to invest the deposit 2.9 (at the risk of the party who becomes entitled to it) with a bank, in an interest-bearing account in NSW, payable at call, with interest to be reinvested, and pay the interest to the parties equally, after deduction of all proper government taxes and financial institution charges and other charges.

#### 3 Deposit-bond

- This clause applies only if this contract says the vendor has agreed to accept a deposit-bond for the deposit 3.1 (or part of it).
- The purchaser must provide the original deposit-bond to the vendor's solicitor (or if no solicitor the 3.2 depositholder) at or before the making of this contract and this time is essential.
- If the deposit-bond has an expiry date and completion does not occur by the date which is 14 days before the 3.3 expiry date, the purchaser must serve a replacement deposit-bond at least 7 days before the expiry date. The time for service is essential.
- 3.4 The vendor must approve a replacement deposit-bond if -
  - 3.4.1 it is from the same issuer and for the same amount as the earlier deposit-bond; and
  - 3.4.2 it has an expiry date at least three months after its date of issue.
- 3.5 A breach of clauses 3.2 or 3.3 entitles the vendor to terminate. The fight to terminate is lost as soon as the purchaser serves a replacement deposit-bond; or 3.5.1
  - the deposit is paid in full under clause 2. 3.5.2
- Clauses 3.3 and 3.4 can operate more than once. 3.6
- 3.7 If the purchaser serves a replacement deposit-bond, the vendor must serve the earlier deposit-bond.
- The amount of any deposit-bond does not form part of the price for the purposes of clause 16.7. 3.8
- 3.9 The vendor must give the purchaser the deposit-bond -
  - 3.9.1 on completion; or 3.9.2 if this contract is rescinded.
- 3.10 If this contract is terminated by the vendor
  - normally, the vendor can immediately demand payment from the issuer of the deposit-bond; or 3.10.1
  - if the purchaser serves prior to termination a notice disputing the vendor's right to terminate, the 3.10.2 vendor must forward the deposit-bond (or its proceeds if called up) to the depositholder as stakeholder.
- If this contract is terminated by the purchaser -3.11
  - normally, the vendor must give the purchaser the deposit-bond; or 3.11.1
  - 3.11.2 if the vendor serves prior to termination a notice disputing the purchaser's right to terminate, the vendor must forward the deposit\_bond (or its proceeds if called up) to the depositholder as stakeholder.

### Transfer

- Normally, the purchaser must serve at least 14 days before the date for completion -4.1
  - the form of transfer, and 4.1.1
  - particulars required to register any mortgage or other dealing to be lodged with the transfer by the 4.1.2 purchaser or the purchaser's mortgagee.
- 4.2 If any information needed for the form of transfer is not disclosed in this contract, the vendor must serve it.
- If the purchaser serves if form of transfer and the transferee is not the purchaser, the purchaser must give the 4.3 vendor a direction signed by the purchaser personally for this form of transfer.
- 4.4 The vendor can require the purchaser to include a form of covenant or easement in the transfer only if this contract contains the wording of the proposed covenant or easement, and a description of the land benefited.

#### 5 Requisitions

- If a form of requisitions is attached to this contract, the purchaser is taken to have made those requisitions. 5.1
- 5.2 If the purchaser is or becomes entitled to make any other requisition, the purchaser can make it only by
  - serving it 5.2.1 it arises out of this contract or it is a general question about the *property* or title within 21 days
  - if it arises out of anything served by the vendor within 21 days after the later of the contract date 5.2.2 and that service; and
  - 5.2.3 in any other case - within a reasonable time.

## **Error or misdescription**

- 6.1 Normally, the purchaser can (but only before completion) claim compensation for an error or misdescription in this contract (as to the property, the title or anything else and whether substantial or not).
- This clause applies even if the purchaser did not take notice of or rely on anything in this contract containing 6.2 or giving rise to the error or misdescription.
- 6.3 However, this clause does not apply to the extent the purchaser knows the true position.

## 7 Claims by purchaser

Normally, the purchaser can make a claim (including a claim under clause 6) before completion only by serving it with a statement of the amount claimed, and if the purchaser makes one or more claims before completion –

- 7.1 the vendor can rescind if in the case of claims that are not claims for delay
  - 7.1.1 the total amount claimed exceeds 5% of the price;
  - 7.1.2 the vendor serves notice of intention to rescind; and
  - 7.1.3 the purchaser does not serve notice waiving the claims within 14 days after that service; and
- 7.2 if the vendor does not rescind, the parties must complete and if this contract is completed.
  - 7.2.1 the lesser of the total amount claimed and 10% of the price must be paid out of the price to and held by the *depositholder* until the claims are finalised or lapse;
  - 7.2.2 the amount held is to be invested in accordance with clause 2.9:
  - 7.2.3 the claims must be finalised by an arbitrator appointed by the *parties* or, if an appointment is not made *within* 1 month of completion, by an arbitrator appointed by the President of the Law Society at the request of a *party* (in the latter case the *parties* are bound by the terms of the Conveyancing Arbitration Rules approved by the Law Society as at the date of the appointment);
  - 7.2.4 the purchaser is not entitled, in respect of the claims, to more than the total amount claimed and the costs of the purchaser;
  - 7.2.5 net interest on the amount held must be paid to the *parties* in the same proportion as the amount held is paid; and
  - 7.2.6 if the *parties* do not appoint an arbitrator and neither *party* requests the President to appoint an arbitrator *within* 3 months after completion, the claims lapse and the amount belongs to the vendor.

## 8 Vendor's rights and obligations

- 8.1 The vendor can rescind if -
  - 8.1.1 the vendor is, on reasonable grounds, unable or unwilling to comply with a requisition;
  - 8.1.2 the vendor *serves* a notice of intention to *rescind* that specifies the *requisition* and those grounds; and
  - 8.1.3 the purchaser does not serve a notice waiving the requisition within 14 days after that service.
- 8.2 If the vendor does not comply with this contract (or a notice under or relating to it) in an essential respect, the purchaser can *terminate* by *serving* a notice. After the *termination*
  - 8.2.1 the purchaser can recover the deposit and any other money paid by the purchaser under this contract:
  - 8.2.2 the purchaser can sue the vendor to recover damages for breach of contract; and
  - 8.2.3 if the purchaser has been in possession a *party* can claim for a reasonable adjustment.

## 9 Purchaser's default

If the purchaser does not comply with this contract (or a notice under or relating to it) in an essential respect, the vendor can *terminate* by *serving* a notice. After the *termination* the vendor can —

- 9.1 keep or recover the deposit (to a maximum of 10% of the price);
- 9.2 hold any other money paid by the purchaser under this contract as security for anything recoverable under this clause
  - 9.2.1 for 12 months after the termination; or
  - 9.2.2 if the vendor commences proceedings under this clause *within* 12 months, until those proceedings are concluded; and
- 9.3 sue the purchaser either
  - 9.3.1 where the yendor has resold the *property* under a contract made *within* 12 months after the termination to recover
    - the deficiency on resale (with credit for any of the deposit kept or recovered and after allowance for any capital gains tax or goods and services tax payable on anything recovered under this clause); and
    - the reasonable costs and expenses arising out of the purchaser's non-compliance with this contract or the notice and of resale and any attempted resale; or
  - 9.3.2 to recover damages for breach of contract.

## 10 Restrictions on rights of purchaser

- 10.1 The purchaser cannot make a claim or requisition or rescind or terminate in respect of
  - 10.1.1 the ownership or location of any fence as defined in the Dividing Fences Act 1991;
  - a service for the *property* being a joint service or passing through another property, or any service for another property passing through the *property* ('service' includes air, communication, drainage, electricity, garbage, gas, oil, radio, sewerage, telephone, television or water service);
  - a wall being or not being a party wall in any sense of that term or the *property* being affected by an easement for support or not having the benefit of an easement for support;
  - 10.1.4 any change in the *property* due to fair wear and tear before completion;
  - 10.1.5 a promise, representation or statement about this contract, the *property* or the title, not set out or referred to in this contract;
  - 10.1.6 a condition, exception, reservation or restriction in a Crown grant;

- 10.1.7 the existence of any authority or licence to explore or prospect for gas, minerals or petroleum;
- 10.1.8 any easement or restriction on use the substance of either of which is disclosed in this contract or any non-compliance with the easement or restriction on use; or
- 10.1.9 anything the substance of which is disclosed in this contract (except a caveat, charge, mortgage, priority notice or writ).
- 10.2 The purchaser cannot *rescind* or *terminate* only because of a defect in title to or quality of the inclusions.
- 10.3 Normally, the purchaser cannot make a claim or requisition or rescind or terminate or require the vendor to change the nature of the title disclosed in this contract (for example, to remove a caution evidencing qualified title, or to lodge a plan of survey as regards limited title).

## 11 Compliance with work orders

- 11.1 Normally, the vendor must by completion comply with a work order made on or before the contract date and if this contract is completed the purchaser must comply with any other work order.
- 11.2 If the purchaser complies with a *work order*, and this contract is *rescinded* or *terminated*, the vendor must pay the expense of compliance to the purchaser.

## 12 Certificates and inspections

The vendor must do everything reasonable to enable the purchaser, subject to the rights of any tenant -

- 12.1 to have the property inspected to obtain any certificate or report reasonably required;
- 12.2 to apply (if necessary in the name of the vendor) for -
  - 12.2.1 any certificate that can be given in respect of the *property* under *legislation*; or
  - 12.2.2 a copy of any approval, certificate, consent, direction, notice or order in respect of the *property* given under *legislation*, even if given after the contract date; and
- 12.3 to make 1 inspection of the *property* in the 3 days before a time appointed for completion.

## 13 Goods and services tax (GST)

- 13.1 Terms used in this clause which are not defined elsewhere in this contract and have a defined meaning in the GST Act have the same meaning in this clause.
- 13.2 Normally, if a party must pay the price or any other amount to the other party under this contract, GST is not to be added to the price or amount.
- 13.3 If under this contract a *party* must make an adjustment of payment for an expense of another party or pay an expense payable by or to a third party (for example, under clauses 14 or 20.7)
  - 13.3.1 the party must adjust or pay on completion any GST added to or included in the expense; but
  - the amount of the expense must be reduced to the extent the party receiving the adjustment or payment (or the representative member of a GST group of which that party is a member) is entitled to an input tax credit for the expense; and
  - if the adjustment or payment under this contract is consideration for a taxable supply, an amount for GST must be added at the GST rate.
- 13.4 If this contract says this sale is the supply of a going concern
  - the parties agree the supply of the property is a supply of a going concern;
  - the vendor must, between the contract date and completion, carry on the enterprise conducted on the land in a proper and business-like way;
  - if the purchaser is not registered by the date for completion, the *parties* must complete and the purchaser must pay on completion, in addition to the price, an amount being the price multiplied by the *GST rate* ("the retention sum"). The retention sum is to be held by the *depositholder* and dealt with as follows
    - if within 3 months of completion the purchaser serves a letter from the Australian Taxation Office stating the purchaser is registered with a date of effect of registration on or before completion, the depositholder is to pay the retention sum to the purchaser; but
    - if the purchaser does not *serve* that letter *within* 3 months of completion, the *depositholder* is to pay the retention sum to the vendor; and
  - if the vendor, despite clause 13.4.1, serves a letter from the Australian Taxation Office stating the vendor has to pay GST on the supply, the purchaser must pay to the vendor on demand the amount of GST assessed.
- 13.5 Normally, the vendor promises the margin scheme will not apply to the supply of the property.
- 13.6 If this contract says the margin scheme is to apply in making the taxable supply, the *parties* agree that the margin scheme is to apply to the sale of the *property*.
- 13.7 If this contract says the sale is not a taxable supply -
  - 13.7.1 the purchaser promises that the *property* will not be used and represents that the purchaser does not intend the *property* (or any part of the *property*) to be used in a way that could make the sale a taxable supply to any extent; and
  - the purchaser must pay the vendor on completion in addition to the price an amount calculated by multiplying the price by the *GST rate* if this sale is a taxable supply to any extent because of
    - a breach of clause 13.7.1; or
    - something else known to the purchaser but not the vendor.
- 13.8 If this contract says this sale is a taxable supply in full and does not say the margin scheme applies to the property, the vendor must pay the purchaser on completion an amount of one-eleventh of the price if –

- 13.8.1 this sale is not a taxable supply in full; or
- the margin scheme applies to the *property* (or any part of the *property*).
- 13.9 If this contract says this sale is a taxable supply to an extent -
  - 13.9.1 clause 13.7.1 does not apply to any part of the *property* which is identified as being a taxable supply; and
  - the payments mentioned in clauses 13.7 and 13.8 are to be recalculated by multiplying the relevant payment by the proportion of the price which represents the value of that part of the *property* to which the clause applies (the proportion to be expressed as a number between 0 and 1). Any evidence of value must be obtained at the expense of the vendor.
- 13.10 *Normally*, on completion the vendor must give the recipient of the supply a tax invoice for any taxable supply by the vendor by or under this contract.
- 13.11 The vendor does not have to give the purchaser a tax invoice if the margin scheme applies to a taxable supply.
- 13.12 If the vendor is liable for GST on rents or profits due to issuing an invoice or receiving consideration before completion, any adjustment of those amounts must exclude an amount equal to the vendor's GST liability.
- 13.13 If the purchaser must make a GSTRW payment the purchaser must
  - at least 5 days before the date for completion, *serve* evidence of submission of a *GSTRW payment* notification form to the Australian Taxation Office by the purchaser or, if a direction under clause 4.3 has been *served*, by the transferee named in the transfer *served* with that direction;
  - 13.13.2 produce on completion a *settlement cheque* for the *GSTRW payment* payable to the Deputy Commissioner of Taxation:
  - 13.13.3 forward the settlement cheque to the payee immediately after completion; and
  - 13.13.4 serve evidence of receipt of payment of the GSTRW payment and a copy of the settlement date confirmation form submitted to the Australian Taxation Office.

## 14 Adjustments

- 14.1 Normally, the vendor is entitled to the rents and profits and will be liable for all rates, water, sewerage and drainage service and usage charges, land tax, levies and all other periodic outgoings up to and including the adjustment date after which the purchaser will be entitled and liable.
- 14.2 The parties must make any necessary adjustment on completion.
- 14.3 If an amount that is adjustable under this contract has been reduced under *legislation*, the *parties* must on completion adjust the reduced amount.
- 14.4 The parties must not adjust surcharge land tax (as defined in the Land Tax Act 1956) but must adjust any other land tax for the year current at the adjustment date
  - only if land tax has been paid or is payable for the year (whether by the vendor or by a predecessor in title) and this contract says that land tax is adjustable;
  - 14.4.2 by adjusting the amount that would have been payable if at the start of the year -
    - the person who owned the land owned no other land;
    - the land was not subject to a special trust or owned by a non-concessional company; and
    - if the land (or part of it) had no separate taxable value, by calculating its separate taxable value on a proportional area basis.
- 14.5 If any other amount that is adjustable under this contract relates partly to the land and partly to other land, the parties must adjust it on a proportional area basis.
- 14.6 Normally, the vendor can direct the purchaser to produce a settlement cheque on completion to pay an amount adjustable under this contract and if so
  - 14.6.1 the amount is to be treated as if it were paid; and
  - the *cheque* must be forwarded to the payee immediately after completion (by the purchaser if the *cheque* relates only to the *property* or by the vendor in any other case).
- 14.7 If on completion the last bill for a water, sewerage or drainage usage charge is for a period ending before the adjustment date, the vendor is liable for an amount calculated by dividing the bill by the number of days in the period then multiplying by the number of unbilled days up to and including the adjustment date.
- 14.8 The vendor is liable for any amount recoverable for work started on or before the contract date on the *property* or any adjoining footpath or road.

## 15 Date for completion

The parties must complete by the date for completion and, if they do not, a party can serve a notice to complete if that party is otherwise entitled to do so.

### 16 Completion

## Vendor

- 16.1 On completion the vendor must give the purchaser any document of title that relates only to the property.
- 16.2 If on completion the vendor has possession or control of a *document of title* that relates also to other property, the vendor must produce it as and where necessary.
- 16.3 Normally, on completion the vendor must cause the legal title to the *property* (being an estate in fee simple) to pass to the purchaser free of any mortgage or other interest, subject to any necessary registration.
- 16.4 The legal title to the *property* does not pass before completion.

- 16.5 If the vendor gives the purchaser a document (other than the transfer) that needs to be lodged for registration, the vendor must pay the lodgment fee to the purchaser.
- 16.6 If a party serves a land tax certificate showing a charge on any of the land, by completion the vendor must do all things and pay all money required so that the charge is no longer effective against the land.

#### Purchaser

- On completion the purchaser must pay to the vendor, by cash (up to \$2,000) or settlement cheque 16.7.1 the price less any:
  - deposit paid;
  - FRCGW remittance payable;
  - GSTRW payment; and
  - amount payable by the vendor to the purchaser under this contract; and

any other amount payable by the purchaser under this contract.

- 16.8 If the vendor requires more than 5 settlement cheques, the vendor must pay \$10 for each extra cheque.
- 16.9 If any of the deposit is not covered by a bond or guarantee, on completion the purchaser must give the vendor an order signed by the purchaser authorising the *depositholder* to account to the vendor for the deposit.
- 16.10 On completion the deposit belongs to the vendor.

## • Place for completion

- 16.11 Normally, the parties must complete at the completion address, which is
  - 16.11.1 if a special completion address is stated in this contract that address; or
  - if none is stated, but a first mortgagee is disclosed in this contract and the mortgagee would usually discharge the mortgage at a particular place that place; or
  - 16.11.3 in any other case the vendor's solicitor's address stated in this contract.
- 16.12 The vendor by reasonable notice can require completion at another place, if it is in NSW, but the vendor must pay the purchaser's additional expenses, including any agency or mortgagee fee.
- 16.13 If the purchaser requests completion at a place that is not the completion address, and the vendor agrees, the purchaser must pay the vendor's additional expenses, including any agency or mortgagee fee.

#### 17 Possession

- 17.1 *Normally*, the vendor must give the purchaser vacant possession of the *property* on completion.
- 17.2 The vendor does not have to give vacant possession if 4
  - 17.2.1 this contract says that the sale is subject to existing tenancies; and
  - the contract discloses the provisions of the tenancy (for example, by attaching a copy of the lease and any relevant memorandum or variation).
- 17.3 Normally, the purchaser can claim compensation (before or after completion) or rescind if any of the land is affected by a protected tenancy (a tenancy affected by Schedule 2, Part 7 of the Residential Tenancies Act 2010).

## 18 Possession before completion

- 18.1 This clause applies only if the vendor-gives the purchaser possession of the *property* before completion.
- 18.2 The purchaser must not before completion -
  - 18.2.1 let or part with possession of any of the *property*;
  - 18.2.2 make any change or structural alteration or addition to the *property*; or
  - 18.2.3 contravene any agreement between the *parties* or any direction, document, *legislation*, notice or order affecting the property.
- 18.3 The purchaser must until completion -
  - 18.3.1 keep the *property* in good condition and repair having regard to its condition at the giving of possession; and
  - allow the vendor or the vendor's authorised representative to enter and inspect it at all reasonable times.
- The risk as to damage to the *property* passes to the purchaser immediately after the purchaser enters into possession.
- 18.5 If the purchaser does not comply with this clause, then without affecting any other right of the vendor
  - 18.5.1 the vendor can before completion, without notice, remedy the non-compliance; and
  - 18.5.2 if the vendor pays the expense of doing this, the purchaser must pay it to the vendor with interest at the rate prescribed under s101 Civil Procedure Act 2005.
- 18.6 If this contract is rescinded or terminated the purchaser must immediately vacate the property.
- 18.7 If the parties or their solicitors on their behalf do not agree in writing to a fee or rent, none is payable.

## 19 Rescission of contract

- 19.1 If this contract expressly gives a party a right to rescind, the party can exercise the right
  - 19.1.1 only by serving a notice before completion; and
  - in spite of any making of a claim or *requisition*, any attempt to satisfy a claim or *requisition*, any arbitration, litigation, mediation or negotiation or any giving or taking of possession.
- 19.2 Normally, if a party exercises a right to rescind expressly given by this contract or any legislation
  - 19.2.1 the deposit and any other money paid by the purchaser under this contract must be refunded;
  - 19.2.2 a party can claim for a reasonable adjustment if the purchaser has been in possession;
  - 19.2.3 a party can claim for damages, costs or expenses arising out of a breach of this contract; and
  - 19.2.4 a party will not otherwise be liable to pay the other party any damages, costs or expenses.

BREACH OF COPYRIGHT MAY RESULT IN LEGAL ACTION

## 20 Miscellaneous

- 20.1 The *parties* acknowledge that anything stated in this contract to be attached was attached to this contract by the vendor before the purchaser signed it and is part of this contract.
- 20.2 Anything attached to this contract is part of this contract.
- 20.3 An area, bearing or dimension in this contract is only approximate.
- 20.4 If a party consists of 2 or more persons, this contract benefits and binds them separately and together.
- 20.5 A party's solicitor can receive any amount payable to the party under this contract or direct in writing that it is to be paid to another person.
- 20.6 A document under or relating to this contract is -
  - 20.6.1 signed by a *party* if it is signed by the *party* or the *party's solicitor* (apart from a direction under clause 4.3);
  - 20.6.2 served if it is served by the party or the party's solicitor,
  - served if it is served on the party's solicitor, even if the party has died or any of them has died;
  - 20.6.4 served if it is served in any manner provided in s170 of the Conveyancing Act 1919;
  - 20.6.5 served if it is sent by email or fax to the party's solicitor, unless in either case it is not received;
  - 20.6.6 served on a person if it (or a copy of it) comes into the possession of the person; and
  - 20.6.7 served at the earliest time it is served, if it is served more than once.
- 20.7 An obligation to pay an expense of another party of doing something is an obligation to pay
  - if the *party* does the thing personally the reasonable cost of getting someone else to do it; or if the *party* pays someone else to do the thing the amount paid, to the extent it is reasonable.
- 20.8 Rights under clauses 11, 13, 14, 17, 24, 30 and 31 continue after completion, whether or not other rights continue.
- 20.9 The vendor does not promise, represent or state that the purchaser has any cooling off rights.
- 20.10 The vendor does not promise, represent or state that any attached survey report is accurate or current.
- 20.11 A reference to any *legislation* (including any percentage or rate specified in *legislation*) is also a reference to any corresponding later *legislation*.
- 20.12 Each party must do whatever is necessary after completion to carry out the party's obligations under this contract.
- 20.13 Neither taking possession nor serving a transfer of itself implies acceptance of the property or the title.
- 20.14 The details and information provided in this contract (for example, on pages 1 3) are, to the extent of each party's knowledge, true, and are part of this contract.
- 20.15 Where this contract provides for choices, a choice in BLOCK CAPITALS applies unless a different choice is marked.

## 21 Time limits in these provisions

- 21.1 If the time for something to be done or to happen is not stated in these provisions, it is a reasonable time.
- 21.2 If there are conflicting times for something to be done or to happen, the latest of those times applies.
- 21.3 The time for one thing to be done or to happen does not extend the time for another thing to be done or to happen.
- 21.4 If the time for something to be done or to happen is the 29th, 30th or 31st day of a month, and the day does not exist, the time is instead the last day of the month.
- 21.5 If the time for something to be done or to happen is a day that is not a *business day*, the time is extended to the next *business day*, except in the case of clauses 2 and 3.2.
- 21.6 Normally, the time by which something must be done is fixed but not essential.

## 22 Foreign Acquisitions and Takeovers Act 1975

- The purchaser promises that the Commonwealth Treasurer cannot prohibit and has not prohibited the transfer under the Foreign Acquisitions and Takeovers Act 1975.
- 22.2 This promise is essential and a breach of it entitles the vendor to terminate.

## 23 Strata or community title

## • Definitions and modifications

- This clause applies only if the land (or part of it) is a lot in a strata, neighbourhood, precinct or community scheme (or on completion is to be a lot in a scheme of that kind).
- 23.2 In this contract -
  - 23.2.1 'chánge', in relation to a scheme, means -
    - a registered or registrable change from by-laws set out in this contract;
    - a change from a development or management contract or statement set out in this contract; or
    - a change in the boundaries of common property;
  - 23.2.2 'common property' includes association property for the scheme or any higher scheme;
  - 23.2.3 'contribution' includes an amount payable under a by-law;
  - 'information certificate' includes a certificate under s184 Strata Schemes Management Act 2015 and s26 Community Land Management Act 1989;
  - 23.2.5 'information notice' includes a strata information notice under s22 Strata Schemes Management Act 2015 and a notice under s47 Community Land Management Act 1989;

- 23.2.6 'normal expenses', in relation to an owners corporation for a scheme, means normal operating expenses usually payable from the administrative fund of an owners corporation for a scheme of the same kind;
- 23.2.7 'owners corporation' means the owners corporation or the association for the scheme or any higher scheme;
- 23.2.8 'the property' includes any interest in common property for the scheme associated with the lot; and
- 23.2.9 'special expenses', in relation to an owners corporation, means its actual, contingent or expected expenses, except to the extent they are
  - normal expenses;
  - due to fair wear and tear;
  - disclosed in this contract; or
  - covered by moneys held in the capital works fund.
- Clauses 11, 14.8 and 18.4 do not apply to an obligation of the owners corporation, or to property insurable by 23.3
- Clauses 14.4.2 and 14.5 apply but on a unit entitlement basis instead of an area basis. 23.4

## Adjustments and liability for expenses

- The parties must adjust under clause 14.1 -23.5
  - 23.5.1 a regular periodic contribution;
  - 23.5.2 a contribution which is not a regular periodic contribution but is disclosed in this contract; and
  - 23.5.3 on a unit entitlement basis, any amount paid by the vendor for a normal expense of the owners corporation to the extent the owners corporation has not paid the amount to the vendor.
- If a contribution is not a regular periodic contribution and is not disclosed in this contract -23.6
  - the vendor is liable for it if it was determined on or before the contract date, even if it is payable by 23.6.1
  - the purchaser is liable for all contributions determined after the contract date. 23.6.2
- The vendor must pay or allow to the purchaser on completion the amount of any unpaid contributions for 23.7 which the vendor is liable under clause 23.6.1.
- Normally, the purchaser cannot make a claim or requisition or rescind or terminate in respect of -23.8
  - an existing or future actual, contingent or expected expense of the owners corporation; 23.8.1
  - 23.8.2 a proportional unit entitlement of the lot of a relevant lot or former lot, apart from a claim under clause 6; or
  - 23.8.3 a past or future change in the scheme or a higher scheme.
- 23.9 However, the purchaser can rescind if
  - the special expenses of the owners corporation at the later of the contract date and the creation of 23.9.1 the owners corporation when calculated on a unit entitlement basis (and, if more than one lot or a higher scheme is involved, added together), less any contribution paid by the vendor, are more than 1% of the price:
  - 23.9.2 in the case of the lot or a relevant lot or former lot in a higher scheme, a proportional unit entitlement for the lot is disclosed in this contract but the lot has a different proportional unit entitlement at the contract date or at any time before completion;
  - 23.9.3 a change before the contract date or before completion in the scheme or a higher scheme materially prejudices the purchaser and is not disclosed in this contract; or
  - 23.9.4 a resolution is passed by the owners corporation before the contract date or before completion to give to the owners in the scheme for their consideration a strata renewal plan that has not lapsed at the contract date and there is not attached to this contract a strata renewal proposal or the strata renewal plan.

    Notices, certificates and inspections

- 23.10 The purchaser must give the vendor 2 copies of an information notice addressed to the owners corporation and signed by the purchaser.
- 23.11 The vendor must complete and sign 1 copy of the notice and give it to the purchaser on completion.
- 23.12 Each party can sign and give the notice as agent for the other.
- 23.13 The vendor must serve an information certificate issued after the contract date in relation to the lot, the scheme or any higher scheme at least 7 days before the date for completion.
- 23.14 The purchaser does not have to complete earlier than 7 days after service of the certificate and clause 21.3 does not apply to this provision. On completion the purchaser must pay the vendor the prescribed fee for the certificate.
- 23.15 The vendor authorises the purchaser to apply for the purchaser's own certificate.
- The vendor authorises the purchaser to apply for and make an inspection of any record or other document in 23.16 the custody or control of the owners corporation or relating to the scheme or any higher scheme.

## . Meetings of the owners corporation

- 23.17 If a general meeting of the owners corporation is convened before completion
  - if the vendor receives notice of it, the vendor must immediately notify the purchaser of it; and 23.17.1
  - after the expiry of any cooling off period, the purchaser can require the vendor to appoint the 23.17.2 purchaser (or the purchaser's nominee) to exercise any voting rights of the vendor in respect of the lot at the meeting.

## 24 Tenancies

- 24.1 If a tenant has not made a payment for a period preceding or current at the adjustment date -
  - 24.1.1 for the purposes of clause 14.2, the amount is to be treated as if it were paid; and
  - the purchaser assigns the debt to the vendor on completion and will if required give a further assignment at the vendor's expense.
- 24.2 If a tenant has paid in advance of the *adjustment date* any periodic payment in addition to rent, it must be adjusted as if it were rent for the period to which it relates.
- 24.3 If the property is to be subject to a tenancy on completion or is subject to a tenancy on completion
  - 24.3.1 the vendor authorises the purchaser to have any accounting records relating to the tenancy inspected and audited and to have any other document relating to the tenancy inspected;
  - the vendor must *serve* any information about the tenancy reasonably requested by the purchaser before or after completion; and
  - 24.3.3 normally, the purchaser can claim compensation (before or after completion) if
    - a disclosure statement required by the Retail Leases Act 1994 was not given when required;
    - such a statement contained information that was materially false or misleading;
    - a provision of the lease is not enforceable because of a non-disclosure in such a statement; or
    - the lease was entered into in contravention of the Retail Leases Act 1994.
- 24.4 If the *property* is subject to a tenancy on completion
  - 24.4.1 the vendor must allow or transfer -
    - any remaining bond money or any other security against the tenant's default (to the extent the security is transferable);
    - any money in a fund established under the lease for a purpose and compensation for any money in the fund or interest earnt by the fund that has been applied for any other purpose;
    - any money paid by the tenant for a purpose that has not been applied for that purpose and compensation for any of the money that has been applied for any other purpose;
  - 24.4.2 if the security is not transferable, each *party* must do everything reasonable to cause a replacement security to issue for the benefit of the purchaser and the vendor must hold the original security on trust for the benefit of the purchaser until the replacement security issues;
  - 24.4.3 the vendor must give to the purchaser -
    - a proper notice of the transfer (an attornment notice) addressed to the tenant;
    - any certificate given under the Retail Leases Act 1994 in relation to the tenancy;
    - a copy of any disclosure statement given under the Retail Leases Act 1994;
    - a copy of any document served on the tenant under the lease and written details of its service, if the document concerns the rights of the landlord or the tenant after completion; and
    - any document served by the tenant under the lease and written details of its service, if the
      document concerns the rights of the landlord or the tenant after completion;
  - 24.4.4 the vendor must comply with any obligation to the tenant under the lease, to the extent it is to be complied with by completion, and
  - 24.4.5 the purchaser must comply with any obligation to the tenant under the lease, to the extent that the obligation is disclosed in this contract and is to be complied with after completion.

## 25 Qualified title, limited title and old system title

- 25.1 This clause applies only if the land (or part of it) -
  - 25.1.1 is under qualified, limited or old system title; or
  - 25.1.2 on completion is to be under one of those titles.
- 25.2 The vendor must serve a proper abstract of title within 7 days after the contract date.
- 25.3 If an abstract of title or part of an abstract of title is attached to this contract or has been lent by the vendor to the purchaser before the contract date, the abstract or part is *served* on the contract date.
- 25.4 An abstract of title can be or include a list of documents, events and facts arranged (apart from a will or codicil) in date order, if the list in respect of each document
  - 25.4.1 shows its date, general nature, names of parties and any registration number; and
  - 25.4.2 has attached a legible photocopy of it or of an official or registration copy of it.
- 25.5 An abstract of title -
  - 25.5.1 must start with a good root of title (if the good root of title must be at least 30 years old, this means 30 years old at the contract date);
  - 25.5.2 in the case of a leasehold interest, must include an abstract of the lease and any higher lease;
  - 25.5.3 *normally*, need not include a Crown grant; and
  - 25.5.4 need not include anything evidenced by the Register kept under the Real Property Act 1900.
- 25.6 In the case of land under old system title -
  - 25.6.1 in this contract 'transfer' means conveyance;
  - 25.6.2 the purchaser does not have to *serve* the form of transfer until after the vendor has *served* a proper abstract of title; and
  - 25.6.3 each vendor must give proper covenants for title as regards that vendor's interest.
- 25.7 In the case of land under limited title but not under qualified title –

- 25.7.1 normally, the abstract of title need not include any document which does not show the location, area or dimensions of the land (for example, by including a metes and bounds description or a plan of the land);
- 25.7.2 clause 25.7.1 does not apply to a document which is the good root of title; and
- 25.7.3 the vendor does not have to provide an abstract if this contract contains a delimitation plan (whether in registrable form or not).
- 25.8 The vendor must give a proper covenant to produce where relevant.
- 25.9 The vendor does not have to produce or covenant to produce a document that is not in the possession of the vendor or a mortgagee.
- 25.10 If the vendor is unable to produce an original document in the chain of title, the purchaser will accept a photocopy from the Registrar-General of the registration copy of that document.

## 26 Crown purchase money

- 26.1 This clause applies only if purchase money is payable to the Crown, whether or not due for payment.
- 26.2 The vendor is liable for the money, except to the extent this contract says the purchaser is liable for it.
- 26.3 To the extent the vendor is liable for it, the vendor is liable for any interest until completion.
- 26.4 To the extent the purchaser is liable for it, the parties must adjust any interest under clause 14.1.

## 27 Consent to transfer

- 27.1 This clause applies only if the land (or part of it) cannot be transferred without consent under *legislation* or a *planning agreement*.
- The purchaser must properly complete and then *serve* the purchaser's part of an application for consent to transfer of the land (or part of it) *within* 7 days after the contract date.)
- 27.3 The vendor must apply for consent within 7 days after service of the purchaser's part.
- 27.4 If consent is refused, either party can rescind.
- 27.5 If consent is given subject to one or more conditions that will substantially disadvantage a *party*, then that party can rescind within 7 days after receipt by or *service* upon the *party* of written notice of the conditions.
- 27.6 If consent is not given or refused
  - 27.6.1 *within* 42 days after the purchaser *serves* the purchaser's part of the application, the purchaser can rescind; or
  - 27.6.2 within 30 days after the application is made, either party can rescind.
- 27.7 Each period in clause 27.6 becomes 90 days if the land (or part of it) is -
  - 27.7.1 under a planning agreement; or
  - 27.7.2 in the Western Division.
- 27.8 If the land (or part of it) is described as a lot in an unregistered plan, each time in clause 27.6 becomes the later of the time and 35 days after creation of a separate folio for the lot.
- 27.9 The date for completion becomes the later of the date for completion and 14 days after *service* of the notice granting consent to transfer.

#### 28 Unregistered plan

- 28.1 This clause applies only if some of the land is described as a lot in an unregistered plan.
- 28.2 The vendor must do everything reasonable to have the plan registered *within* 6 months after the contract date, with or without any minor alteration to the plan or any document to be lodged with the plan validly required or made under *legislation*.
- 28.3 If the plan is not registered *within* that time and in that manner
  - 28.3.1 the purchaser can rescind; and
  - the vendor can *rescind*, but only if the vendor has complied with clause 28.2 and with any *legislation* governing the rescission.
- 28.4 Either party can serve protice of the registration of the plan and every relevant lot and plan number.
- The date for completion becomes the later of the date for completion and 21 days after service of the notice.
- 28.6 Clauses 28.2 and 28.3 apply to another plan that is to be registered before the plan is registered.

## 29 Conditional contract

- 29.1 This clause applies only if a provision says this contract or completion is conditional on an event.
- 29.2 If the time for the event to happen is not stated, the time is 42 days after the contract date.
- 29.3 If this contract says the provision is for the benefit of a party, then it benefits only that party.
- 29.4 If anything is necessary to make the event happen, each *party* must do whatever is reasonably necessary to cause the event to happen.
- 29.5 A party can rescind under this clause only if the party has substantially complied with clause 29.4.
- 29.6 If the event involves an approval and the approval is given subject to a condition that will substantially disadvantage a *party* who has the benefit of the provision, the *party* can *rescind within* 7 days after either *party* serves notice of the condition.
- 29.7 If the parties can lawfully complete without the event happening -
  - 29.7.1 if the event does not happen *within* the time for it to happen, a *party* who has the benefit of the provision can *rescind within* 7 days after the end of that time;
  - 29.7.2 if the event involves an approval and an application for the approval is refused, a *party* who has the benefit of the provision can *rescind within* 7 days after either *party serves* notice of the refusal; and

- 29.7.3 the date for completion becomes the later of the date for completion and 21 days after the earliest of
  - either party serving notice of the event happening;
  - every party who has the benefit of the provision serving notice waiving the provision; or
  - the end of the time for the event to happen.
- 29.8 If the parties cannot lawfully complete without the event happening -
  - 29.8.1 if the event does not happen within the time for it to happen, either party can rescind;
  - 29.8.2 if the event involves an approval and an application for the approval is refused, either *party* can rescind:
  - 29.8.3 the date for completion becomes the later of the date for completion and 21 days after either party serves notice of the event happening.
- 29.9 A party cannot rescind under clauses 29.7 or 29.8 after the event happens.

## 30 Electronic transaction

- 30.1 This Conveyancing Transaction is to be conducted as an electronic transaction
  - 30.1.1 this contract says that it is an *electronic transaction*;
  - 30.1.2 the parties otherwise agree that it is to be conducted as an electronic transaction; or
  - 30.1.3 the conveyancing rules require it to be conducted as an electronic transaction.
- 30.2 However, this Conveyancing Transaction is not to be conducted as an electronic transaction
  - 30.2.1 if the land is not electronically tradeable or the transfer is not eligible to be lodged electronically; or
  - 30.2.2 if, at any time after the *effective date*, but at least 14 days before the date for completion, a *party serves* a notice stating a valid reason why it cannot be conducted as an *electronic transaction*.
- 30.3 If, because of clause 30.2.2, this *Conveyancing Transaction* is not to be conducted as an *electronic transaction*
  - 30.3.1 each party must -
    - bear equally any disbursements or fees; and
    - otherwise bear that party's own costs;
    - incurred because this Conveyancing Transaction was to be conducted as an electronic transaction; and
  - 30.3.2 if a *party* has paid all of a disbursement of fee which, by reason of this clause, is to be borne equally by the *parties*, that amount must be adjusted under clause 14.2.
- 30.4 If this Conveyancing Transaction is to be conducted as an electronic transaction -
  - 30.4.1 to the extent that any other provision of this contract is inconsistent with this clause, the provisions of this clause prevail;
  - 30.4.2 normally, words and phrases used in this clause 30 (italicised and in Title Case, such as *Electronic Workspace* and *Lodgment Case*) have the same meaning which they have in the participation
  - 30.4.3 the parties must conduct the electronic transaction -
    - in accordance with the participation rules and the ECNL; and
    - using the nominated ELN, unless the parties otherwise agree;
  - 30.4.4 a party must pay the fees and charges payable by that party to the ELNO and the Land Registry as a result of this transaction being an electronic transaction;
  - 30.4.5 any communication from one party to another party in the Electronic Workspace made
    - after the effective date; and
    - before the receipt of a notice given under clause 30.2.2;
    - is taken to have been received by that *party* at the time determined by s13A of the Electronic Transactions Act 2000; and
  - 30.4.6 a document which is an electronic document is served as soon as it is first Digitally Signed in the Electronic Workspace on behalf of the party required to serve it.
- 30.5 Normally, the vendor must within 7 days of the effective date -
  - 30.5.1 create an Electronic Workspace;
  - 30.5.2 populate the Electronic Workspace with title data, the date for completion and, if applicable, mortgagee details; and
  - 30.5.3 jnvite the purchaser and any discharging mortgagee to the Electronic Workspace.
- 30.6 If the vendor has not created an *Electronic Workspace* in accordance with clause 30.5, the purchaser may create an *Electronic Workspace*. If the purchaser creates the *Electronic Workspace* the purchaser must
  - 30.6.1 populate the Electronic Workspace with title data;
  - 30.6.2 create and populate an electronic transfer,
  - 30.6.3 populate the Electronic Workspace with the date for completion and a nominated completion time; and
  - 30.6.4 invite the vendor and any incoming mortgagee to join the Electronic Workspace.
- 30.7 Normally, within 7 days of receiving an invitation from the vendor to join the Electronic Workspace, the purchaser must
  - 30.7.1 join the Electronic Workspace;
  - 30.7.2 create and populate an electronic transfer,
  - 30.7.3 invite any incoming mortgagee to join the Electronic Workspace; and
  - 30.7.4 populate the Electronic Workspace with a nominated completion time.

- 30.8 If the purchaser has created the Electronic Workspace the vendor must within 7 days of being invited to the Electronic Workspace
  - join the Electronic Workspace; 30.8.1
  - populate the Electronic Workspace with mortgagee details, if applicable; and 30.8.2
  - 30.8.3 invite any discharging mortgagee to join the Electronic Workspace.
- 30.9 To complete the financial settlement schedule in the Electronic Workspace
  - the purchaser must provide the vendor with adjustment figures at least 2 business days before the 30.9.1 date for completion;
  - 30.9.2 the vendor must confirm the adjustment figures at least 1 business day before the date for completion; and
  - 30.9.3 if the purchaser must make a GSTRW payment or an FRCGW remittance, the purchaser must populate the Electronic Workspace with the payment details for the GSTRW payment or FRCGW remittance payable to the Deputy Commissioner of Taxation at least 2 business days before the date for completion.
- 30.10 Before completion, the parties must ensure that -
  - 30.10.1 all electronic documents which a party must Digitally Sign to complete the electronic transaction are populated and Digitally Signed;
  - 30.10.2 all certifications required by the ECNL are properly given; and
  - they do everything else in the Electronic Workspace which that party must do to enable the 30.10.3 electronic transaction to proceed to completion.
- If completion takes place in the Electronic Workspace -30.11
  - payment electronically on completion of the price in accordance with clause 16.7 is taken to be 30.11.1 payment by a single settlement cheque;
  - 30.11.2 the completion address in clause 16.11 is the Electronic Workspace; and
  - 30.11.3 clauses 13.13.2 to 13.13.4, 16.8, 16.12, 16.13 and 31.2.2 to 31.2.4 do not apply.
- 30.12 If the computer systems of any of the Land Registry, the ELIVO or the Reserve Bank of Australia are inoperative for any reason at the completion time agreed by the parties, a failure to complete this contract for that reason is not a default under this contract on the part of either party.
- If the computer systems of the Land Registry are inoperative for any reason at the completion time agreed by the parties, and the parties choose that financial settlement is to occur despite this, then on financial 30.13 settlement occurring
  - all electronic documents Digitally Signed by the vendor, the certificate of title and any discharge of 30.13.1 mortgage, withdrawal of caveat or other electronic document forming part of the Lodgment Case for the electronic transaction shall be taken to have been unconditionally and irrevocably delivered to the purchaser or the purchaser's mortgagee at the time of financial settlement together with the right to deal with the land comprised in the certificate of title; and
  - the vendor shall be taken to have no legal or equitable interest in the property.
- 30.14 A party who holds a certificate of title must act in accordance with any Prescribed Requirement in relation to the certificate of title but if there is no Prescribed Requirement, the vendor must serve the certificate of title after completion.
- If the parties do not agree about the delivery before completion of one or more documents or things that 30.15 cannot be delivered through the Electronic Workspace, the party required to deliver the documents or things holds them on completion in escrow for the benefit of; and 30.15.1
  - 30.15.2 must immediately after completion deliver the documents or things to, or as directed by; the party entitled to them.

    In this clause 30, these terms (in any form) mean –

adjustment figures details of the adjustments to be made to the price under clause 14: certificate of title

the paper duplicate of the folio of the register for the land which exists immediately prior to completion and, if more than one, refers to each such paper duplicate;

completion time

the time of day on the date for completion when the electronic transaction is to be settled:

conveyancing rules discharging mortgagee the rules made under s12E of the Real Property Act 1900;

any discharging mortgagee, chargee, covenant chargee or caveator whose provision of a Digitally Signed discharge of mortgage, discharge of charge or withdrawal of caveat is required in order for unencumbered title to the property to be transferred to the purchaser;

**ECNL** 

the Electronic Conveyancing National Law (NSW);

effective date the date on which the Conveyancing Transaction is agreed to be an electronic transaction under clause 30.1.2 or, if clauses 30.1.1 or 30.1.3 apply, the contract

electronic document

a dealing as defined in the Real Property Act 1900 which may be created and Digitally Signed in an Electronic Workspace;

electronic transfer

a transfer of land under the Real Property Act 1900 for the property to be prepared and Digitally Signed in the Electronic Workspace established for the purposes of the parties' Conveyancing Transaction;

Land – 2019 edition

electronic transaction a Conveyancing Transaction to be conducted for the parties by their legal

representatives as Subscribers using an ELN and in accordance with the ECNL

and the participation rules;

electronically tradeable a land title that is Electronically Tradeable as that term is defined in the

conveyancing rules;

incoming mortgagee any mortgagee who is to provide finance to the purchaser on the security of the

property and to enable the purchaser to pay the whole or part of the price;

mortgagee details the details which a party to the electronic transaction must provide about any

discharging mortgagee of the property as at completion;

participation rules

populate title data the participation rules as determined by the ECNL; to complete data fields in the Electronic Workspace; and

the details of the title to the *property* made available to the *Electronic Workspace* 

by the Land Registry.

## 31 Foreign Resident Capital Gains Withholding

31.1 This clause applies only if -

31.1.1 the sale is not an excluded transaction within the meaning of s14-215 of Schedule 1 to the *TA Act*; and

31.1.2 a clearance certificate in respect of every vendor is not attached to this contract.

31.2 The purchaser must -

31.2.1 at least 5 days before the date for completion, *serve* evidence of submission of a purchaser payment notification to the Australian Taxation Office by the purchaser or, if a direction under clause 4.3 has been *served*, by the transferee named in the transfer *served* with that direction;

31.2.2 produce on completion a *settlement cheque* for the *FRGW remittance* payable to the Deputy Commissioner of Taxation;

31.2.3 forward the settlement cheque to the payee immediately after completion; and

31.2.4 serve evidence of receipt of payment of the FRCGW remittance.

31.3 The vendor cannot refuse to complete if the purchaser complies with clauses 31.2.1 and 31.2.2.

31.4 If the vendor *serves* any *clearance certificate* or *variation*, the purchaser does not have to complete earlier than 7 days after that *service* and clause 21.3 does not apply to this provision.

31.5 If the vendor *serves* in respect of every vendor either a *clearance certificate* or a *variation* to 0.00 percent, clauses 31.2 and 31.3 do not apply.

32 Residential off the plan contract

This clause applies if this contract is an off the plan contract within the meaning of Division 10 of Part 4 of the Conveyancing Act 1919 (the Division).

32.2 No provision of this contract has the effect of excluding, modifying or restricting the operation of the Division.

32.3 If the purchaser makes a claim for compensation under the terms prescribed by clause 6A of the Conveyancing (Sale of Land) Regulation 2017 –

32.3.1 the purchaser cannot make a claim under this contract about the same subject matter, including a claim under clauses 6 or 7; and

32.3.2 the claim for compensation is not a claim under this contract.

This clause does not apply to a contract made before the commencement of the amendments to the Division under the Conveyancing Legislation Amendment Act 2018.

## Special conditions

#### These are the special conditions to the contract for the sale of land

#### **Amendments**

- 32. Clauses 1-31 inclusive of this contract shall be amended as follows:
  - (a) Clause 4.1 the word "normally" shall be deleted;
  - (b) Clause 4.1.1 is to be inserted as follows "Should the Transfer not be submitted in accordance with clause 4.1 and settlement is delayed as a result of the failure to comply with clause 4.1, the Vendor shall be entitled to enforce the provisions of Special Condition 43 herein.
  - (c) Clause 7.1.1 the amount of 5% is to be deleted and replaced with 1%.
  - (d) Clause 16.5 the words "plus another 20% of that fee" shall be deleted.
  - (e) Clause 16.8 is deleted in its entirety.
  - (f) Clause 18.7 is deleted in its entirety.
  - (g) Delete Clause 23.13 and 23.14 and substitute Clause 23.13 with "The Vendor hereby authorises the Purchaser to obtain the section 184 certificate under the Strata Schemes Management Act 1996 or the section 26 certificate under the Community Land Management Act 1989 in relation to the lot. The Purchaser shall provide a copy of this certificate to the Vendor's legal representative together with the draft settlement calculations no less than three (3) working days before settlement".

## Conditions of sale by auction

- 33. If the property is or is intended to be sold at auction, Bidders record means the bidders record to be kept pursuant to clause 18 of the Property, Stock and Business Agents Regulation 2003 and section 68 of the Property, Stock and Business Agents Act 2002.
- 34. The following conditions are prescribed as applicable to and in respect of the sale by auction of land or livestock:
  - (a) The principal's reserve price must be given in writing to the auctioneer before the auction commences;
  - (b) A bid for the vendor cannot be made unless the auctioneer has, before the commencement of the auction, announced clearly and precisely the number of bids that may be made by or on behalf of the vendor;
  - (c) The highest bidder is the purchaser, subject to any reserve price;
  - (d) In the event of a disputed bid, the auctioneer is the sole arbitrator and the auctioneer's decision is final:

- (e) The auctioneer may refuse to accept any bid that, in the auctioneer's opinion, is not in the best interests of the vendor;
- (f) A bidder is taken to be a principal unless, before bidding, the bidder has given to the auctioneer a copy of a written authority to bid for or on behalf of another person;
- (g) A bid cannot be made or accepted after the fall of the hammer; and
- (h) As soon as practicable after the fall of the hammer the purchaser is to sign the agreement (if any) for sale.
- 35. The following conditions, in addition to those prescribed by subclause 1, are prescribed as applicable to and in respect of the sale by auction of residential property or rural land:
  - (a) All bidders must be registered in the bidders record and display an identifying number when making a bid;
  - (b) Subject to subclause 33A, the auctioneer may make only one vendor bid at an auction for the sale of residential property or rural land and no other vendor bid may be made by the auctioneer or any other person; and
  - (c) Immediately before making a vendor bid the auctioneer must announce that the bid is made on behalf of the vendor or announces 'vendor bid'.
- 36. The following conditions, in addition to those prescribed by subclauses 1 and 2 are prescribed as applicable to and in respect of the sale by auction of co-owned residential property or rural land or the sale of such land by a vendor as executor or administrator:
  - (a) More than one vendor bid may be made to purchase interest of co-owner;
  - (b) A bid by or on behalf of an executor or administrator may be made to purchase in that capacity;
  - (c) Before the commencement of the auction, the auctioneer must announce that bids to purchase the interest of another co-owner or to purchase as executor or administrator may be made by or on behalf of the vendor; and
  - (d) Before the commencement of the auction, the auctioneer must announce the bidder registration number of any co-owner, executor or administrator or any person registered to bid on behalf of any co-owner, executor or administrator.

## Notice to complete

37. In the event of either party failing to complete this contract within the time specified herein, then the other shall be entitled at any time thereafter to serve a notice to complete, requiring the other to complete within 14 days from the date of service of the notice, and this time period is considered reasonable by both parties. For the purpose of this contract, such notice to complete shall be deemed both at law and in equity sufficient to make time of the essence of this contract.

## **Death or incapacity**

38. Notwithstanding any rule of law or equity to the contrary, should either party, or if more than one any one of them, prior to completion die or become mentally ill, as defined in the Mental Health Act, or become bankrupt, or if a company go into liquidation, then either party may rescind this contract by notice in writing forwarded to the other party and thereupon this contract shall be at an end and the provisions of clause 19 hereof shall apply.

## Purchaser acknowledgements and Vendor Disclosure

- 39. The purchaser acknowledges that they have inspected the property and are purchasing the property:
  - (a) In its present condition and state of repair;
  - (b) Subject to all defects latent and patent;
  - (c) Subject to any infestations and dilapidation;
  - (d) Subject to all existing water, sewerage, drainage and plumbing services and connections in respect of the property; and
  - (e) Subject to any non-compliance, that is disclosed herein, with the Local Government Act or any Ordinance under that Act in respect of any building on the land.

The purchaser agrees not to seek to terminate rescind or make any objection requisition or claim for compensation arising out of any of the matters covered by this clause.

- 40. It is no way represented that the sewer connections and sewer mains diagrams annexed hereto necessarily disclose all the pipes and mains which may run through the property nor their connections into the property. The purchaser shall make no objection, requisition or claim for compensation in respect thereof.
- 41. The purchaser acknowledges that the title particulars provided in this contract are sufficient particulars of title to enable the parties to prepare appropriate dealings and give effect to the contract.

## No Warranty As To Use

42. The purchaser must satisfy themselves as to the effect on the property of any environmental planning scheme or other statutory or other requirement. The vendor gives no warranty as to the conditions relating to the use of the property by the purchaser or any other party. The purchaser must satisfy themselves as to the use of the property and all consents required for such use for the purchaser's purposes. The purchaser may not delay settlement nor make any requisition, objection nor claim for compensation nor have any right of rescission or termination in relation to these matters.

#### Late completion

43. In the event that completion is not effected on the nominated day for settlement, or if the vendor cannot settle on that day then the third day after written notice from the vendor that the vendor is

- able to settle, then the purchaser shall pay to the vendor interest on the balance of the purchase price at the rate of 10% per annum from the date nominated for completion until and including the actual day of completion.
- 44. The purchaser agrees to pay as an adjustment on settlement the sum of \$150 representing the agreed expenses incurred by the vendor for the drafting, engrossing and serving of a Notice to Complete upon the purchaser.

## Agent

45. The purchaser warrants that they were not introduced to the vendor or the property by or through the medium of any real estate agent or any employee of any real estate agent or any person having any connection with a real estate agent who may be entitled to claim commission as a result of this sale other than the vendors agent, if any, referred to in this contract, and the purchaser agrees that they will at all times indemnify and keep indemnified the vendor from and against any claim whatsoever for commission, which may be made by any real estate agent or other person arising out of or in connection with the purchasers breach of this warranty, and it is hereby agreed and declared that this clause shall not merge in the transfer upon completion, or be extinguished by completion of this contract, and shall continue in full force, and effect, notwithstanding completion.

#### **Prior to Settlement**

- 46. The purchaser shall not be entitled to require the vendor prior to settlement to register a discharge of any mortgage or withdrawal of caveat affecting the subject land but will accept on settlement a properly executed discharge of any such mortgage or withdrawal of any such caveat together with the appropriate registration fees therefore.
- 47. The parties agree that should the vendor allow the purchaser to occupy the property prior to completion and no rental fee is agreed in writing, then the amount shall be 0.1% of the purchase price herein per week until completion and should completion not be affected in accordance with the completion date then this amount shall be increased to 0.2% of the price herein. The parties further agree that the Council and water rates shall be adjusted from the date of the purchaser's occupation.

## **Deposit bond**

- 48. The purchaser may not use a deposit bond unless requested in writing and the vendor consents. The word bond means the deposit bond issued to the vendor at the request of the purchaser by the bond provider.
  - (a) Subject to the following clauses the delivery of the bond on exchange to the person nominated in this contract to hold the deposit or the vendor's solicitor will be deemed to be payment of the deposit in accordance with this contract.

- (b) The purchaser must pay the amount stipulated in the bond to the vendor in cash or by unendorsed bank cheque on completion or at such other time as may be provided for the deposit to be accounted to the vendor.
- (c) If the vendor serves on the purchaser a written notice claiming to forfeit the deposit then to the extent that the amount has not already been paid by the bond provider under the bond, the purchaser must immediately pay the deposit or so much of the deposit as has not been paid to the person nominated in this contract to hold the deposit.
- (d) Any deposit bond the purchaser provides must be valid for a period of not less than 6 months.

## Payment of part deposit

- 49. In the event the vendor agrees in writing that the deposit paid by the Purchaser on the date of this Contract may be less than 10% of the purchase price, the parties agree that the following should apply:
  - (a) The deposit of 10% is to be paid by way of two instalments;
  - (b) The first instalment being 5% of the purchase price shall be paid on the date of this contract:
  - (c) The Purchaser must pay the balance of the deposit being 5% of the purchase price on the completion date or any other date as agreed by the parties in writing, or on lawful termination of the Contract by the Vendor whichever date is the earliest.

## **Finance Approval**

- 50. The purchaser warrants (and if there is to be more than one, that each of them both jointly and severally) that it has funds available or finance approved unconditionally to permit completion of this Contract in accordance with the terms and conditions herein and that any finance obtained has been obtained on terms that are reasonable.
- 51. The Purchaser shall not have any right to rescind this Contract by virtue of any non-availability of credit as at the settlement date. The Purchaser further acknowledges that the Vendor relies upon this warranty in entering into this Contract and that the Vendor may enter into further contractual obligations on or after the date of this Contract in reliance upon this warranty. The Purchaser hereby acknowledges that it shall remain liable to the Vendor for all damages arising from a breach of this warranty notwithstanding any rights which the purchase made have pursuant to the provision of the Uniform Credit Code including Section 124 thereof.

## **Environmental Planning Policy**

52. The Vendor discloses that SEPP28 has been repealed and that some provisions of SEPP25 and SREP12 that allowed subdivision of dual occupancies have been repealed, and the attached Section 149 certificate may be inaccurate in respect of those matters.

#### Miscellaneous

- 53. If there is a television wall bracket or wall mount or picture hooks or shelving on the walls or any item fixed to the wall of the property, the Vendor will not make good any holes in the wall following the removal of the said items. The Purchaser agrees that no objection shall be taken, requisitions raised, compensation claimed, nor any settlement delayed due to any matter arising from this Special Condition.
- 54. Where completion of this Contract is to be effected as an electronic transaction, the Purchaser's representative must provide the Order on the Agent in formal writing to the Vendor's conveyancer prior to the morning of completion, which will be held in escrow pending completion.

## **Tenancy**

- 55. In the event the Contract specifies that the sale is subject to a tenancy, the Purchaser shall not raise any objections or requisitions, claims for compensation, or terminate the Contract if the tenancy is terminated by the tenant prior to settlement.
- 56. Notwithstanding anything elsewhere herein contained, the parties specifically acknowledge and agree that SHOULD this Contract be subject to VACANT POSSESSION, and, at the date of this Contract being entered into, there is a tenant occupying the property, Completion shall be the later of the due date on the Contract front page or three (3) business days after the tenant vacates the property. This is an essential term of the Contract.
- 57. Should there be any discrepancies or contradictions between these special conditions and the standard clauses of the contract then these special conditions shall prevail.



NEW SOUTH WALES LAND REGISTRY SERVICES - TITLE SEARCH

FOLIO: 5/SP63174

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SEARCH DATE TIME EDITION NO DATE \_\_\_\_\_ ---------\_\_\_\_ 5 1/9/2018 30/4/2021 5:58 PM

NO CERTIFICATE OF TITLE HAS ISSUED FOR THE CURRENT EDITION OF THIS FOLIO. CONTROL OF THE RIGHT TO DEAL IS HELD BY AUSTRALIA AND NEW ZEALAND BANKING GROUP LIMITED.

#### LAND ----

LOT 5 IN STRATA PLAN 63174 AT KINGSWOOD LOCAL GOVERNMENT AREA PENRITH

FIRST SCHEDULE \_\_\_\_\_

\_\_\_\_\_

MOHEB RAHMAN BAHIN

(T AJ895513)

SECOND SCHEDULE (2 NOTIFICATIONS)

- 1 INTERESTS RECORDED ON REGISTER FOLIO CP/SP63174
- 2 AJ895514 MORTGAGE TO AUSTRALIA AND NEW ZEALAND BANKING GROUP LIMITED

NOTATIONS \_\_\_\_\_

UNREGISTERED DEALINGS: NIL

\*\*\* END OF SEARCH \*\*\*



NEW SOUTH WALES LAND REGISTRY SERVICES - TITLE SEARCH

FOLIO: CP/SP63174

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#### TIAND

THE COMMON PROPERTY IN THE STRATA SCHEME BASED ON STRATA PLAN 63174 WITHIN THE PARCEL SHOWN IN THE TITLE DIAGRAM

AT KINGSWOOD LOCAL GOVERNMENT AREA PENRITH PARISH OF MULGOA COUNTY OF CUMBERLAND TITLE DIAGRAM SP63174

#### FIRST SCHEDULE \_\_\_\_\_\_

\_\_\_\_\_

THE OWNERS - STRATA PLAN NO. 63174 ADDRESS FOR SERVICE OF DOCUMENTS: STANTON AND TAYLOR STRATA MANAGEMENT FIRST FLOOR, 314 HIGH STREET PENRITH NSW 2750

## SECOND SCHEDULE (7 NOTIFICATIONS)

- RESERVATIONS AND CONDITIONS IN THE CROWN GRANT(S) 1
- DP565775 EASEMENT TO DRAIN WATER 5 WIDE (A) AFFECTING THE 2 PART(S) SHOWN SO BURDENED IN THE TITLE DIAGRAM
- DP565775 EASEMENT TO DRAIN WATER 2 WIDE (C) AFFECTING THE 3 PART(S) SHOWN SO BURDENED IN THE TITLE DIAGRAM
- DP645427 EASEMENT TO DRAIN WATER VARIABLE WIDTH AFFECTING THE 4 PART OF THE LAND ABOVE DESCRIBED SHOWN SO BURDENED IN THE TITLE DIAGRAM
- DP645427 EASEMENT TO DRAIN WATER 2 WIDE AFFECTING THE PART OF 5 THE LAND ABOVE DESCRIBED SHOWN SO BURDENED IN THE TITLE DIAGRAM
- AQ692048 INITIAL PERIOD EXPIRED 6

\_\_\_\_\_\_

AQ692048 CONSOLIDATION OF REGISTERED BY-LAWS

(AGGREGATE: 160) SCHEDULE OF UNIT ENTITLEMENT

## STRATA PLAN 63174

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END OF PAGE 1 - CONTINUED OVER

## NEW SOUTH WALES LAND REGISTRY SERVICES - TITLE SEARCH

\_\_\_\_\_\_

FOLIO: CP/SP63174

PAGE 2

NOTATIONS

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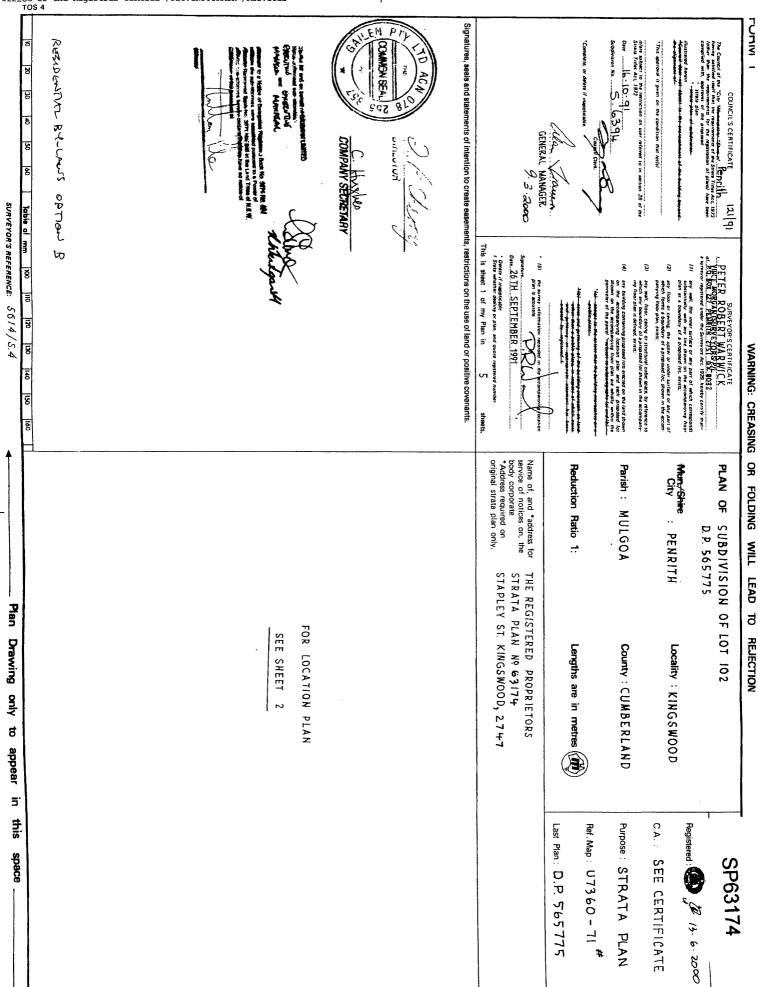
UNREGISTERED DEALINGS: NIL

\*\*\* END OF SEARCH \*\*\*

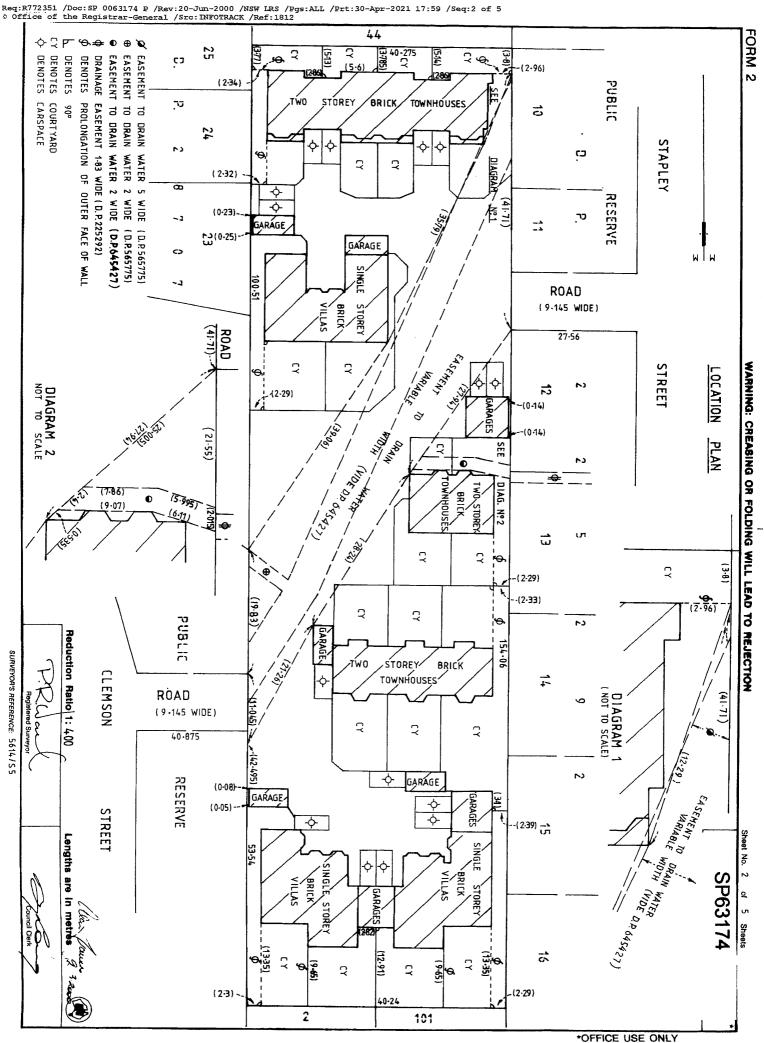
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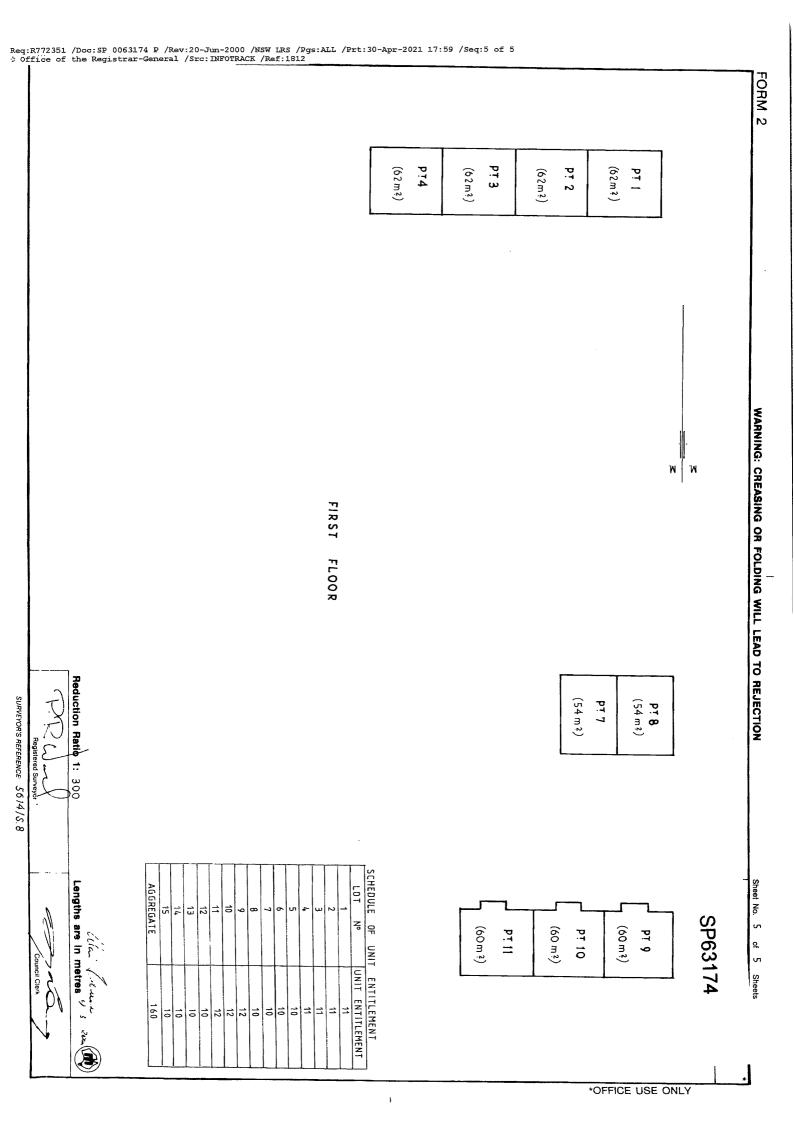
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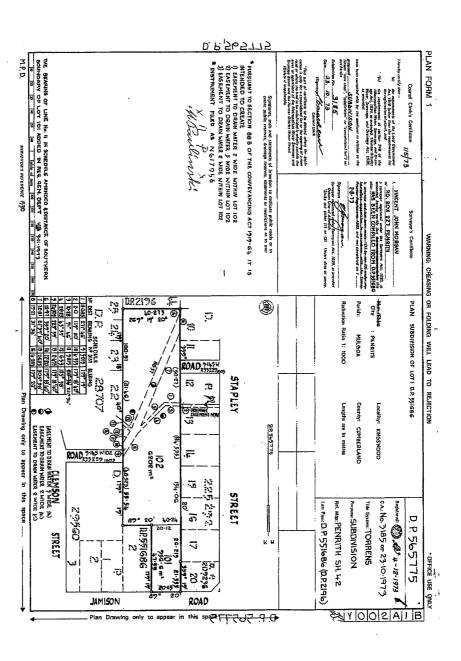


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\*OFFICE USE ONLY

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1. Jank Rayward Matson, Registrar Comoval for New South Wales, certify that this negative it a photograph made as a permonent record of a document, in my custody this lith day of January, 1977.

AMENDMENTS AND/OR ADDITIONS MADE PLAN IN THE LAND TITLES OFFICE	72	ng Al-Al-Al-Al-Al-Al-Al-Al-Al-Al-Al-Al-Al-A	<del>-</del> Pi		Ą		í
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1. EASEMENT TO DRAIN WATER WARABLE WIDTH PLAN OF EASEMENTS TO IDRAIN WATER THROUGH LOT 102 D. P. 5 6 5 7 7 5 Plans used in proparation of survey/compRetion.

II. P. 565775, D.P. 551686.

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D.P. 29560 Last Plan: 2. EASEMENT TO BRAIN WATER 2:WIDE This is shout 1 of my plan in [Delete if inappli Registered: (4) 23-3-192 angihs are in metres. Reduction Ratio 1:400 PETER ROBERT WARWICK
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PETER ROBERT W NEL FOR USE ONLY for statements of sention to dodicate public roads or to create thic reserves, drainage reserves, easements, strictions on the use of land or pocitive senance DP 645427 CUMBERLAND PENRITH DP 565775 MULGOA 12-09620 KINGSWOOD TORRENS (BY000FIA

record of a document in the custody of the Registrar General this day. 25th March 1992

(SHEET ) OF SHEET 1)

# INSTRUMENT SETTING OUT TERMS OF EASEMENTS AND RESTRICTIONS ON THE USE OF LAND INTENDED TO BE CREATED PURSIANT TO RECTION 1 (3) OF THE STANTA TITLES ACT, 1979— AMP-SECTION 888 OF THE CONFYANCING ACT, 1919

Lengths are in metres

DP645427

PART 1

Plan of Easements to drain water through Lot 102 in D:Pt 565775.

PROPRIETOR OF THE LAND: NEW SOUTH WALES LAND AND HOUSING CORPORATION, 23-31 Moore Street, Liverpool MSW 2170.

IDENTITY OF EASEMENT FIRSTLY
REFERRED TO IN ABOVEMENTIONED PLAN: Easement to drain water variable width:

Lot 102 in D:P: 565775 (102/565775)

Lots of Land Burdened

2. IDENTIFY OF EASEMENT SECONDLY
REFERRED TO IN ABOVEMENTIONED PLAN:

SCHEDULE OF LOTS, ETC:, AFFECTED

The Council of the City of Penrith Lots, Name of Road or Authority Benefited

Easement to drain water 2 wide:

SCHEDULE OF LOTS, ETC1, AFFECTED

Lots, Name of Road or Authority Benefited

The Council of the City of Penrith

Lat 102 in D.P. 566775 (102/565775) Lots and Land Burdened

NAME OF PERSONS OR AUTHORITY EMPOWERED TO RELEASE VARY OR MODIFY TERMS OF EASEMENTS FIRSTLY AND SECONDLY REFERRED TO IN ABOVENERITIONED PLAN:

The Council of the City of Penrith

SIGNED CARROLLS / MAN, AT M.

AS Delegate of the NEW SOUTH

WALES LAND AND HOUSING CORPORATION

and I certify that I am not ewere of

any revocation of such delegation.

R.C.

REGISTERED ( L) 23-7-1492

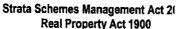
Registrar General this day. 25th March 1992 record of a document in the custody of the This negative is a photograph made as a permanent



Form: 15CH Release: 2·1

# CONSOLIDATION/ **CHANGE OF BY-LAWS**

**New South Wales** 





AQ692048D

PRIVACY NOTE: Section 31B of the Real Property Act 1900 (RP Act) authorises the Regional by this form for the establishment and maintenance of the Real Property Act Register. Section 96B RP Act requires that

	the Register is ma	ade available t	o any person t	for search up	on payment of	f a fee, if any.	ı				
(A)	TORRENS TITLE	For the com CP/SP63174	mon property 1								*****
(B)	LODGED BY	Document Collection Box 379T	LLPN 13549	95M Bylaw   Street South '2	elephone, and Plus Turramurra NS		count Numb	er if any		CH	Į
(C)	The Owners-Stra	ta Plan No. <u>63</u>	174	certify th	hat a special re	esolution wa	s passed on	27.11.2020			
(D)	pursuant to the re	quirements of	section 141 o	f the Strata S	chemes Mana	gement Act 2	2015, by whi	ch the by-lav	ws were cl	nanged as	S
Œ)	Repealed by-law	No. NOT APP	PLICABLE								
	Added by-law No. SPECIAL BY-LAW NO. 3 & 4										
	Amended by-law No. NOT APPLICABLE										
	as fully set out be Please see attach		4								
(F)	A consolidated l Note (E) is annexe	ist of by-law	s affecting to narked as Ann	nexure A	·				hange ref	erred to	at
(G)	The seal of The O				was affixed				n the pres	ence of	
	the following per	onts authoris	sed by section	i 273 Strata	Schemes Man	agement Act	2015 to atte	st the affixi	ng of the	seal:	
	Signature:	recei	<u>.</u>	a ,			4	OI ST	RALL		
	Name: Lara	ine Russell						The	18/	<b>\</b>	
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ALL HANDWRITING MUST BE IN BLOCK CAPITALS.

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# ANNEXURE A STRATA PLAN 63174



# Special By-law No. 3 - Lot 8 Ducted Air Conditioning:

# A. DEFINITIONS

"Owner" means the owner of Lot 8 in SP 63174.

"Area of Exclusive Use" means that part of the Common Property that is used by the Lot Owner for the Building Works.

"Building Works" means the alterations and additions undertaken by the Owner to construct, install or perform any alterations, in order to upgrade air conditioning by removal of existing split system and installation of ducted air conditioning including ducting, units and infrastructure; and to maintain the Building Works to a reasonable and satisfactory standard. And any other work prescribed by the Act or Regulations for the purposes of this subsection. Where any terms used in this by-law are defined in the Act, they will have the same meaning as those words are attributed under that Act.

# **B. RIGHTS**

Subject to the conditions in paragraph C of this by-law, the Owner will have:

- a. consent of the Owners Corporation to the exclusive use of the Area of Exclusive Use.
- b. special privilege in respect of the common property to use the Area of Exclusive Use; and
- c. in relation to their lot, the exclusive use of those parts of the common property occupied by the Area of Exclusive Use.
- d. consent to perform the Building Works.
- e. special privilege in respect of the common property to perform, erect and keep the Building Works to and on the common property; and
- f. in relation to their Lot, the exclusive use of those parts of the common property occupied by the Building Works.

# C. CONDITIONS

a. The Owner must repair any damage to any part of the common property which is caused by creating the Building Works and/or Area of Exclusive Use.

Page 2 of 19

- b. Any repairs are to be conducted in a competent and proper manner.
- c. The Owner shall be responsible for properly maintaining and keeping in a state of good and serviceable repair the common property which is the subject of this by-law and, renewing or replacing the fixtures or fittings comprised in the Area of Exclusive Use which is the subject of this by-law and the Owner shall be entitled to do all such things in and about the Area of Exclusive Use as are necessary to meet the owner's obligations pursuant to this condition.
- d. If the Owner is in breach of any condition of the by-law and fails to rectify that breach within thirty days of service of a written notice from the Owners Corporation requiring rectification of that breach, then the Owner's rights hereunder shall terminate forthwith upon notice of termination being given by the Owners Corporation, irrespective of whether this by-law remains on the folio of the register for the common property.
- e. If the Owner is in breach of any condition of this by-law and fails to rectify that breach within thirty days of service of a written notice from the Owners Corporation requiring rectification of that breach, then the Owners Corporation may rectify any such breach and may recover as a debt due from the owner the costs of the rectification together with the expenses of the Owners Corporation incurred in recovering those costs. The costs of the rectification shall become due and payable by the owner as and when they are paid by the Owners Corporation and if not paid by the owner at the end of one month after they become due and payable, they shall bear simple interest at the same annual rate as shall apply to contributions levied by the Owners Corporation from time to time. For the purposes of this by-law rectification of a breach shall include the removal of all or any of the works and the restoration of the property after that removal, the decision to effect such removal to be made at the absolute discretion of the Owners Corporation.

# D. DOCUMENTATION

If required and before the Owners Corporation grants consent to the Owner for the exclusive use, the following documents relating to the Building Works and Area of Exclusive Use are to be prepared:

- (a) plans and drawings noting the Building Works and Area of Exclusive Use; and
- (b) any other document reasonably required by the Owners Corporation.

# E. Liability

The Owner will be liable for any damage caused to any part of the common property as a result of the Building Works and exclusive use of the Area of Exclusive Use, the common property and will make good that damage immediately after it has occurred.

# F. Indemnity

The Owner must indemnify the Owners Corporation against any loss or damage the Owners Corporation suffers as a result of the Building Works and exclusive use of the Area of Exclusive Use on the common property including liability under the Act in respect of any property of the Owners.

# G. Costs

All costs associated with the preparation, maintenance or enforcement of this by-law must be undertaken at the cost of the Owner.

# H. Right to Remedy Default

If the Owner fails to comply with any obligation under this by-law, THEN the Owners Corporation may:

- (a) carry out all work necessary to perform that obligation;
- (b) enter upon any part of the parcel to carry out that work; and
- (c) recover the costs of carrying out that work from the Owner.

# Special By-law No. 4 - Lot 11 Ducted Air Conditioning:

#### A. DEFINITIONS

"Owner" means the owner of Lot 4 in SP 63174.

"Area of Exclusive Use" means that part of the Common Property that is used by the Lot Owner for the Building Works.

"Building Works" means the alterations and additions undertaken by the Owner to construct, install or perform any alterations, in order to upgrade air conditioning by removal of existing split system and installation of ducted air conditioning including ducting, units and infrastructure; and to maintain the Building Works to a reasonable and satisfactory standard. And any other work prescribed by the Act or Regulations for the purposes of this subsection. Where any terms used in this by-law are defined in the Act, they will have the same meaning as those words are attributed under that Act.

# **B. RIGHTS**

Subject to the conditions in paragraph C of this by-law, the Owner will have:

- b. consent of the Owners Corporation to the exclusive use of the Area of Exclusive Use.
- c. special privilege in respect of the common property to use the Area of Exclusive Use; and
- d. in relation to their lot, the exclusive use of those parts of the common property occupied by the Area of Exclusive Use.
- e. consent to perform the Building Works.
- f. special privilege in respect of the common property to perform, erect and keep the Building Works to and on the common property; and

g. in relation to their Lot, the exclusive use of those parts of the common property occupied by the Building Works.

# C. CONDITIONS

- b. The Owner must repair any damage to any part of the common property which is caused by creating the Building Works and/or Area of Exclusive Use.
- c. Any repairs are to be conducted in a competent and proper manner.
- d. The Owner shall be responsible for properly maintaining and keeping in a state of good and serviceable repair the common property which is the subject of this by-law and, renewing or replacing the fixtures or fittings comprised in the Area of Exclusive Use which is the subject of this by-law and the Owner shall be entitled to do all such things in and about the Area of Exclusive Use as are necessary to meet the owner's obligations pursuant to this condition.
- e. If the Owner is in breach of any condition of the by-law and fails to rectify that breach within thirty days of service of a written notice from the Owners Corporation requiring rectification of that breach, then the Owner's rights hereunder shall terminate forthwith upon notice of termination being given by the Owners Corporation, irrespective of whether this by-law remains on the folio of the register for the common property.
- f. If the Owner is in breach of any condition of this by-law and fails to rectify that breach within thirty days of service of a written notice from the Owners Corporation requiring rectification of that breach, then the Owners Corporation may rectify any such breach and may recover as a debt due from the owner the costs of the rectification together with the expenses of the Owners Corporation incurred in recovering those costs. The costs of the rectification shall become due and payable by the owner as and when they are paid by the Owners Corporation and if not paid by the owner at the end of one month after they become due and payable, they shall bear simple interest at the same annual rate as shall apply to contributions levied by the Owners Corporation from time to time. For the purposes of this by-law rectification of a breach shall include the removal of all or any of the works and the restoration of the property after that removal, the decision to effect such removal to be made at the absolute discretion of the Owners Corporation.

# D. DOCUMENTATION

If required and before the Owners Corporation grants consent to the Owner for the exclusive use, the following documents relating to the Building Works and Area of Exclusive Use are to be prepared:

- (a) plans and drawings noting the Building Works and Area of Exclusive Use; and
- (b) any other document reasonably required by the Owners Corporation.

# E. Liability

The Owner will be liable for any damage caused to any part of the common property as a result of the Building Works and exclusive use of the Area of Exclusive Use, the common property and will make good that damage immediately after it has occurred.

# F. Indemnity

The Owner must indemnify the Owners Corporation against any loss or damage the Owners Corporation suffers as a result of the Building Works and exclusive use of the Area of Exclusive Use on the common property including liability under the Act in respect of any property of the Owners.

# G. Costs

All costs associated with the preparation, maintenance or enforcement of this by-law must be undertaken at the cost of the Owner.

# H. Right to Remedy Default

If the Owner fails to comply with any obligation under this by-law, THEN the Owners Corporation may:

- (a) carry out all work necessary to perform that obligation;
- (b) enter upon any part of the parcel to carry out that work; and
- (c) recover the costs of carrying out that work from the Owner.





# **STRATA SCHEMES MANAGEMENT ACT 1997**

# **RESIDENTIAL SCHEMES**

Schedule 1 - Model By-Laws

Stanton and Taylor Strata Management ABN 25 276 570 242



- 02 4721 2444
- @ info@stsm.com,au
- Level 1, 314 High Street, Penrith NSW 2750
- PO Box 5, Penrith NSW 2751

# Consolidated By-Laws for Strata Plan 63174 14A Stapley St, Kingswood NSW 2747

# 1 Noise

An owner or occupier of a lot must not create any noise on a lot or the common property likely to interfere with the peaceful enjoyment of the owner or occupier of another lot or of any person lawfully using common property.

#### 2 Vehicles

An owner or occupier of a lot must not park or stand any motor or other vehicle on common property except with the written approval of the owners corporation.

# 3 Obstruction of common property

An owner or occupier of a lot must not obstruct lawful use of common property by any person except on a temporary and non-recurring basis.

# 4 Damage to laws and plants on common property

An owner or occupier of a lot must not, except with the prior written approval of the owner's corporation:

- (a) damage any lawn, garden, tree, shrub, plant or flower being part of or situated on common property, or
- (b) use for his or her own purposes as a garden any portion of the common property.

# 5 Damage to common property

- (1) An owner or occupier of a lot must not mark, paint, drive nails or screws or the like into, or otherwise damage or deface, any structure that forms part of the common property except with the prior written approval of the owners corporation.
- (2) An approval given by the owner's corporation under subclause (1) cannot authorise any additions to the common property.
- (3) This by-law does not prevent an owner or person authorised by an owner from installing:
  - (a) any locking or other safety device for protection of the owner's lot against intruders, or to improve safety within the owner's lot, or
  - (b) any screen or other device to prevent entry of animals or insects on the lot, or
  - (c) any structure or device to prevent harm to children, or
  - (d) any device used to affix decorative items to the internal surfaces of walls in the owner's lot.

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- (4) Any such locking or safety device, screen, other device or structure must be installed in a competent and proper manner and must have an appearance, after it has been installed, in keeping with the appearance of the rest of the building.
- (5) Despite section 62, the owner of a lot must:
  - (a) maintain and keep in a state of good and serviceable repair any installation or structure referred to in subclause (3) that forms part of the common property and that services the lot, and
  - (b) repair any damage caused to any part of the common property by the installation or removal of any locking or safety device, screen, other device or structure referred to in subclause (3) that forms part of the common property and that services the lot.

# 6 Behaviour of owners and occupiers

An owner or occupier of a lot when on common property must be adequately clothed and must not use language or behave in a manner likely to cause offence or embarrassment to the owner or occupier of another lot or to any person lawfully using common property.

# 7 Children playing on common property in building

An owner or occupier of a lot must not permit any child of whom the owner or occupier has control to play on common property within the building or, unless accompanied by an adult exercising effective control, to be or to remain on common property comprising a laundry, car parking area or other area of possible danger or hazard to children.

#### 8 Behaviour of invitees

An owner or occupier of a lot must take all reasonable steps to ensure that invitees of the owner or occupier do not behave in a manner likely to interfere with the peaceful enjoyment of the owner or occupier of another lot or any person lawfully using common property.

# 9 Depositing rubbish and other material on common property

An owner or occupier of a lot must not deposit or throw on the common property any rubbish, dirt, dust or other material or discarded item except with the prior written approval of the owners corporation.

# 10 Drying of laundry items

An owner or occupier of a lot must not, except with the prior written approval of the owners corporation, hang any washing, towel, bedding, clothing or other article on any part of the parcel in such a way as to be visible from outside the building other than on any lines provided by the owners corporation for the purpose and there only for a reasonable period.

# 11 Cleaning windows and doors

An owner or occupier of a lot must keep clean all exterior surfaces of glass in windows and doors on the boundary of the lot, including so much as is common property, unless:

- (a) the owners corporation resolves that it will keep the glass or specified part of the glass clean, or
- (b) that glass or part of the glass cannot be accessed by the owner or occupier of the lot safely or at all.

# 12 Storage of inflammable liquids and other substances and materials

(1) An owner or occupier of a lot must not, except with the prior written approval of the owners corporation, use or store on the lot or on the common property any inflammable chemical, liquid or gas or other inflammable material. (2) This by-law does not apply to chemicals, liquids, gases or other material used or intended to be used for domestic purposes, or any chemical, liquid, gas or other material in a fuel tank of a motor vehicle or internal combustion engine.

# 13 Moving furniture and other objects on or through common property

- (1) An owner or occupier of a lot must not transport any furniture or large object through or on common property within the building unless sufficient notice has first been given to the executive committee so as to enable the executive committee to arrange for its nominee to be present at the time when the owner or occupier does so.
- An owners corporation may resolve that furniture or large objects are to be transported through or on the common property (whether in the building or not) in a specified manner.
- (3) If the owners corporation has specified, by resolution, the manner in which furniture or large objects are to be transported, an owner or occupier of a lot must not transport any furniture or large object through or on common property except in accordance with the resolution.

# 14 Floor coverings

- (1) An owner of a lot must ensure that all floor space within the lot is covered or otherwise treated to an extent sufficient to prevent the transmission from the floor space of noise likely to disturb the peaceful enjoyment of the owner or occupier of another lot.
- (2) This by-law does not apply to floor space comprising a kitchen, laundry, lavatory or bathroom.

# 15 Garbage disposal

- (1) An owner or occupier of a lot in a strata scheme that does not have shared receptacles for garbage, recyclable material or waste:
  - (a) must maintain such receptacles within the lot, or on such part of the common property as may be authorised by the owners corporation, in clean and dry condition and (except in the case of receptacles for recyclable material) adequately covered, and
  - (b) must ensure that before refuse, recyclable material or waste is placed in the receptacles it is, in the case of refuse, securely wrapped or, in the case of tins or other containers, completely drained, or, in the case of recyclable material or waste, separated and prepared in accordance with the applicable recycling guidelines, and
  - (c) for the purpose of having the garbage, recyclable material or waste collected, must place the receptacles within an area designated for that purpose by the owners corporation and at a time not more than 12 hours before the time at which garbage, recyclable material or waste is normally collected, and
  - (d) when the garbage, recyclable material or waste has been collected, must promptly return the receptacles to the lot or other area referred to in paragraph (a),
  - (e) must not place any thing in the receptacles of the owner or occupier of any other lot except with the permission of that owner or occupier, and
  - (f) must promptly remove any thing which the owner, occupier or garbage or recycling collector may have spilled from the receptacles and must take such action as may be necessary to clean the area within which that thing was spilled.
- (2) An owner or occupier of a lot in a strata scheme that has shared receptacles for garbage, recyclable material or waste:
  - (a) must ensure that before refuse, recyclable material or waste is placed in the receptacles it is, in the case of refuse, securely wrapped or, in the case of tins or other containers, completely drained, or, in the case recyclable material or waste, separated and prepared in accordance with the applicable recycling guidelines, and

(b) must promptly remove any thing which the owner, occupier or garbage or recycling collector may have spilled in the area of the receptacles and must take such action as may be necessary to clean the area within which that thing was spilled.

# 16 Keeping of animals – Option B

- (1) Subject to section 49 (4), an owner or occupier of a lot must not, without the prior written approval of the owners corporation, keep any animal (except a cat, a small dog or a small caged bird, or fish kept in a secure aquarium on the lot) on the lot or the common property.
- (2) The owners corporation must not unreasonably withhold its approval of the keeping of an animal on a lot or the common property.
- (3) If an owner or occupier of a lot keeps a cat, small dog or small caged bird on the lot then the owner or occupier must:
  - (a) notify the owners corporation that the animal is being kept on the lot, and
  - (b) keep the animal within the lot, and
  - (c) carry the animal when it is on the common property, and
  - (d) take such action as may be necessary to clean all areas of the lot or the common property that are soiled by the animal.

# 17 Appearance of lot

- (1) The owner or occupier of a lot must not, without the prior written approval of the owners corporation, maintain within the lot anything visible from outside the lot that, viewed from outside the lot, is not in keeping with the rest of the building.
- This by-law does not apply to the hanging of any washing, towel, bedding, clothing or other article as referred to in by-law 10.

# 18 Change in use of lot to be notified

An occupier of a lot must notify the owners corporation if the occupier changes the existing use of the lot in a way that may affect the insurance premiums for the strata scheme (for example, if the change of use results in a hazardous activity being carried out on the lot, or results in the lot being used for commercial or industrial purposes rather than residential purposes).

# 19 Provision of amenities or services

- (1) The owners corporation may, by special resolution, determine to enter into arrangements for the provision of the following amenities or services to one or more of the lots, or to the owners or occupiers of one or more of the lots:
  - (a) window cleaning,
  - (b) garbage disposal and recycling services,
  - (c) electricity, water or gas supply,
  - (d) telecommunication services (for example, cable television).
- (2) If the owners corporation makes a resolution referred to in subclause (1) to provide an amenity or service to a lot or to the owner or occupier of a lot, it must indicate in the resolution the amount for which, or the conditions on which, it will provide the amenity or service.

**Note:** Section 111 of the Act provides that an owners corporation may enter into an agreement with an owner or occupier of a lot for the provision of amenities or services by it to the lot or to the owner or occupier.

# Special By-Law No. 1 — Lot 5 Solar Panels

THAT by special resolution pursuant to s 52 of the Strata Schemes Management Act 1996 (NSW) ("the Act") the following addition be made to the bylaws applying to the strata scheme and that notification of this change to the bylaws be lodged for registration in accordance with s 48 at the Registrar-General's office

# (a) Definitions

- i. In this bylaw, unless the context indicates otherwise, the following terms and expressions are defined to mean:
  - (a) 'Act' means the Strata Schemes Management Act 1996 (NSW);
  - (b) 'Lot' means lot 5 as established on the registration of Strata Plan 63174;
  - 'Solar Panels' means solar electricity and or hot water panels, plumbing and or electrical works for the proper installation and working of same and any hot water system used in conjunction with the solar panels by the Owner of the Lot;
  - (d) 'Owner' means the owner for the time being of the Lot;
  - (e) 'Works' means the installation, repair, maintenance or replacement of the Solar Panels;
- ii. Where any words used in this bylaw are defined in the Act they will, unless the context indicates otherwise, have the same meanings as those words have in the Act;
- (b) Rights

The Owner is conferred with:

- The exclusive use and enjoyment of the Solar Panels attached to the Owner's Lot; and
- ii. the special privilege in respect of the common property to retain the Works on the Solar Panels.

SUBJECT TO the due observance and performance by the Owner with the following conditions and obligations:-

- Fee
   The rights conferred by this bylaw are free of any occupation fee, licence fee, rent or payment;
- ii. Indemnity and insuranceThe Owner shall indemnify the owners corporation against the following:
  - (a) any sum payable by the owners corporation by way of increased premiums for effecting and maintaining building damage insurance and/or public liability insurance, where such increase in premiums is the direct or indirect result of the use of the Solar Panels or of the Works;
  - (b) any legal liability, loss, claim or proceedings in respect of any injury, loss or damage whatsoever to the common property, or other property or person insofar as such injury, loss or damage arises out of or in the course of or by reason of the execution of the Works;

(c) any liability for damage to the Works caused by the owners corporation In undertaking any work referred to in s 65 of the Strata Schemes Management Act 1996 ('the Act) or in exercising the power of entry for purposes of or related to such works;

# iii. Maintain common property

- (a) The Owner shall maintain and repair the Solar Panels;
- (b) The Owner shall keep the Solar Panels in a good, clean and serviceable repair and condition:

# iv. Owners fixtures

- (a) The Works shall be and remain an Owner's fixture;
- (b) The Owner shall maintain the Works In a state of good and serviceable repair and for this purpose, renew and replace them whenever the owners corporation may reasonably require;
- v. Statutory bylaws

The Owner must comply with statutory bylaw 17 regarding appearance at all times;

vi. Legislation

Nothing in this bylaw shall be construed so as to release any Owner or occupier of any of the lots from the obligation to comply with the Act, Regulations or the bylaws applicable to the strata scheme;

vii. Entry

Notwithstanding anything herein contained, the owners corporation, its agents and servants may at all times enter upon the Lot for the purpose of inspecting, maintaining and repairing the Solar Panels or for the purpose of ensuring that the bylaws of the strata scheme are observed;

viii. Bylaw default

Without prejudice to the other rights of the owners corporation, where the Owner fails or neglects to carry out any condition referred to herein then the owners corporation or its agents, servants or contractors may carry out such condition and may enter upon any part of the parcel for that purpose at any reasonable time on notice given to any occupier or Owner of any part of the parcel and may recover the costs of fulfilling such condition as a debt from the Owner.

# Special By-Law No. 2 — Lot 5 Rainwater Tanks

THAT by special resolution pursuant to s 52 of the Strata Schemes Management Act 1996 (NSW) ("the Act") the following addition be made to the bylaws applying to the strata scheme and that notification of this change to the bylaws be lodged for registration in accordance with s 48 at the Registrar-General's office:

# (a) Definitions

i. In this bylaw, unless the context indicates otherwise, the following terms and expressions are defined to mean:

- (a) 'Act' means the Strata Schemes Management Act 1996 (NSW);
- (b) 'Lot' means lot 5 as established on the registration of Strata Plan 63174;
- (c) 'Owner' means the owner for the time being of the Lot;
- (d) 'Rainwater Tank' means a rainwater tank, plumbing or electrical works for the proper installation and working of same by the Owner of the Lot;
- (e) 'Works' means the installation, repair, maintenance or replacement of the Rainwater Tank including but not limited to the Rainwater Tank itself, associated plumbing and connections including those to the Lot's toilets and washing machine;
- ii. Where any words used in this bylaw are defined in the Act they will, unless the context indicates otherwise, have the same meanings as those words have in the Act;
- (b) Rights

The Owner is conferred with:

- The exclusive use and enjoyment of the Rainwater Tank attached to the Owner's Lot; and
- ii. The special privilege in respect of the common property to retain the Works on the Rainwater Tank.

SUBJECT TO the due observance and performance by the Owner with the following conditions and obligations:-

- Fee
   The rights conferred by this bylaw are free of any occupation fee, licence fee, rent or payment;
- ii. Indemnity and insuranceThe Owner shall indemnify the owners corporation against the following:
  - (d) any sum payable by the owners corporation by way of increased premiums for effecting and maintaining building damage insurance and/or public liability insurance, where such increase in premiums is the direct or indirect result of the use of the Rainwater Tank or of the Works;
  - any legal liability, loss, claim or proceedings in respect of any injury, loss or damage whatsoever to the common property, or other property or person Insofar as such Injury, loss or damage arises out of or in the course of or by reason of the execution of the Works;
  - (f) any liability for damage to the Works caused by the owners corporation In undertaking any work referred to in s 65 of the Strata Schemes Management Act 1996 ('the Act) or in exercising the power of entry for purposes of or related to such works;
- iii. Maintain common property
  - (c) The Owner shall maintain and repair the Rainwater Tank;
  - (d) The Owner shall keep the Rainwater Tank in a good, clean and serviceable repair and condition;

# iv. Owners fixtures

- (c) The Works shall be and remain an Owner's fixture;
- (d) The Owner shall maintain the Works In a state of good and serviceable repair and for this purpose, renew and replace them whenever the owners corporation may reasonably require;

# v. Statutory bylaws

The Owner must comply with statutory bylaw 17 regarding appearance at all times;

# vi. Legislation

Nothing in this bylaw shall be construed so as to release any Owner or occupier of any of the lots from the obligation to comply with the Act, Regulations or the bylaws applicable to the strata scheme;

# vii. Entry

Notwithstanding anything herein contained, the owners corporation, its agents and servants may at all times enter upon the Lot for the purpose of inspecting, maintaining and repairing the Rainwater Tank or for the purpose of ensuring that the bylaws of the strata scheme are observed;

# viii. Bylaw default

Without prejudice to the other rights of the owners corporation, where the Owner fails or neglects to carry out any condition referred to herein then the owners corporation or its agents, servants or contractors may carry out such condition and may enter upon any part of the parcel for that purpose at any reasonable time on notice given to any occupier or Owner of any part of the parcel and may recover the costs of fulfilling such condition as a debt from the Owner.

# Special By-Law No. 3 – Lot 8 Ducted Air Conditioning:

# A. DEFINITIONS

"Owner" means the owner of Lot 8 in SP 63174.

"Area of Exclusive Use" means that part of the Common Property that is used by the Lot Owner for the Building Works.

"Building Works" means the alterations and additions undertaken by the Owner to construct, install or perform any alterations, in order to upgrade air conditioning by removal of existing split system and installation of ducted air conditioning including ducting, units and infrastructure; and to maintain the Building Works to a reasonable and satisfactory standard. And any other work prescribed by the Act or Regulations for the purposes of this subsection. Where any terms used in this by-law are defined in the Act, they will have the same meaning as those words are attributed under that Act.

# **B. RIGHTS**

Subject to the conditions in paragraph C of this by-law, the Owner will have:

- a. consent of the Owners Corporation to the exclusive use of the Area of Exclusive Use.
- b. special privilege in respect of the common property to use the Area of Exclusive Use; and

- c. in relation to their lot, the exclusive use of those parts of the common property occupied by the Area of Exclusive Use.
- d. consent to perform the Building Works.
- e. special privilege in respect of the common property to perform, erect and keep the Building Works to and on the common property; and
- f. in relation to their Lot, the exclusive use of those parts of the common property occupied by the Building Works.

# C. CONDITIONS

- a. The Owner must repair any damage to any part of the common property which is caused by creating the Building Works and/or Area of Exclusive Use.
- b. Any repairs are to be conducted in a competent and proper manner.
- c. The Owner shall be responsible for properly maintaining and keeping in a state of good and serviceable repair the common property which is the subject of this by-law and, renewing or replacing the fixtures or fittings comprised in the Area of Exclusive Use which is the subject of this by-law and the Owner shall be entitled to do all such things in and about the Area of Exclusive Use as are necessary to meet the owner's obligations pursuant to this condition.
- d. If the Owner is in breach of any condition of the by-law and fails to rectify that breach within thirty days of service of a written notice from the Owners Corporation requiring rectification of that breach, then the Owner's rights hereunder shall terminate forthwith upon notice of termination being given by the Owners Corporation, irrespective of whether this by-law remains on the folio of the register for the common property.
- e. If the Owner is in breach of any condition of this by-law and fails to rectify that breach within thirty days of service of a written notice from the Owners Corporation requiring rectification of that breach, then the Owners Corporation may rectify any such breach and may recover as a debt due from the owner the costs of the rectification together with the expenses of the Owners Corporation incurred in recovering those costs. The costs of the rectification shall become due and payable by the owner as and when they are paid by the Owners Corporation and if not paid by the owner at the end of one month after they become due and payable, they shall bear simple interest at the same annual rate as shall apply to contributions levied by the Owners Corporation from time to time. For the purposes of this by-law rectification of a breach shall include the removal of all or any of the works and the restoration of the property after that removal, the decision to effect such removal to be made at the absolute discretion of the Owners Corporation.

# D. DOCUMENTATION

If required and before the Owners Corporation grants consent to the Owner for the exclusive use, the following documents relating to the Building Works and Area of Exclusive Use are to be prepared:

- (a) plans and drawings noting the Building Works and Area of Exclusive Use; and
- (b) any other document reasonably required by the Owners Corporation.

# E. Liability

The Owner will be liable for any damage caused to any part of the common property as a result of the Building Works and exclusive use of the Area of Exclusive Use, the common property and will make good that damage immediately after it has occurred.

# F. Indemnity

The Owner must indemnify the Owners Corporation against any loss or damage the Owners Corporation suffers as a result of the Building Works and exclusive use of the Area of Exclusive Use on the common property including liability under the Act in respect of any property of the Owners.

# G. Costs

All costs associated with the preparation, maintenance or enforcement of this by-law must be undertaken at the cost of the Owner.

# H. Right to Remedy Default

If the Owner fails to comply with any obligation under this by-law, THEN the Owners Corporation may:

- (a) carry out all work necessary to perform that obligation;
- (b) enter upon any part of the parcel to carry out that work; and
- (c) recover the costs of carrying out that work from the Owner.

# Special By-law No. 4 - Lot 11 Ducted Air Conditioning:

# A. DEFINITIONS

"Owner" means the owner of Lot 4 in SP 63174.

"Area of Exclusive Use" means that part of the Common Property that is used by the Lot Owner for the Building Works.

"Building Works" means the alterations and additions undertaken by the Owner to construct, install or perform any alterations, in order to upgrade air conditioning by removal of existing split system and installation of ducted air conditioning including ducting, units and infrastructure; and to maintain the Building Works to a reasonable and satisfactory standard. And any other work prescribed by the Act or Regulations for the purposes of this subsection. Where any terms used in this by-law are defined in the Act, they will have the same meaning as those words are attributed under that Act.

# B. RIGHTS

Subject to the conditions in paragraph C of this by-law, the Owner will have:

- b. consent of the Owners Corporation to the exclusive use of the Area of Exclusive Use.
- c. special privilege in respect of the common property to use the Area of Exclusive Use; and
- d. in relation to their lot, the exclusive use of those parts of the common property occupied by the Area of Exclusive Use.

- e. consent to perform the Building Works.
- f. special privilege in respect of the common property to perform, erect and keep the Building Works to and on the common property; and
- g. in relation to their Lot, the exclusive use of those parts of the common property occupied by the Building Works.

# C. CONDITIONS

- b. The Owner must repair any damage to any part of the common property which is caused by creating the Building Works and/or Area of Exclusive Use.
- c. Any repairs are to be conducted in a competent and proper manner.
- d. The Owner shall be responsible for properly maintaining and keeping in a state of good and serviceable repair the common property which is the subject of this by-law and, renewing or replacing the fixtures or fittings comprised in the Area of Exclusive Use which is the subject of this by-law and the Owner shall be entitled to do all such things in and about the Area of Exclusive Use as are necessary to meet the owner's obligations pursuant to this condition.
- e. If the Owner is in breach of any condition of the by-law and fails to rectify that breach within thirty days of service of a written notice from the Owners Corporation requiring rectification of that breach, then the Owner's rights hereunder shall terminate forthwith upon notice of termination being given by the Owners Corporation, irrespective of whether this by-law remains on the folio of the register for the common property.
- f. If the Owner is in breach of any condition of this by-law and fails to rectify that breach within thirty days of service of a written notice from the Owners Corporation requiring rectification of that breach, then the Owners Corporation may rectify any such breach and may recover as a debt due from the owner the costs of the rectification together with the expenses of the Owners Corporation incurred in recovering those costs. The costs of the rectification shall become due and payable by the owner as and when they are paid by the Owners Corporation and if not paid by the owner at the end of one month after they become due and payable, they shall bear simple interest at the same annual rate as shall apply to contributions levied by the Owners Corporation from time to time. For the purposes of this by-law rectification of a breach shall include the removal of all or any of the works and the restoration of the property after that removal, the decision to effect such removal to be made at the absolute discretion of the Owners Corporation.

# D. DOCUMENTATION

If required and before the Owners Corporation grants consent to the Owner for the exclusive use, the following documents relating to the Building Works and Area of Exclusive Use are to be prepared:

- (a) plans and drawings noting the Building Works and Area of Exclusive Use; and
- (b) any other document reasonably required by the Owners Corporation.

# E. Liability

The Owner will be liable for any damage caused to any part of the common property as a result of the Building Works and exclusive use of the Area of Exclusive Use, the common property and will make good that damage immediately after it has occurred.

# F. Indemnity

The Owner must indemnify the Owners Corporation against any loss or damage the Owners Corporation suffers as a result of the Building Works and exclusive use of the Area of Exclusive Use on the common property including liability under the Act in respect of any property of the Owners.

#### G. Costs

All costs associated with the preparation, maintenance or enforcement of this by-law must be undertaken at the cost of the Owner.

# H. Right to Remedy Default

If the Owner fails to comply with any obligation under this by-law, THEN the Owners Corporation may:

- (a) carry out all work necessary to perform that obligation;
- (b) enter upon any part of the parcel to carry out that work; and
- (c) recover the costs of carrying out that work from the Owner.



# **Approved Form 10**

# Certificate re Initial Period

The owners corporation certifies that in respect of the strata scheme:

\*that the initial period has expired.

\*the original preprietor owns all of the lete in the strata scheme and any parchaser under an exchanged contract for the purchase of a let in the coheme has concented to any plan or dealing being ledged with this certificate.

The seal of The Owners - Strata Plan No 63174 was affixed on ^ 14th December 2020 in the presence of the following person(s) authorised by section 273 Strata Schemes Management Act 2015 to attest the affixing of the seal

Signature: Name: Laraine Russell Authority: STRATA MANAGER

Authority: A Insert appropriate date

\* Strike through if inapplicable.

Text below this line is part of the instructions and should not be reproduced as part of a final document.

- 1. This form must be provided in it entirety as shown above.
- 2. Any inapplicable parts should be struck through.
- This certificate is required to accompany any document which proposes action not permitted during
  the initial period and when the common property title does not have a notification indicating the initial
  period has been expired.

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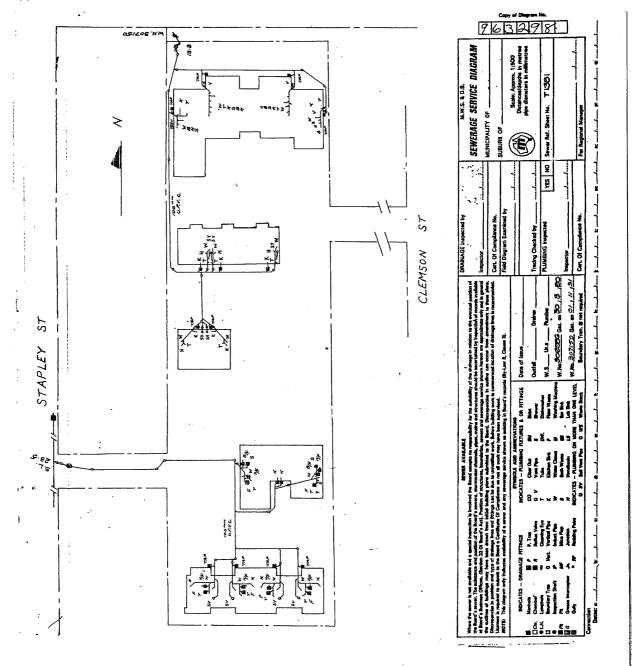
Created 2016





# Sewer Service Diagram

Application Number: 8000680746



Document generated at 30-04-2021 06:10:25 PM

ies Regulation 2010 Schedule 1 Standard Form Agreement (Clause 4(1))

**form** from 30 October 2016

# **⊿ential tenancy agreement**



ndlord Name (1):	Landlord Name (2):			
Moheb Rahman Bahin				
Address for service of notices (can be an agent's ad	ldress):			
28 Tamboy Ave, Carlingford				
	Postcode: 2118			
Telephone number (of landlord or agent): 040153	1014			
Tenant's Name (1):	Tenant's Name (2):			
NSW Land & Housing Corporation				
Tenant's Name (3):	Add all other tenants here:			
Address for service of notices (if different to address	s of premises):			
PO Box 164 Parramatta NSW				
	Postcode: 2124			
Telephone number/s: 0298918169 - westernsyc	Ineyheadleasing@facs.nsw.gov.au			
Landlord's agent:				
Address for service of notices:				
	Postcode:			
Telephone number/s:				
Premises:				
(a) location				
5/14A Stapley Street Kingswood NSW 2747				
(b) inclusions				
Garage				
Insert inclusions, for example a common parking spa	ce or furniture provided. Attach a separate list if necessary,			
Term:				
The term of this agreement is $3$ weeks/mon	ths/years, Otherwise leave blank or write periodic			
starting on 20 / 6 / 19 and ending on	19 / 6 / 22 Jameser			
Rent: \$ 480.00 a week fortnight	payable in advance starting on 20 / 6 / 19			

The method by which the rent must be paid:	
(a) to Moheb Rahman Bahin at	<u> </u>
by cash or cheque, or	
(b) into the following account, or any other account nominated by	the landlord:
BSB number: 012370 account num	nber: 456745238
account name:	
payment reference:	, or
(c) as follows:	
Note: The landlord or landlord's agent must permit the tenant to tenant does not incur a cost (other than bank or other account fee (see clause 4.1) and that is reasonably available to the tenant.	
<b>RENTAL BOND</b> [Cross out if there is not going to be a bond]:	
A rental bond of \$ must be paid by t	the tenant on signing this agreement. The amount
of the rental bond must not be more than 4 weeks rent.	
IMPORTANT INFORMATION	
Maximum number of occupants	
No more than 8 persons may ordinarily live in the pre	emises at any one time.
Urgent repairs	
Nominated tradespeople for urgent repairs	
Electrical repairs: Moheb Rahman Bahin	Telephone: <u>0401531024</u>
Plumbing repairs: Moheb Rahman Bahin	Telephone: 0401531024
Other repairs: Moheb Rahman Bahin	Telephone: <u>0401531024</u>
Water usage Will the tenant be required to pay separately for water usage? If yes, see clauses 11 and 12.	<b>✓</b> Yes No
<b>Strata by-laws</b> Are there any strata or community scheme by-laws applicable to If yes, see clause 35.	the residential premises? Yes Vo
<b>Condition report</b> A condition report relating to the condition of the premises must before or when this agreement is signed.	t be completed by or on behalf of the landlord
<b>Tenancy laws</b> The <i>Residential Tenancies Act 2010</i> and the Residential Tenancies the landlord and the tenant must comply with these laws.	s Regulation 2010 apply to this agreement. Both

# **The Agreement**

# Right to occupy the premises

- 1. The landlord agrees that the tenant has the right to occupy the residential premises during the tenancy. The residential premises include the additional things (if any) noted under 'Premises'.
- 2. The landlord agrees to give the tenant:
  - 2.1 a copy of this agreement before or when this agreement is signed and given by the tenant to the landlord or a person on the landlord's behalf. and
  - 2.2 a copy of this agreement signed by both the landlord and the tenant as soon as is reasonably practicable.

# Rent

# 3. The tenant agrees:

- 3.1 to pay rent on time, and
- 3.2 to reimburse the landlord for the cost of replacing rent deposit books or rent cards lost by the tenant, and
- 3.3 to reimburse the landlord for the amount of any fees paid by the landlord to a bank or other authorised deposit-taking institution as a result of funds of the tenant not being available for rent payment on the due date.

# 4. The landlord agrees:

- 4.1 to provide the tenant with at least one means to pay rent for which the tenant does not incur a cost (other than bank fees or other account fees usually payable for the tenant's transactions) and that is reasonably available to the tenant, and
- 4.2 not to require the tenant to pay more than 2 weeks rent in advance or to pay rent for a period of the tenancy before the end of the previous period for which rent has been paid, and
- 4.3 not to require the tenant to pay rent by a cheque or other negotiable instrument that is post-dated, and
- 4.4 to accept payment of unpaid rent after the landlord has given a termination notice on the ground of failure to pay rent if the tenant has not vacated the residential premises, and
- 4.5 not to use rent paid by the tenant for the purpose of any amount payable by the tenant other than rent, and

- 4.6 to give a rent receipt to the tenant if rent is paid in person (other than by cheque) and to make a rent receipt available for collection by the tenant or to post it to the residential premises if rent is paid by cheque, and
- 4.7 to keep a record of rent paid under this agreement and to provide a written statement showing the rent record for a specified period within 7 days of a request by the tenant (unless the landlord has previously provided a statement for the same period).

Note. The landlord and tenant may, by agreement, change the manner in which rent is payable under this agreement.

# **Rent increases**

5. **The landlord and the tenant agree** that the rent cannot be increased after the end of the fixed term (if any) of this agreement or under this agreement unless the landlord gives not less than 60 days written notice of the increase to the tenant. The notice must specify the increased rent and the day from which it is payable.

Note: Section 42 of the Residential Tenancies Act 2010 sets out the circumstances in which rent may be increased during the fixed term of a residential tenancy agreement. An additional term for this purpose may be included in the agreement.

# 6. The landlord and the tenant agree:

- 5.1 that the increased rent is payable from the day specified in the notice, and
- 6.2 that the landlord may cancel or reduce the rent increase by a later notice that takes effect on the same day as the original notice, and
- 6.3 that increased rent under this agreement is not payable unless the rent is increased in accordance with this agreement and the *Residential Tenancies Act 2010* or by the NSW Civil and Administrative Tribunal.

# **Rent reductions**

M.C.B

- 7. **The landlord and the tenant agree** that the rent abates if the residential premises:
  - 7.1 are destroyed, or become wholly or partly uninhabitable, otherwise than as a result of a breach of this agreement, or
  - 7.2 cease to be lawfully usable as a residence, or
  - 7.3 are compulsorily appropriated or acquired by an authority.

8. The landlord and the tenant may, at any time during this agreement, agree to reduce the rent payable.

# Payment of council rates, land tax, water and other charges

# 9. The landlord agrees to pay:

- 9.1 rates, taxes or charges payable under any Act (other than charges payable by the tenant under this agreement), and
- 9.2 the installation costs and charges for initial connection to the residential premises of an electricity, water, gas, bottled gas or oil supply service, and
- 9.3 all charges for the supply of electricity, gas (except bottled gas) or oil to the tenant at the residential premises that are not separately metered, and
- 9.4 the costs and charges for the supply or hire of gas bottles for the supply of bottled gas at the commencement of the tenancy, and
- 9.5 all charges (other than water usage charges) in connection with a water supply service to separately metered residential premises, and
- 9.6 all charges in connection with a water supply service to residential premises that are not separately metered, and
- 9.7 all charges for the supply of sewerage services (other than for pump out septic services) or the supply or use of drainage services to the residential premises, and
- 9.8 all charges for the availability of gas to the residential premises if the premises do not have any appliances, supplied by the landlord, for which gas is required and the tenant does not use gas supplied to the premises for any purpose.

# 10. The tenant agrees to pay:

- 10.1 all charges for the supply of electricity, gas (except bottled gas) or oil to the tenant at the residential premises if the premises are separately metered, and
- 10.2 all charges for the supply of bottled gas to the tenant at the residential premises, and
- 10.3 all charges for pumping out a septic system used for the residential premises, and
- 10.4 any excess garbage charges relating to the tenant's use of the residential premises, and
- 10.5 water usage charges, if the landlord has installed water efficiency measures referred to in clause 11 and the residential premises: 10.5.1 are separately metered, or

- 10.5.2 are not connected to a water supply service and water is delivered by vehicle.
- 11. **The landlord agrees** that the tenant is not required to pay water usage charges unless:
  - 11.1 the landlord gives the tenant a copy of the part of the water supply authority's bill setting out the charges, or other evidence of the cost of water used by the tenant, and
  - 11.2 the landlord gives the tenant at least 21 days to pay the charges, and
  - 11.3 the landlord requests payment of the charges by the tenant not later than 3 months after the issue of the bill for the charges by the water supply authority, and
  - 11.4 the residential premises have the following water efficiency measures:
    - 11.4.1 all internal cold water taps and single mixer taps for kitchen sinks or bathroom hand basins on the premises have a maximum flow rate of 9 litres per minute,
    - 11.4.2 all showerheads have a maximum flow rate of 9 litres per minute,
    - 11.4.3 there are no leaking taps at the commencement of this agreement or when the water efficiency measures are installed, whichever is the later.
- 12. **The landlord agrees** to give the tenant the benefit of, or an amount equivalent to, any rebate received by the landlord for water usage charges payable or paid by the tenant.

# Possession of the premises

# 13. The landlord agrees:

- 13.1 to make sure the residential premises are vacant so the tenant can move in on the date agreed, and
- 13.2 to take all reasonable steps to ensure that, at the time of signing this agreement, there is no legal reason why the premises cannot be used as a residence for the term of this agreement.

# Tenant's right to quiet enjoyment

# 14. The landlord agrees:

14.1 that the tenant will have quiet enjoyment of the residential premises without interruption by the landlord or any person claiming by, through or under the landlord or having

- superior title to that of the landlord (such as a head landlord), and
- 14.2 that the landlord or the landlord's agent will not interfere with, or cause or permit any interference with, the reasonable peace, comfort or privacy of the tenant in using the residential premises, and
- 14.3 that the landlord or the landlord's agent will take all reasonable steps to ensure that the landlord's other neighbouring tenants do not interfere with the reasonable peace, comfort or privacy of the tenant in using the residential premises.

# Use of the premises by tenant

# 15. The tenant agrees:

- 15.1 not to use the residential premises, or cause or permit the premises to be used, for any illegal purpose, and
- 15.2 not to cause or permit a nuisance, and
- 15.3 not to interfere, or cause or permit interference, with the reasonable peace, comfort or privacy of neighbours, and
- 15.4 not to intentionally or negligently cause or permit any damage to the residential premises, and
- 15.5 not to cause or permit more people to reside in the residential premises than is permitted by this agreement.

# 16. The tenant agrees:

- 16.1 to keep the residential premises reasonably clean, and
- 16.2 to notify the landlord as soon as practicable of any damage to the residential premises,
- 16.3 that the tenant is responsible to the landlord for any act or omission by a person who is lawfully on the residential premises if the person is only permitted on the premises with the tenant's consent and the act or omission would be in breach of this agreement if done or omitted by the tenant, and
- 16.4 that it is the tenant's responsibility to replace light globes and batteries for smoke detectors on the residential premises.
- 17. **The tenant agrees**, when this agreement ends and before giving vacant possession of the premises to the landlord:
  - to remove all the tenant's goods from the residential premises, and

- 17.2 to leave the residential premises as nearly as possible in the same condition, fair wear and tear excepted, as at the commencement of the tenancy, and
- 17.3 to leave the residential premises reasonably clean, having regard to their condition at the commencement of the tenancy, and
- 17.4 to remove or arrange for the removal of all rubbish from the residential premises, and
- 17.5 to make sure that all light fittings on the premises have working globes, and
- 17.6 to return to the landlord all keys, and other opening devices or similar devices, provided by the landlord.

# Landlord's general obligations for residential premises

# 18. The landlord agrees:

- 18.1 to make sure that the residential premises are reasonably clean and fit to live in, and
- 18.2 to make sure that all light fittings on the residential premises have working light globes on the commencement of the tenancy, and
- 18.3 to keep the residential premises in a reasonable state of repair, considering the age of, the rent paid for and the prospective life of the premises, and
- 18.4 not to interfere with the supply of gas, electricity, water, telecommunications or other services to the residential premises (unless the interference is necessary to avoid danger to any person or enable maintenance or repairs to be carried out), and
- 18.5 to comply with all statutory obligations relating to the health or safety of the W. F.P residential premises.

# **Urgent repairs**

- 19. The landlord agrees to pay the tenant, within 14 days after receiving written notice from the tenant, any reasonable costs (not exceeding \$1,000) that the tenant has incurred for making urgent repairs to the residential premises (of the type set out below) so long as:
  - 19.1 the damage was not caused as a result of a breach of this agreement by the tenant, and
  - 19.2 the tenant gives or makes a reasonable attempt to give the landlord notice of the damage, and

- 19.3 the tenant gives the landlord a reasonable opportunity to make the repairs, and
- 19.4 the tenant makes a reasonable attempt to have any appropriate tradesperson named in this agreement make the repairs, and
- 19.5 the repairs are carried out, where appropriate, by licensed or properly qualified persons, and
- 19.6 the tenant, as soon as possible, gives or tries to give the landlord written details of the repairs, including the cost and the receipts for anything the tenant pays for.

Note: The type of repairs that are urgent repairs are defined as follows:

- (a) a burst water service.
- (b) an appliance, fitting or fixture that uses water or is used to supply water that is broken or not functioning properly, so that a substantial amount of water is wasted,
- (c) a blocked or broken lavatory system,
- (d a serious roof leak,
- (e) a gas leak,
- (f) a dangerous electrical fault,
- (q flooding or serious flood damage,
- (h serious storm or fire damage,
- (i) a failure or breakdown of the gas, electricity or water supply to the premises,
- a failure or breakdown of any essential service on the residential premises for hot water, cooking, heating, cooling or laundering,
- (k) any fault or damage that causes the premises to be unsafe or insecure.

# Sale of the premises

# 20. The landlord agrees:

- 20.1 to give the tenant written notice that the landlord intends to sell the residential premises, at least 14 days before the premises are made available for inspection by potential purchasers, and
- 20.2 to make all reasonable efforts to agree with the tenant as to the days and times when the residential premises are to be available for inspection by potential purchasers.
- 21. The tenant agrees not to unreasonably refuse to agree to days and times when the residential premises are to be available for inspection by potential purchasers.

# 22. The landlord and tenant agree:

- 22.1 that the tenant is not required to agree to the residential premises being available for inspection more than twice in a period of a week, and
- 22.2 that, if they fail to agree, the landlord may show the residential premises to potential purchasers not more than twice in any period of a week and must give the tenant at least 48 hours notice each time.

# Landlord's access to the premises

- 23. **The landlord agrees** that the landlord, the landlord's agent or any person authorised in writing by the landlord, during the currency of this agreement, may only enter the residential premises in the following circumstances:
  - 23.1 in an emergency (including entry for the purpose of carrying out urgent repairs),
  - 23.2 if the NSW Civil and Administrative Tribunal so orders.
  - 23.3 if there is good reason for the landlord to believe the premises are abandoned,
  - 23.4 if there is good reason for serious concern about the health of the tenant or any other person on the residential premises and a reasonable attempt has been made to obtain consent to the entry,
  - 23.5 to inspect the premises, if the tenant is given at least 7 days written notice (no more than 4 inspections are allowed in any period of 12 months),
  - 23.6 to carry out, or assess the need for, necessary repairs, if the tenant is given at least 2 days notice each time,
  - 23.7 to carry out, or assess the need for, work relating to statutory health and safety obligations relating to the residential premises, if the tenant is given at least 2 days notice each time,
  - 23.8 to show the premises to prospective tenants on a reasonable number of occasions if the tenant is given reasonable notice on each occasion (this is only allowed during the last 14 days of the agreement),
  - 23.9 to value the property, if the tenant is given 7 days notice (not more than one valuation is allowed in any period of 12 months),
  - 23.10 if the tenant agrees.

- 24. **The landlord agrees** that a person who enters the residential premises under clause 23.5, 23.6, 23.7, 23.8 or 23.9 of this agreement:
  - 24.1 must not enter the premises on a Sunday or a public holiday, unless the tenant agrees, and
  - 24.2 may enter the premises only between the hours of 8.00 a.m. and 8.00 p.m., unless the tenant agrees to another time, and
  - 24.3 must, if practicable, notify the tenant of the proposed day and time of entry.
- 25. **The landlord agrees** that, except in an emergency (including to carry out urgent repairs), a person other than the landlord or the landlord's agent must produce to the tenant the landlord's or the landlord's agent's written permission to enter the residential premises.
- 26. **The tenant agrees** to give access to the residential premises to the landlord, the landlord's agent or any person, if they are exercising a right to enter the residential premises in accordance with this agreement.

# Alterations and additions to the premises

# 27. The tenant agrees:

- 27.1 not to install any fixture or renovate, alter or add to the residential premises without the landlord's written permission, and
- 27.2 not to remove, without the landlord's permission, any fixture attached by the tenant that was paid for by the landlord or for which the landlord gave the tenant a benefit equivalent to the cost of the fixture, and
- 27.3 to notify the landlord of any damage caused by removing any fixture attached by the tenant, and
- 27.4 to repair any damage caused by removing the fixture or compensate the landlord for the reasonable cost of repair.
- 28. **The landlord agrees** not to unreasonably refuse permission for the installation of a fixture by the tenant or to a minor alteration, addition or renovation by the tenant.

# Locks and security devices

# 29. The landlord agrees:

- 29.1 to provide and maintain locks or other security devices necessary to keep the residential premises reasonably secure, and
- 29.2 to give each tenant under this agreement a copy of the key or opening device or

- information to open any lock or security device for the residential premises or common property to which the tenant is entitled to have access, and
- 29.3 not to charge the tenant for the cost of providing the copies except to recover the cost of replacement or additional copies, and
- 29.4 not to alter, remove or add any lock or other security device without reasonable excuse (which includes an emergency, an order of the NSW Civil and Administrative Tribunal, termination of a co-tenancy or an apprehended violence order prohibiting a tenant or occupant from having access) or unless the tenant agrees, and
- 29.5 to give each tenant under this agreement a copy of any key or other opening device or information to open any lock or security device that the landlord changes as soon as practicable (and no later than 7 days) after the change.

# 30. The tenant agrees:

- 30.1 not to alter, remove or add any lock or other security device without reasonable excuse (which includes an emergency, an order of the NSW Civil and Administrative Tribunal, termination of a co-tenancy or an apprehended violence order prohibiting a tenant or occupant from having access) or unless the landlord agrees, and
- 30.2 to give the landlord a copy of the key or opening device or information to open any lock or security device that the tenant changes within 7 days of the change.
- 31. A copy of a changed key or other opening device need not be given to the other party if the other party agrees not to be given a copy or the NSW Civil and Administrative Tribunal authorises a copy not to be given or the other party is prohibited from access to the residential premises by an apprehended violence order.

# Transfer of tenancy or sub-letting by tenant

# 32. The landlord and tenant agree that:

- 32.1 the tenant may, with the landlord's written permission, transfer the tenant's tenancy under this agreement or sub-let the residential premises, and
- 32.2 the landlord may refuse permission (whether or not it is reasonable to do so) to the transfer of the whole of the tenancy or



- sub-letting the whole of the residential premises, and
- 32.3 the landlord must not unreasonably refuse permission to a transfer of part of a tenancy or a sub-letting of part of the residential premises, and
- 32.4 without limiting clause 32.3, the landlord may refuse permission to a transfer of part of the tenancy or to sub-letting part of the residential premises if the number of occupants would be more than is permitted under this agreement or any proposed tenant or sub-tenant is listed on a residential tenancy database or it would result in overcrowding of the residential premises.

Note: Clauses 32.3 and 32.4 do not apply to social tenancy housing agreements.

33. **The landlord agrees** not to charge for giving permission other than for the landlord's reasonable expenses in giving permission.

# Change in details of landlord or landlord's agent

# 34. The landlord agrees:

- 34.1 if the name and telephone number or contact details of the landlord change, to give the tenant notice in writing of the change within 14 days, and
- 34.2 if the address of the landlord changes (and the landlord does not have an agent), to give the tenant notice in writing of the change within 14 days, and
- 34.3 if the name, telephone number or business address of the landlord's agent changes or the landlord appoints an agent, to give the tenant notice in writing of the change or the agent's name, telephone number and business address, as appropriate, within 14 days, and
- 34.4 if the landlord or landlord's agent is a corporation and the name or business address of the corporation changes, to give the tenant notice in writing of the change within 14 days.

# Copy of certain by-laws to be provided

[Cross out if not applicable]

35. **The landlord agrees** to give to the tenant within 7 days of entering into this agreement a copy of the by-laws applying to the residential premises if they are premises under the Strata Schemes Management Act 1996, the Strata Schemes

(Leasehold Development) Act 1986, the Community Land Development Act 1989 or the Community Land Management Act 1989.

# Mitigation of loss

36. The rules of law relating to mitigation of loss or damage on breach of a contract apply to a breach of this agreement. (For example, if the tenant breaches this agreement the landlord will not be able to claim damages for loss which could have been avoided by reasonable effort by the landlord.)

# **Rental bond**

[Cross out this clause if no rental bond is payable]

37. **The landlord agrees** that where the landlord or the landlord's agent applies to the Rental Bond Board or the NSW Civil and Administrative Tribunal for payment of the whole or part of the rental bond to the landlord, then the landlord or the landlord's agent will provide the tenant with details of the amount claimed and with copies of any quotations, accounts and receipts that are relevant to the claim and a copy of a completed condition report about the residential premises at the end of the residential tenancy agreement.

# Smoke alarms

- 38. **The landlord agrees** to ensure that smoke alarms are installed and maintained in the residential premises in accordance with section 146A of the *Environmental Planning and Assessment Act 1979* if that section requires them to be installed in the premises.
- 39. **The landlord and tenant each agree** not to remove or interfere with the operation of a smoke alarm installed on the residential premises unless they have a reasonable excuse to do so.

# **Swimming pools**

[Cross out this clause if there is no swimming pool]

40. **The landlord agrees** to ensure that the requirements of the *Swimming Pools Act 1992* have been complied with in respect of the swimming pool on the residential premises.

[Cross out the following clause if there is no swimming pool or the swimming pool is situated on land in a strata scheme (within the meaning of the Strata Schemes Management Act 1996) or in a community scheme (within the meaning of the Community Land Development Act 1989) and that strata or community scheme comprises more than 2 lots]

- 40A. **The landlord agrees** to ensure that at the time that this residential tenancy agreement is entered into:
  - 40A.1 the swimming pool on the residential premises is registered under the Swimming Pools Act 1992 and has a valid certificate of compliance under that Act or a relevant occupation certificate within the meaning of that Act, and
  - 40A.2 a copy of that valid certificate of compliance or relevant occupation certificate is provided to the tenant.

# Loose-fill asbestos insulation

# 40B. The landlord agrees:

- 40B.1 if, at the time that this residential tenancy agreement is entered into, the premises have been and remain listed on the LFAI Register, the tenant has been advised in writing by the landlord that the premises are listed on that Register, or
- 40B.2 if, during the tenancy, the premises become listed on the LFAI Register, to advise the tenant in writing, within 14 days of the premises being listed on the Register, that the premises are listed on the Register.

# **Additional terms**

[Additional terms may be included in this agreement if:

- (a) both the landlord and tenant agree to the terms, and
- (b) they do not conflict with the *Residential Tenancies*Act 2010, the Residential Tenancies Regulation 2010
  or any other Act, and
- (c) they do not conflict with the standard terms of this agreement.

ANY ADDITIONAL TERMS ARE NOT REQUIRED BY LAW AND ARE NEGOTIABLE.

# Additional term—break fee

[Cross out this clause if not applicable]

- 41. The tenant agrees that, if the tenant ends the residential tenancy agreement before the end of the fixed term of the agreement, the tenant must pay a break fee of the following amount:
  - 41.1 if the fixed term is for 3 years or less, 6 weeks rent if less than half of the term has expired or 4 weeks rent in any other case, or

41.2 if the fixed term is for more than 3 years, [specify amount]:

This clause does not apply if the tenant terminates the residential tenancy agreement early for a reason that is permitted under the Residential Tenancies Act 2010.

Note: Permitted reasons for early termination include destruction of residential premises, breach of the agreement by the landlord and an offer of social housing or a place in an aged care facility. Section 107 of the Residential Tenancies Act 2010 regulates the rights of the landlord and tenant under this clause.

42. The landlord agrees that the compensation payable by the tenant for ending the residential tenancy agreement before the end of the fixed term is limited to the amount specified in clause 41 and any occupation fee payable under the *Residential Tenancies Act 2010* for goods left on the residential premises.

# Additional term—pets

[Cross out this clause if not applicable]

- 43. The tenant agrees not to keep animals on the residential premises without obtaining the landlord's consent.
- 44. The landlord agrees that the tenant may keep the following animals on the residential premises:
- 45. The tenant agrees to have the carpet professionally cleaned or to have the residential premises fumigated if the cleaning or fumigation is required because animals have been kept on the residential premises during the tenancy.

N.I.B

Insert any other agreed additional terms here.

Attach a separate page if necessary.

Notwithstanding the provisions of clause 32 of the Tenancy Agreement the Landlord hereby grants to the tenant the right to sublet the premises to whom and on such terms and conditions as the tenant may decide in its absolute and sole discretion.

# **Notes**

# 1. Definitions

In this agreement:

**landlord** means the person who grants the right to occupy residential premises under this agreement, and includes a successor in title to the residential premises whose interest is subject to that of the tenant.

**landlord's agent** means a person who acts as the agent of the landlord and who (whether or not the person carries on any other business) carries on business as an agent for:

- (a) the letting of residential premises, or
- (b) the collection of rents payable for any tenancy of residential premises.

**LFAI Register** means the register of residential premises that contain or have contained loose-fill asbestos insulation that is required to be maintained under Division 1A of Part 8 of the *Home Building Act 1989*.

**rental bond** means money paid by the tenant as security to carry out this agreement.

**residential premises** means any premises or part of premises (including any land occupied with the premises) used or intended to be used as a place of residence.

**tenancy** means the right to occupy residential premises under this agreement.

**tenant** means the person who has the right to occupy residential premises under this agreement, and includes the person to whom such a right passes by transfer or operation of the law and a sub-tenant of the tenant.

# 2. Continuation of tenancy (if fixed term agreement)

Once any fixed term of this agreement ends, the agreement continues in force on the same terms as a periodic agreement unless the agreement is terminated by the landlord or the tenant in accordance with the *Residential Tenancies Act 2010* (see notes 3 and 4). Clause 5 of this agreement provides for rent to be able to be increased if the agreement continues in force.

# 3. Ending a fixed term agreement

If this agreement is a fixed term agreement it may be ended by the landlord or the tenant by giving written notice of termination. The notice may be given at any time up until the end of the fixed term but cannot take effect until the term ends. The landlord must give at least 30 days notice and the tenant must give at least 14 days notice.

# 4. Ending a periodic agreement

If this agreement is a periodic agreement it may be ended by the landlord or the tenant by giving written notice of termination. The notice may be given at any time. The landlord must give at least 90 days notice and the tenant must give at least 21 days notice.

# 5. Other grounds for ending agreement

The Residential Tenancies Act 2010 also authorises the landlord and tenant to end this agreement on other grounds. The grounds for the landlord include sale of the residential premises, breach of this agreement by the tenant and hardship. The grounds for the tenant include sale of the residential premises (not revealed when this agreement was entered into), breach of this agreement by the landlord and hardship. For more information refer to that Act or contact NSW Fair Trading on 13 32 20.

# 6. Warning

It is an offence for any person to obtain possession of the residential premises without an order of the NSW Civil and Administrative Tribunal if the tenant does not willingly move out. A court can order fines and compensation to be paid for such an offence.

N. P.



Signed by the landlord/agent	Signed by the tenant (1)
Name of landlord/agent	Name of tenant
Moheb Rahman Bahin	NSW Land & Housing Corporation
Signature of landlord/agent	Signature of tenant
MAR	On behalf of the New South Wales Land and Housing Corporation
on the $\sqrt{3}$ day of $\sqrt{2012}$	on the 13 day of MAY 2019.
in the presence of (witness)	in the presence of (witness)
Name of witness	Name of witness
Varior Rasuli	Julie wente
Signature of witness	Signature of witness
Will.	Juell.
Signed by the tenant (2)	Signed by the tenant (3) and any other tenants
Name of tenant	Name of tenant/s
Signature of tenant	Signature of tenant/s
on the day of 20	on the day of 20
in the presence of (witness)	in the presence of (witness)
Name of witness	Name of witness
Signature of witness	Signature of witness
The tenant acknowledges that, at or before the time given a copy of the <i>New tenant checklist</i> published be Signature of tenant/s	of signing this residential tenancy agreement, the tenant was by NSW Fair Trading.
	MP-6
For information about your rights and obligations as	a landlord or tenant, contact:
(a) NSW Fair Trading on 13 32 20 or www.fairtrading	g.nsw.gov.au, or
(b) Law Access NSW on 1300 888 529 or www.lawa	access.nsw.gov.au, or  At www.tenants.org.au
(c) your local Tenants Advice and Advocacy Service a	at www.tenants.org.au



# **SPECIAL CONDITIONS**

# Subletting:

Notwithstanding the provision of clause 32 of the Tenanacy Agreement, the landlord hereby grants to the tenant the right to sub-let the premises to whom and on such terms and conditions the tenant may decide in it's sole and absolute discretion.

# Rental:

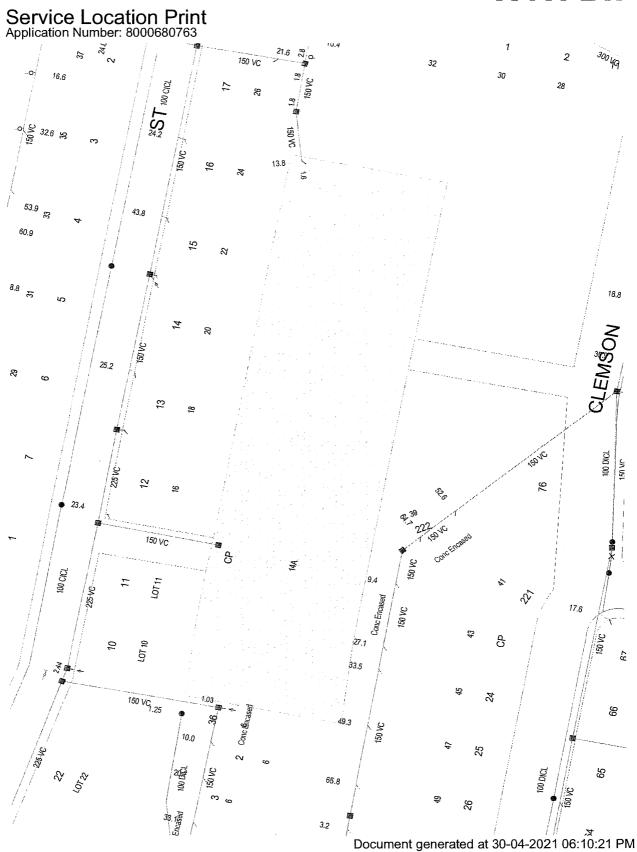
Year 1: 20.06.19 – 19.06.20: increase to \$2085.71 per month (\$480.00 per week.) Year 2: 20.06.20 – 19.06.21: increase to \$2129.16 per month (\$490.00 per week.) Year 3: 20.06.21 – 19.06.22: increase to \$2172.62 per month (\$500.00 per week.)

It is agreed that after the expiry of the fixed term of the Residential Tenancy Agreement the Lessee may hand back to the Lessor any dwelling comprising the Demised Premises as and when they become vacant and the rent here in shall abate according to the agreed individual rental as above.

.. Moheb Rahman Bahin

.. On behalf of NSW Land & Housing Corporation

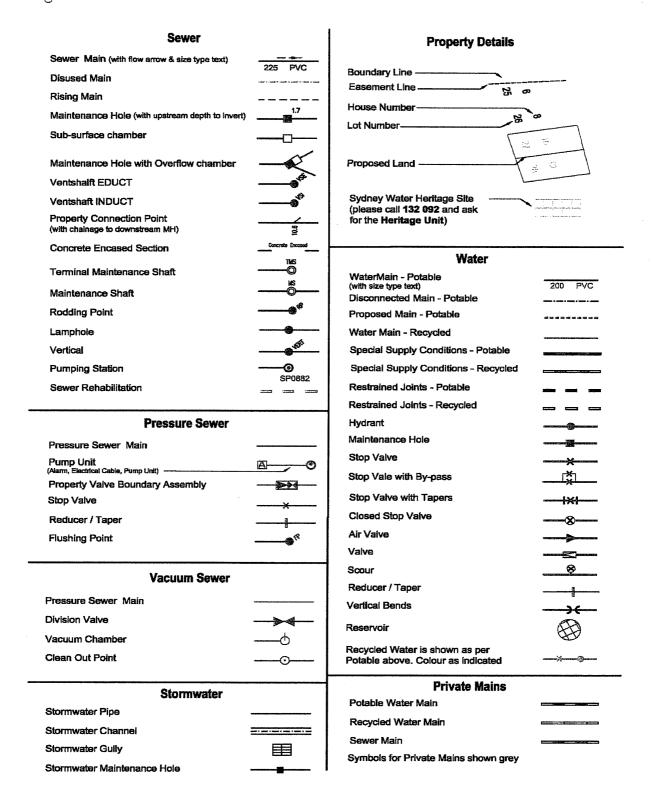






# **Asset Information**

Legend





# Pipe Types

ABS	Acrylonitrile Butadiene Styrene	AC	Asbestos Cement
BRICK	Brick	Ci	Cast Iron
CICL	Cast Iron Cement Lined	CONC	Concrete
COPPER	Соррег	DI	Ductile Iron
DICL	Ductile Iron Cement (mortar) Lined	DIPL	Ductile Iron Polymeric Lined
EW	Earthenware	FIBG	Fibreglass
FL BAR	Forged Locking Bar	GI	Galvanised Iron
GRP	Glass Reinforced Plastics	HDPE	High Density Polyethylene
MS	Mild Steel	MSCL	Mild Steel Cement Lined
PE	Polyethylene	PC	Polymer Concrete
PP	Polypropylene	PVC	Polyvinylchloride
PVC - M	Polyvinylchloride, Modified	PVC - O	Polyvinylchloride, Oriented
PVC - U	Polyvinylchloride, Unplasticised	RC	Reinforced Concrete
RC-PL	Reinforced Concrete Plastics Lined	S	Steel
SCL	Steel Cement (mortar) Lined	SCL IBL	Steel Cement Lined Internal Bitumen Lined
SGW	Salt Glazed Ware	SPL	Steel Polymeric Lined
SS	Stainless Steel	STONE	Stone
vc	Vitrified Clay	w	Wrought Iron
ws	Woodstave		

## Further Information

Please consult the Dial Before You Dig enquiries page on the Sydney Water website.

For general enquiries please call the Customer Contact Centre on 132 092

In an emergency, or to notify Sydney Water of damage or threats to its structures, call 13 20 90 (24 hours, 7 days)





# STRATA SCHEMES MANAGEMENT ACT 1997

#### **RESIDENTIAL SCHEMES**

Schedule 1 - Model By-Laws

Stanton and Taylor Strata Management ABN 25 276 570 242



Consolidated By-Laws for Strata Plan 63174 14A Stapley St, Kingswood NSW 2747

- **02 4721 2444**
- info@stsm.com.au
- Q Level 1, 314 High Street, Penrith NSW 2750
- PO Box 5, Penrith NSW 2751

#### 1 Noise

An owner or occupier of a lot must not create any noise on a lot or the common property likely to interfere with the peaceful enjoyment of the owner or occupier of another lot or of any person lawfully using common property.

#### 2 Vehicles

An owner or occupier of a lot must not park or stand any motor or other vehicle on common property except with the written approval of the owners corporation.

#### 3 Obstruction of common property

An owner or occupier of a lot must not obstruct lawful use of common property by any person except on a temporary and non-recurring basis.

#### 4 Damage to laws and plants on common property

An owner or occupier of a lot must not, except with the prior written approval of the owner's corporation:

- (a) damage any lawn, garden, tree, shrub, plant or flower being part of or situated on common property,
- (b) use for his or her own purposes as a garden any portion of the common property.

#### 5 Damage to common property

- (1) An owner or occupier of a lot must not mark, paint, drive nails or screws or the like into, or otherwise damage or deface, any structure that forms part of the common property except with the prior written approval of the owners corporation.
- (2) An approval given by the owner's corporation under subclause (1) cannot authorise any additions to the common property.
- (3) This by-law does not prevent an owner or person authorised by an owner from installing:
  - (a) any locking or other safety device for protection of the owner's lot against intruders, or to improve safety within the owner's lot, or
  - (b) any screen or other device to prevent entry of animals or insects on the lot, or
  - (c) any structure or device to prevent harm to children, or
  - (d) any device used to affix decorative items to the internal surfaces of walls in the owner's lot.

SK

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- (4) Any such locking or safety device, screen, other device or structure must be installed in a competent and proper manner and must have an appearance, after it has been installed, in keeping with the appearance of the rest of the building.
- (5) Despite <u>section 62</u>, the owner of a lot must:
  - (a) maintain and keep in a state of good and serviceable repair any installation or structure referred to in subclause (3) that forms part of the common property and that services the lot, and
  - (b) repair any damage caused to any part of the common property by the installation or removal of any locking or safety device, screen, other device or structure referred to in subclause (3) that forms part of the common property and that services the lot.

#### 6 Behaviour of owners and occupiers

An owner or occupier of a lot when on common property must be adequately clothed and must not use language or behave in a manner likely to cause offence or embarrassment to the owner or occupier of another lot or to any person lawfully using common property.

#### 7 Children playing on common property in building

An owner or occupier of a lot must not permit any child of whom the owner or occupier has control to play on common property within the building or, unless accompanied by an adult exercising effective control, to be or to remain on common property comprising a laundry, car parking area or other area of possible danger or hazard to children.

#### 8 Behaviour of invitees

An owner or occupier of a lot must take all reasonable steps to ensure that invitees of the owner or occupier do not behave in a manner likely to interfere with the peaceful enjoyment of the owner or occupier of another lot or any person lawfully using common property.

#### 9 Depositing rubbish and other material on common property

An owner or occupier of a lot must not deposit or throw on the common property any rubbish, dirt, dust or other material or discarded item except with the prior written approval of the owners corporation.

#### 10 Drying of laundry items

An owner or occupier of a lot must not, except with the prior written approval of the owners corporation, hang any washing, towel, bedding, clothing or other article on any part of the parcel in such a way as to be visible from outside the building other than on any lines provided by the owners corporation for the purpose and there only for a reasonable period.

#### 11 Cleaning windows and doors

An owner or occupier of a lot must keep clean all exterior surfaces of glass in windows and doors on the boundary of the lot, including so much as is common property, unless:

- (a) the owners corporation resolves that it will keep the glass or specified part of the glass clean, or
- (b) that glass or part of the glass cannot be accessed by the owner or occupier of the lot safely or at all.

#### 12 Storage of inflammable liquids and other substances and materials

(1) An owner or occupier of a lot must not, except with the prior written approval of the owners corporation, use or store on the lot or on the common property any inflammable chemical, liquid or gas or other inflammable material.

(2) This by-law does not apply to chemicals, liquids, gases or other material used or intended to be used for domestic purposes, or any chemical, liquid, gas or other material in a fuel tank of a motor vehicle or internal combustion engine.

#### 13 Moving furniture and other objects on or through common property

- (1) An owner or occupier of a lot must not transport any furniture or large object through or on common property within the building unless sufficient notice has first been given to the executive committee so as to enable the executive committee to arrange for its nominee to be present at the time when the owner or occupier does so.
- An owners corporation may resolve that furniture or large objects are to be transported through or on the common property (whether in the building or not) in a specified manner.
- (3) If the owners corporation has specified, by resolution, the manner in which furniture or large objects are to be transported, an owner or occupier of a lot must not transport any furniture or large object through or on common property except in accordance with the resolution.

#### 14 Floor coverings

- (1) An owner of a lot must ensure that all floor space within the lot is covered or otherwise treated to an extent sufficient to prevent the transmission from the floor space of noise likely to disturb the peaceful enjoyment of the owner or occupier of another lot.
- (2) This by-law does not apply to floor space comprising a kitchen, laundry, lavatory or bathroom.

#### 15 Garbage disposal

- (1) An owner or occupier of a lot in a strata scheme that does not have shared receptacles for garbage, recyclable material or waste:
  - (a) must maintain such receptacles within the lot, or on such part of the common property as may be authorised by the owners corporation, in clean and dry condition and (except in the case of receptacles for recyclable material) adequately covered, and
  - (b) must ensure that before refuse, recyclable material or waste is placed in the receptacles it is, in the case of refuse, securely wrapped or, in the case of tins or other containers, completely drained, or, in the case of recyclable material or waste, separated and prepared in accordance with the applicable recycling guidelines, and
  - (c) for the purpose of having the garbage, recyclable material or waste collected, must place the receptacles within an area designated for that purpose by the owners corporation and at a time not more than 12 hours before the time at which garbage, recyclable material or waste is normally collected, and
  - (d) when the garbage, recyclable material or waste has been collected, must promptly return the receptacles to the lot or other area referred to in paragraph (a),
  - (e) must not place any thing in the receptacles of the owner or occupier of any other lot except with the permission of that owner or occupier, and
  - (f) must promptly remove any thing which the owner, occupier or garbage or recycling collector may have spilled from the receptacles and must take such action as may be necessary to clean the area within which that thing was spilled.
- (2) An owner or occupier of a lot in a strata scheme that has shared receptacles for garbage, recyclable material or waste:
  - (a) must ensure that before refuse, recyclable material or waste is placed in the receptacles it is, in the case of refuse, securely wrapped or, in the case of tins or other containers, completely drained, or, in the case recyclable material or waste, separated and prepared in accordance with the applicable recycling guidelines, and

(b) must promptly remove any thing which the owner, occupier or garbage or recycling collector may have spilled in the area of the receptacles and must take such action as may be necessary to clean the area within which that thing was spilled.

#### 16 Keeping of animals – Option B

- (1) Subject to section 49 (4), an owner or occupier of a lot must not, without the prior written approval of the owners corporation, keep any animal (except a cat, a small dog or a small caged bird, or fish kept in a secure aquarium on the lot) on the lot or the common property.
- (2) The owners corporation must not unreasonably withhold its approval of the keeping of an animal on a lot or the common property.
- (3) If an owner or occupier of a lot keeps a cat, small dog or small caged bird on the lot then the owner or occupier must:
  - (a) notify the owners corporation that the animal is being kept on the lot, and
  - (b) keep the animal within the lot, and
  - (c) carry the animal when it is on the common property, and
  - (d) take such action as may be necessary to clean all areas of the lot or the common property that are soiled by the animal.

#### 17 Appearance of lot

- (1) The owner or occupier of a lot must not, without the prior written approval of the owners corporation, maintain within the lot anything visible from outside the lot that, viewed from outside the lot, is not in keeping with the rest of the building.
- This by-law does not apply to the hanging of any washing, towel, bedding, clothing or other article as referred to in by-law 10.

#### 18 Change in use of lot to be notified

An occupier of a lot must notify the owners corporation if the occupier changes the existing use of the lot in a way that may affect the insurance premiums for the strata scheme (for example, if the change of use results in a hazardous activity being carried out on the lot, or results in the lot being used for commercial or industrial purposes rather than residential purposes).

#### 19 Provision of amenities or services

- (1) The owners corporation may, by special resolution, determine to enter into arrangements for the provision of the following amenities or services to one or more of the lots, or to the owners or occupiers of one or more of the lots:
  - (a) window cleaning,
  - (b) garbage disposal and recycling services,
  - (c) electricity, water or gas supply,
  - (d) telecommunication services (for example, cable television).
- (2) If the owners corporation makes a resolution referred to in subclause (1) to provide an amenity or service to a lot or to the owner or occupier of a lot, it must indicate in the resolution the amount for which, or the conditions on which, it will provide the amenity or service.

**Note:** Section 111 of the Act provides that an owners corporation may enter into an agreement with an owner or occupier of a lot for the provision of amenities or services by it to the lot or to the owner or occupier.

#### Special By-Law No. 1 — Lot 5 Solar Panels

THAT by special resolution pursuant to s 52 of the Strata Schemes Management Act 1996 (NSW) ("the Act") the following addition be made to the bylaws applying to the strata scheme and that notification of this change to the bylaws be lodged for registration in accordance with s 48 at the Registrar-General's office

- (a) Definitions
  - i. In this bylaw, unless the context indicates otherwise, the following terms and expressions are defined to mean:
    - (a) 'Act' means the Strata Schemes Management Act 1996 (NSW);
    - (b) 'Lot' means lot 5 as established on the registration of Strata Plan 63174;
    - (c) 'Solar Panels' means solar electricity and or hot water panels, plumbing and or electrical works for the proper installation and working of same and any hot water system used in conjunction with the solar panels by the Owner of the Lot;
    - (d) 'Owner' means the owner for the time being of the Lot;
    - (e) 'Works' means the installation, repair, maintenance or replacement of the Solar Panels;
  - ii. Where any words used in this bylaw are defined in the Act they will, unless the context indicates otherwise, have the same meanings as those words have in the Act;
- (b) Rights

The Owner is conferred with:

- i. The exclusive use and enjoyment of the Solar Panels attached to the Owner's Lot; and
- ii. the special privilege in respect of the common property to retain the Works on the Solar Panels.

SUBJECT TO the due observance and performance by the Owner with the following conditions and obligations:-

- Fee
   The rights conferred by this bylaw are free of any occupation fee, licence fee, rent or payment;
- ii. Indemnity and insuranceThe Owner shall indemnify the owners corporation against the following:
  - (a) any sum payable by the owners corporation by way of increased premiums for effecting and maintaining building damage insurance and/or public liability insurance, where such increase in premiums is the direct or indirect result of the use of the Solar Panels or of the Works;
  - (b) any legal liability, loss, claim or proceedings in respect of any injury, loss or damage whatsoever to the common property, or other property or person Insofar as such Injury, loss or damage arises out of or in the course of or by reason of the execution of the Works;

(c) any liability for damage to the Works caused by the owners corporation In undertaking any work referred to in s 65 of the Strata Schemes Management Act 1996 ('the Act) or in exercising the power of entry for purposes of or related to such works;

#### iii. Maintain common property

- (a) The Owner shall maintain and repair the Solar Panels;
- (b) The Owner shall keep the Solar Panels in a good, clean and serviceable repair and condition;

#### iv. Owners fixtures

- (a) The Works shall be and remain an Owner's fixture;
- (b) The Owner shall maintain the Works In a state of good and serviceable repair and for this purpose, renew and replace them whenever the owners corporation may reasonably require;

#### v. Statutory bylaws

The Owner must comply with statutory bylaw 17 regarding appearance at all times;

#### vi. Legislation

Nothing in this bylaw shall be construed so as to release any Owner or occupier of any of the lots from the obligation to comply with the Act, Regulations or the bylaws applicable to the strata scheme;

#### vii. Entry

Notwithstanding anything herein contained, the owners corporation, its agents and servants may at all times enter upon the Lot for the purpose of inspecting, maintaining and repairing the Solar Panels or for the purpose of ensuring that the bylaws of the strata scheme are observed;

#### viii. Bylaw default

Without prejudice to the other rights of the owners corporation, where the Owner fails or neglects to carry out any condition referred to herein then the owners corporation or its agents, servants or contractors may carry out such condition and may enter upon any part of the parcel for that purpose at any reasonable time on notice given to any occupier or Owner of any part of the parcel and may recover the costs of fulfilling such condition as a debt from the Owner.

#### Special By-Law No. 2 — Lot 5 Rainwater Tanks

THAT by special resolution pursuant to s 52 of the Strata Schemes Management Act 1996 (NSW) ("the Act") the following addition be made to the bylaws applying to the strata scheme and that notification of this change to the bylaws be lodged for registration in accordance with s 48 at the Registrar-General's office:

#### (a) Definitions

i. In this bylaw, unless the context indicates otherwise, the following terms and expressions are defined to mean:

- (a) 'Act' means the Strata Schemes Management Act 1996 (NSW);
- (b) 'Lot' means lot 5 as established on the registration of Strata Plan 63174;.
- (c) 'Owner' means the owner for the time being of the Lot;
- (d) 'Rainwater Tank' means a rainwater tank, plumbing or electrical works for the proper installation and working of same by the Owner of the Lot;
- (e) 'Works' means the installation, repair, maintenance or replacement of the Rainwater Tank including but not limited to the Rainwater Tank itself, associated plumbing and connections including those to the Lot's toilets and washing machine;
- ii. Where any words used in this bylaw are defined in the Act they will, unless the context indicates otherwise, have the same meanings as those words have in the Act;
- (b) Rights

The Owner is conferred with:

- i. The exclusive use and enjoyment of the Rainwater Tank attached to the Owner's Lot; and
- ii. The special privilege in respect of the common property to retain the Works on the Rainwater Tank.

SUBJECT TO the due observance and performance by the Owner with the following conditions and obligations:-

- Fee
   The rights conferred by this bylaw are free of any occupation fee, licence fee, rent or payment;
- ii. Indemnity and insuranceThe Owner shall indemnify the owners corporation against the following:
  - (d) any sum payable by the owners corporation by way of increased premiums for effecting and maintaining building damage insurance and/or public liability insurance, where such increase in premiums is the direct or indirect result of the use of the Rainwater Tank or of the Works;
  - (e) any legal liability, loss, claim or proceedings in respect of any injury, loss or damage whatsoever to the common property, or other property or person Insofar as such Injury, loss or damage arises out of or in the course of or by reason of the execution of the Works;
  - (f) any liability for damage to the Works caused by the owners corporation In undertaking any work referred to in s 65 of the Strata Schemes Management Act 1996 ('the Act) or in exercising the power of entry for purposes of or related to such works;
- iii. Maintain common property
  - (c) The Owner shall maintain and repair the Rainwater Tank;
  - (d) The Owner shall keep the Rainwater Tank in a good, clean and serviceable repair and condition;

#### iv. Owners fixtures

- (c) The Works shall be and remain an Owner's fixture;
- (d) The Owner shall maintain the Works In a state of good and serviceable repair and for this purpose, renew and replace them whenever the owners corporation may reasonably require;

#### v. Statutory bylaws

The Owner must comply with statutory bylaw 17 regarding appearance at all times;

#### vi. Legislation

Nothing in this bylaw shall be construed so as to release any Owner or occupier of any of the lots from the obligation to comply with the Act, Regulations or the bylaws applicable to the strata scheme;

#### vii. Entry

Notwithstanding anything herein contained, the owners corporation, its agents and servants may at all times enter upon the Lot for the purpose of inspecting, maintaining and repairing the Rainwater Tank or for the purpose of ensuring that the bylaws of the strata scheme are observed;

#### viii. Bylaw default

Without prejudice to the other rights of the owners corporation, where the Owner fails or neglects to carry out any condition referred to herein then the owners corporation or its agents, servants or contractors may carry out such condition and may enter upon any part of the parcel for that purpose at any reasonable time on notice given to any occupier or Owner of any part of the parcel and may recover the costs of fulfilling such condition as a debt from the Owner.

#### **Special By-Law No. 3 – Lot 8 Ducted Air Conditioning:**

#### A. DEFINITIONS

"Owner" means the owner of Lot 8 in SP 63174.

"Area of Exclusive Use" means that part of the Common Property that is used by the Lot Owner for the Building Works.

"Building Works" means the alterations and additions undertaken by the Owner to construct, install or perform any alterations, in order to upgrade air conditioning by removal of existing split system and installation of ducted air conditioning including ducting, units and infrastructure; and to maintain the Building Works to a reasonable and satisfactory standard. And any other work prescribed by the Act or Regulations for the purposes of this subsection. Where any terms used in this by-law are defined in the Act, they will have the same meaning as those words are attributed under that Act.

#### **B. RIGHTS**

Subject to the conditions in paragraph C of this by-law, the Owner will have:

- a. consent of the Owners Corporation to the exclusive use of the Area of Exclusive Use.
- b. special privilege in respect of the common property to use the Area of Exclusive Use; and

- c. in relation to their lot, the exclusive use of those parts of the common property occupied by the Area of Exclusive Use.
- d. consent to perform the Building Works.
- e. special privilege in respect of the common property to perform, erect and keep the Building Works to and on the common property; and
- f. in relation to their Lot, the exclusive use of those parts of the common property occupied by the Building Works.

#### C. CONDITIONS

- a. The Owner must repair any damage to any part of the common property which is caused by creating the Building Works and/or Area of Exclusive Use.
- b. Any repairs are to be conducted in a competent and proper manner.
- c. The Owner shall be responsible for properly maintaining and keeping in a state of good and serviceable repair the common property which is the subject of this by-law and, renewing or replacing the fixtures or fittings comprised in the Area of Exclusive Use which is the subject of this by-law and the Owner shall be entitled to do all such things in and about the Area of Exclusive Use as are necessary to meet the owner's obligations pursuant to this condition.
- d. If the Owner is in breach of any condition of the by-law and fails to rectify that breach within thirty days of service of a written notice from the Owners Corporation requiring rectification of that breach, then the Owner's rights hereunder shall terminate forthwith upon notice of termination being given by the Owners Corporation, irrespective of whether this by-law remains on the folio of the register for the common property.
- e. If the Owner is in breach of any condition of this by-law and fails to rectify that breach within thirty days of service of a written notice from the Owners Corporation requiring rectification of that breach, then the Owners Corporation may rectify any such breach and may recover as a debt due from the owner the costs of the rectification together with the expenses of the Owners Corporation incurred in recovering those costs. The costs of the rectification shall become due and payable by the owner as and when they are paid by the Owners Corporation and if not paid by the owner at the end of one month after they become due and payable, they shall bear simple interest at the same annual rate as shall apply to contributions levied by the Owners Corporation from time to time. For the purposes of this by-law rectification of a breach shall include the removal of all or any of the works and the restoration of the property after that removal, the decision to effect such removal to be made at the absolute discretion of the Owners Corporation.

#### D. DOCUMENTATION

If required and before the Owners Corporation grants consent to the Owner for the exclusive use, the following documents relating to the Building Works and Area of Exclusive Use are to be prepared:

- (a) plans and drawings noting the Building Works and Area of Exclusive Use; and
- (b) any other document reasonably required by the Owners Corporation.

#### E. Liability

The Owner will be liable for any damage caused to any part of the common property as a result of the Building Works and exclusive use of the Area of Exclusive Use, the common property and will make good that damage immediately after it has occurred.

#### F. Indemnity

The Owner must indemnify the Owners Corporation against any loss or damage the Owners Corporation suffers as a result of the Building Works and exclusive use of the Area of Exclusive Use on the common property including liability under the Act in respect of any property of the Owners.

#### G. Costs

All costs associated with the preparation, maintenance or enforcement of this by-law must be undertaken at the cost of the Owner.

#### H. Right to Remedy Default

If the Owner fails to comply with any obligation under this by-law, THEN the Owners Corporation may:

- (a) carry out all work necessary to perform that obligation;
- (b) enter upon any part of the parcel to carry out that work; and
- (c) recover the costs of carrying out that work from the Owner.

#### Special By-law No. 4 - Lot 11 Ducted Air Conditioning:

#### A. DEFINITIONS

"Owner" means the owner of Lot 4 in SP 63174.

"Area of Exclusive Use" means that part of the Common Property that is used by the Lot Owner for the Building Works.

"Building Works" means the alterations and additions undertaken by the Owner to construct, install or perform any alterations, in order to upgrade air conditioning by removal of existing split system and installation of ducted air conditioning including ducting, units and infrastructure; and to maintain the Building Works to a reasonable and satisfactory standard. And any other work prescribed by the Act or Regulations for the purposes of this subsection. Where any terms used in this by-law are defined in the Act, they will have the same meaning as those words are attributed under that Act.

#### **B. RIGHTS**

Subject to the conditions in paragraph C of this by-law, the Owner will have:

- b. consent of the Owners Corporation to the exclusive use of the Area of Exclusive Use.
- c. special privilege in respect of the common property to use the Area of Exclusive Use; and
- d. in relation to their lot, the exclusive use of those parts of the common property occupied by the Area of Exclusive Use.

- e. consent to perform the Building Works.
- f. special privilege in respect of the common property to perform, erect and keep the Building Works to and on the common property; and
- g. in relation to their Lot, the exclusive use of those parts of the common property occupied by the Building Works.

#### C. CONDITIONS

- b. The Owner must repair any damage to any part of the common property which is caused by creating the Building Works and/or Area of Exclusive Use.
- c. Any repairs are to be conducted in a competent and proper manner.
- d. The Owner shall be responsible for properly maintaining and keeping in a state of good and serviceable repair the common property which is the subject of this by-law and, renewing or replacing the fixtures or fittings comprised in the Area of Exclusive Use which is the subject of this by-law and the Owner shall be entitled to do all such things in and about the Area of Exclusive Use as are necessary to meet the owner's obligations pursuant to this condition.
- e. If the Owner is in breach of any condition of the by-law and fails to rectify that breach within thirty days of service of a written notice from the Owners Corporation requiring rectification of that breach, then the Owner's rights hereunder shall terminate forthwith upon notice of termination being given by the Owners Corporation, irrespective of whether this by-law remains on the folio of the register for the common property.
- f. If the Owner is in breach of any condition of this by-law and fails to rectify that breach within thirty days of service of a written notice from the Owners Corporation requiring rectification of that breach, then the Owners Corporation may rectify any such breach and may recover as a debt due from the owner the costs of the rectification together with the expenses of the Owners Corporation incurred in recovering those costs. The costs of the rectification shall become due and payable by the owner as and when they are paid by the Owners Corporation and if not paid by the owner at the end of one month after they become due and payable, they shall bear simple interest at the same annual rate as shall apply to contributions levied by the Owners Corporation from time to time. For the purposes of this by-law rectification of a breach shall include the removal of all or any of the works and the restoration of the property after that removal, the decision to effect such removal to be made at the absolute discretion of the Owners Corporation.

#### D. DOCUMENTATION

If required and before the Owners Corporation grants consent to the Owner for the exclusive use, the following documents relating to the Building Works and Area of Exclusive Use are to be prepared:

- (a) plans and drawings noting the Building Works and Area of Exclusive Use; and
- (b) any other document reasonably required by the Owners Corporation.

#### E. Liability

The Owner will be liable for any damage caused to any part of the common property as a result of the Building Works and exclusive use of the Area of Exclusive Use, the common property and will make good that damage immediately after it has occurred.

#### F. Indemnity

The Owner must indemnify the Owners Corporation against any loss or damage the Owners Corporation suffers as a result of the Building Works and exclusive use of the Area of Exclusive Use on the common property including liability under the Act in respect of any property of the Owners.

#### G. Costs

All costs associated with the preparation, maintenance or enforcement of this by-law must be undertaken at the cost of the Owner.

#### H. Right to Remedy Default

If the Owner fails to comply with any obligation under this by-law, THEN the Owners Corporation may:

- (a) carry out all work necessary to perform that obligation;
- (b) enter upon any part of the parcel to carry out that work; and
- (c) recover the costs of carrying out that work from the Owner.





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### PLANNING CERTIFICATE UNDER SECTION 10.7

Environmental Planning and Assessment Act, 1979

Property No: Your Reference: 770080

1812-#81287441#

Issue Date:

04 May 2021

Certificate No: 21/02413

Issued to:

Contact No.

Infotrack

DX 578 **SYDNEY** 

PRECINCT 2010

DESCRIPTION OF LAND

County:

**CUMBERLAND** 

Parish:

**MULGOA** 

Location:

5/14a Stapley Street KINGSWOOD NSW 2747

**Land Description:** 

Lot 5 SP 63174

#### - PART 1 PRESCRIBED MATTERS -

In accordance with the provisions of Section 10.7 of the Act the following information is furnished in respect of the abovementioned land:

#### NAMES OF RELEVANT PLANNING INSTRUMENTS AND DCPs

1(1) The name of each environmental planning instrument that applies to the carrying out of development on the land:

Penrith Local Environmental Plan 2010, published 22nd September 2010, as amended, applies to the land.

Sydney Regional Environmental Plan No.9 - Extractive Industry (No.2), gazetted 15 September 1995, as amended, applies to the local government area of Penrith.

Sydney Regional Environmental Plan No. 20 - Hawkesbury-Nepean River (No. 2 - 1997), gazetted 7 November 1997, as amended, applies to the local government area of Penrith (except land to which State Environmental Planning Policy (Penrith Lakes Scheme) 1989 applies).

The following State environmental planning policies apply to the land (subject to the exclusions noted below):

State Environmental Planning Policy No.19 - Bushland in Urban Areas. (Note: This policy does not apply to certain land referred to in the National Parks and Wildlife Act 1974 and the Forestry Act 1916.)

State Environmental Planning Policy No.21 - Caravan Parks.

State Environmental Planning Policy No.33 - Hazardous and Offensive Development.

State Environmental Planning Policy No.50 - Canal Estate Development. (Note: This policy does not apply to the land to which State Environmental Planning Policy (Penrith Lakes Scheme) 1989 applies.

State Environmental Planning Policy No.55 - Remediation of Land.

State Environmental Planning Policy No.64 - Advertising and Signage.



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State Environmental Planning Policy No.65 - Design Quality of Residential Apartment Development.

State Environmental Planning Policy No.70 - Affordable Housing (Revised Schemes).

State Environmental Planning Policy (Housing for Seniors or People with a Disability) 2004 (Note: This policy applies to land within New South Wales that is land zoned primarily for urban purposes or land that adjoins land zoned primarily for urban purposes, but only as detailed in clause 4, 4A and 4B of the policy.)

State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004.

State Environmental Planning Policy (State Significant Precincts) 2005.

State Environmental Planning Policy (Mining, Petroleum Production and Extractive Industries) 2007.

State Environmental Planning Policy (Infrastructure) 2007.

State Environmental Planning Policy (Exempt and Complying Development Codes) 2008.

State Environmental Planning Policy (Affordable Rental Housing) 2009.

State Environmental Planning Policy (State and Regional Development) 2011.

State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017.

State Environmental Planning Policy (Educational Establishments and Child Care Centre Facilities) 2017.

State Environmental Planning Policy (Primary Production and Rural Development) 2019.

State Environmental Planning Policy (Western Sydney Aerotropolis) 2020.

# 1(2) The name of each proposed environmental planning instrument that will apply to the carrying out of development on the land and that is or has been the subject of community consultation or on public exhibition under the Act:

(Information is provided in this section only if a proposed environmental planning instrument that is or has been the subject of community consultation or on public exhibition under the Act will apply to the carrying out of development on the land.)

Draft State Environmental Planning Policy (Environment) applies to the land.

Draft State Environmental Planning Policy (Remediation of Land) applies to the land.

Draft State Environmental Planning Policy (Housing Diversity) 2020 applies to the land.

Draft State Environmental Planning Policy (Cumberland Plain Conservation) applies to the land.

Draft State Environmental Planning Policy (Educational Establishments and Child Care Centre Facilities) 2017 applies to the land.

Draft State Environmental Planning Policy (Design and Place) applies to the land.

Draft State Environmental Planning Policy (Primary Production and Rural Development) 2019 applies to the land.

Draft State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 applies to the land.

Draft State Environmental Planning Policy (Infrastructure) 2007 applies to the land.



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Environmental Planning and Assessment Act, 1979

1(3) The name of each development control plan that applies to the carrying out of development on the land:

Penrith Development Control Plan 2014 applies to the land.

#### 2 ZONING AND LAND USE UNDER RELEVANT LEPS

For each environmental planning instrument or proposed instrument referred to in clause 1 (other than a SEPP or proposed SEPP) that includes the land in any zone (however described):

2(a)-(d) the identity of the zone; the purposes that may be carried out without development consent; the purposes that may not be carried out except with development consent; and the purposes that are prohibited within the zone. Any zone(s) applying to the land is/are listed below and/or in annexures.

(Note: If no zoning appears in this section see section 1(1) for zoning and land use details (under the Sydney Regional Environmental Plan or State Environmental Planning Policy that zones this property).)

**Zone R2 Low Density Residential** (Penrith Local Environmental Plan 2010)

#### 1. Objectives of zone

- To provide for the housing needs of the community within a low density residential environment.
- To enable other land uses that provide facilities or services to meet the day to day needs of residents.
- To promote the desired future character by ensuring that development reflects features or qualities of traditional detached dwelling houses that are surrounded by private gardens.
- To enhance the essential character and identity of established residential areas.
- To ensure a high level of residential amenity is achieved and maintained.

#### 2 Permitted without consent

Home occupations

#### 3 Permitted with consent

Bed and breakfast accommodation; Boarding houses; Building identification signs; Business identification signs; Centre-based child care facilities; Community facilities; Dual occupancies; Dwelling houses; Emergency services facilities; Environmental protection works; Exhibition homes; Flood mitigation works; Group homes; Health consulting rooms; Home-based child care; Home businesses; Home industries; Information and education facilities; Neighbourhood shops; Oyster aquaculture; Places of public worship; Pond-based aquaculture; Recreation areas; Residential care facilities; Respite day care centres; Roads; Secondary dwellings; Shop top housing; Tank-based aquaculture

#### 4 Prohibited

Any development not specified in item 2 or 3



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#### Flood planning

All or part of the subject land is identified in Penrith Local Environmental Plan 2010 (PLEP 2010) Clause 7.2 Flood Planning. Development consent is required for any development on land to which Clause 7.2 of PLEP 2010 applies.

#### Additional information relating to Penrith Local Environmental Plan 2010

- **Note 1**: Under the terms of Clause 2.4 of Penrith Local Environmental Plan 2010 development may be carried out on unzoned land only with development consent.
- Note 2: Under the terms of Clause 2.6 of Penrith Local Environmental Plan 2010 land may be subdivided but only with development consent, except for the exclusions detailed in the clause.
- **Note 3:** Under the terms of Clause 2.7 of Penrith Local Environmental Plan 2010 the demolition of a building or work may be carried out only with development consent.
- **Note 4**: A temporary use may be permitted with development consent subject to the requirements of Clause 2.8 of Penrith Local Environmental Plan 2010.
- Note 5: Under the terms of Clause 4.1A of Penrith Local Environmental Plan 2010, despite any other provision of this plan, development consent must not be granted for dual occupancy on an internal lot in Zone R2 Low Density Residential.
- **Note 6:** Under the terms of Clause 5.1 of Penrith Local Environmental Plan 2010 development on land acquired by an authority of the State under the owner-initiated acquisition provisions may, before it is used for the purpose for which it is reserved, be carried out, with development consent, for any purpose.
- **Note** 7: Under the terms of Clause 5.3 of Penrith Local Environmental Plan 2010 development consent may be granted to development of certain land for any purpose that may be carried out in an adjoining zone.
- Note 8: Clause 5.10 of Penrith Local Environmental Plan 2010 details when development consent is required/not required in relation to heritage conservation.
- **Note 9:** Under the terms of Clause 5.11 of Penrith Local Environmental Plan 2010 bush fire hazard reduction work authorised by the *Rural Fires Act 1997* may be carried out on any land without development consent.
- **Note 10**: Under the terms of Clause 7.1 of Penrith Local Environmental Plan 2010 (PLEP 2010) development consent is required for earthworks unless the work is exempt development under PLEP 2010 or another applicable environmental planning instrument, or the work is ancillary to other development for which development consent has been given.
- **Note 11**: Sex services premises and restricted premises may only be permitted subject to the requirements of Clause 7.23 of Penrith Local Environmental Plan 2010.



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#### PLANNING CERTIFICATE UNDER SECTION 10.7

Environmental Planning and Assessment Act, 1979

2(e) whether any development standards applying to the land fix minimum land dimensions for the erection of a dwelling-house on the land and, if so, the minimum land dimensions so fixed:

(Information is provided in this section only if any development standards applying to the land fix minimum land dimensions for the erection of a dwelling-house on the land and, if so, the minimum land dimensions so fixed.)

2(f) whether the land includes or comprises critical habitat:

(Information is provided in this section only if the land includes or comprises critical habitat.)

2(g) whether the land is in a conservation area (however described):

(Information is provided in this section only if the land is in a conservation area (however described).)

2(h) whether an item of environmental heritage (however described) is situated on the land:

(Information is provided in this section only if an item of environmental heritage (however described) is situated on the land.)

# 2A ZONING AND LAND USE UNDER STATE ENVIRONMENTAL PLANNING POLICY (SYDNEY REGION GROWTH CENTRES) 2006

(Information is provided in this section only if the land is within any zone under State Environmental Planning Policy (Sydney Region Growth Centres) 2006.)

#### 3 COMPLYING DEVELOPMENT

#### **HOUSING CODE**

(The Housing Code only applies if the land is within Zones R1, R2, R3, R4 or RU5 under Penrith Local Environmental Plan 2010 or an equivalent zone in a non standard template planning instrument.)

Complying development under the Housing Code **may** be carried out on the land if the land is within one of the abovementioned zones.

#### RURAL HOUSING CODE

(The Rural Housing Code only applies if the land is within Zones RU1, RU2, RU3, RU4, RU6 or R5 under Penrith Local Environmental Plan 2010 or an equivalent zone in a non standard template planning instrument.)

Complying development under the Rural Housing Code **may** be carried out on the land if the land is within one of the abovementioned zones.



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### PLANNING CERTIFICATE UNDER SECTION 10.7

Environmental Planning and Assessment Act, 1979

#### LOW RISE HOUSING DIVERSITY CODE

(The Low Rise Housing Diversity Code only applies if the land is within Zones R1, R2, R3 or RU5 under Penrith Local Environmental Plan 2010 or an equivalent zone in a non standard template planning instrument.)

Complying development under the Low Rise Housing Diversity Code **may** be carried out on the land if the land is within one of the abovementioned zones.

#### GREENFIELD HOUSING CODE

(The Greenfield Housing Code only applies if the land is within Zones R1, R2, R3, R4 or RU5 under Penrith Local Environmental Plan 2010 or an equivalent zone in a non standard template planning instrument, and if the land is identified as a Greenfield Housing Code Area by the Greenfield Housing Code Area Map.)

Complying development under the Greenfield Housing Code **may** be carried out on the land if the land is within one of the abovementioned zones, and if the land is identified as a Greenfield Housing Code Area by the Greenfield Housing Code Area Map.

#### HOUSING ALTERATIONS CODE

Complying development under the Housing Alterations Code may be carried out on the land.

#### GENERAL DEVELOPMENT CODE

Complying development under the General Development Code may be carried out on the land.

#### COMMERCIAL AND INDUSTRIAL ALTERATIONS CODE

Complying development under the Commercial and Industrial Alterations Code may be carried out on the land.

#### SUBDIVISIONS CODE

Complying development under the Subdivisions Code may be carried out on the land.

#### **DEMOLITION CODE**

Complying development under the Demolition Code may be carried out on the land.

### COMMERCIAL AND INDUSTRIAL (NEW BUILDINGS AND ADDITIONS) CODE

(The Commercial and Industrial (New Buildings and Additions) Code only applies if the land is within Zones B1, B2, B3, B4, B5, B6, B7, B8, IN1, IN2, IN3, IN4 or SP3 under Penrith Local Environmental Plan 2010 or an equivalent zone in a non standard template planning instrument.)



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Complying development under the Commercial and Industrial (New Buildings and Alterations) Code may be carried out on the land if the land is within one of the abovementioned zones.

#### FIRE SAFETY CODE

Complying development under the Fire Safety Code may be carried out on the land.

(NOTE: (1) Council has relied on Planning and Infrastructure Circulars and Fact Sheets in the preparation of this information. Applicants should seek their own legal advice in relation to this matter with particular reference to State Environmental Planning Policy (Exempt and Complying Development Codes) 2008.

(2) Penrith Local Environmental Plan 2010 (if it applies to the land) contains additional complying development not specified in State Environmental Planning Policy (Exempt and Complying Development Codes) 2008.)

#### 4 COASTAL PROTECTION

The land is not affected by the operation of sections 38 or 39 of the Coastal Protection Act 1979, to the extent that council has been so notified by the Department of Public Works.

#### 5 MINE SUBSIDENCE

The land is not proclaimed to be a mine subsidence district within the meaning of section 15 of the Mine Subsidence Compensation Act 1961.

#### 6 ROAD WIDENING AND ROAD REALIGNMENT

The land is not affected by any road widening or road realignment under:

- (a) Division 2 of Part 3 of the Roads Act 1993, or
- (b) an environmental planning instrument, or
- (c) a resolution of council.

# 7 COUNCIL AND OTHER PUBLIC AUTHORITY POLICIES ON HAZARD RISK RESTRICTIONS

#### (a) Council Policies

The land is affected by the Asbestos Policy adopted by Council.

The land is not affected by any other policy adopted by the council that restricts the development of the land because of the likelihood of land slip, bushfire, tidal inundation, subsidence, acid sulphate soils or any other risk (other than flooding).

#### (b) Other Public Authority Policies

The Bush Fire Co-ordinating Committee has adopted a Bush Fire Risk Management Plan that covers the local government area of Penrith City Council, and includes public, private and Commonwealth lands.

The land is not affected by a policy adopted by any other public authority and notified to the council for the express purpose of its adoption by that authority being referred to in planning certificates issued by the council, that restricts the development of the land because of the likelihood of land slip, tidal inundation, subsidence, acid sulphate soils or any other risk (other than flooding).

#### 7A FLOOD RELATED DEVELOPMENT CONTROLS INFORMATION



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- (1) Development on the land or part of the land for the purposes of dwelling houses, dual occupancies, multi dwelling housing or residential flat buildings (not including development for the purposes of group homes or seniors housing) (if such uses are permissible on the land) is subject to flood related development controls.
- (2) Development on the land or part of the land for industrial or commercial purposes (if such uses are permissible on the land) is subject to flood related development controls. Development on the land or part of the land for purposes other than industrial or commercial, or for purposes other than those referred to in (1) above, will be considered on a merits based approach and flood related development controls may apply.

Note: The land is subject to Penrith Development Control Plan 2014 Section C3.5 Flood Planning. On application and payment of the prescribed fee Council may be able to provide in writing a range of advice in regard to the extent of flooding affecting the property.

#### 8 LAND RESERVED FOR ACQUISITION

No environmental planning instrument or proposed environmental planning instrument referred to in clause 1 makes provision in relation to the acquisition of the land by a public authority, as referred to in section 3.15 of the Act.

#### 9 CONTRIBUTIONS PLANS

The Cultural Facilities Development Contributions Plan applies anywhere residential development is permitted within the City of Penrith.

The Penrith City Local Open Space Development Contributions Plan applies anywhere residential development is permitted within the City of Penrith, excluding industrial areas and the release areas identified in Appendix B of the Plan (Penrith Lakes, Cranebrook, Sydney Regional Environmental Plan No. 30 - St Marys, Waterside, Thornton, the WELL Precinct, Glenmore Park and Erskine Park).

The Penrith City District Open Space Facilities Development Contributions Plan applies anywhere residential development is permitted within the City of Penrith, with the exclusion of industrial lands and the Penrith Lakes development site.

Penrith Citywide Section 7.12 Development Contributions Plan for non-residential development applies to all land in the City of Penrith LGA, with the exception of land within the Lambridge Estate, WELL Precinct and Penrith City Centre that are currently subject to other development contributions plans for non-residential development.

#### 9A BIODIVERSITY CERTIFIED LAND

(Information is provided in this section only if the land is biodiversity certified land under Part 8 of the *Biodiversity Conservation Act 2016.*)



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#### 10 BIODIVERSITY STEWARDSHIP SITES

(Information is provided in this section only if Council has been notified by the Chief Executive of the Office of Environment and Heritage that the land is land to which a biobanking stewardship agreement under Part 5 of the *Biodiversity Conservation Act 2016* relates.)

#### 10A NATIVE VEGETATION CLEARING SET ASIDES

(Information is provided in this section only if Council has been notified of the existence of a set aside area by Local Land Services or it is registered in the public register under which section 60ZC of the *Local Land Services Act 2013* relates).

#### 11 BUSH FIRE PRONE LAND

The land is not identified as bush fire prone land according to Council records.

#### 12 PROPERTY VEGETATION PLANS

(Information is provided in this section only if Council has been notified that the land is land to which a property vegetation plan approved under the *Native Vegetation Act 2003* applies and continues in force.)

#### 13 ORDERS UNDER TREES (DISPUTES BETWEEN NEIGHBOURS) ACT 2006

(Information is provided in this section only if Council has been notified that an order has been made under the Trees (Disputes Between Neighbours) Act 2006 to carry out work in relation to a tree on the land.)

#### 14 DIRECTIONS UNDER PART 3A

(Information is provided in this section only if there is a direction by the Minister in force under section 75P(2)(c1) of the Act (repealed on 1st October 2011) that a provision of an environmental planning instrument prohibiting or restricting the carrying out of a project or a stage of a project on the land under Part 4 of the Act does not have effect.)

# 15 SITE COMPATIBILITY CERTIFICATES AND CONDITIONS AFFECTING SENIORS HOUSING

(Information is provided in this section only if:

- (a) there is a current site compatibility certificate (seniors housing), of which the council is aware, issued under State Environmental Planning Policy (Housing for Seniors or People with a Disability) 2004 in respect of proposed development on the land; and/or
- (b) any terms of a kind referred to in clause 18(2) of State Environmental Planning Policy (Housing for Seniors or People with a Disability) 2004 have been imposed as a condition of consent to a development application granted after 11 October 2007 in respect of the land.)

#### 16 SITE COMPATIBILITY CERTIFICATES FOR INFRASTRUCTURE

(Information is provided in this section only if there is a valid site compatibility certificate (infrastructure), of which council is aware, in respect of proposed development on the land.)



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# 17 SITE COMPATIBILITY CERTIFICATES AND CONDITIONS FOR AFFORDABLE RENTAL HOUSING

(Information is provided in this section only if:

- (a) there is a current site compatibility certificate (affordable rental housing), of which the council is aware, in respect of proposed development on the land; and/or
- (b) any terms of a kind referred to in clause 17(1) or 37(1) of State Environmental Planning Policy (Affordable Rental Housing) 2009 have been imposed as a condition of consent to a development application in respect of the land.)

#### 18 PAPER SUBDIVISION INFORMATION

(Information is provided in this section only if a development plan adopted by a relevant authority applies to the land or is proposed to be subject to a consent ballot, or a subdivision order applies to the land.)

#### 19 SITE VERIFICATION CERTIFICATES

(Information is provided in this section only if there is a current site verification certificate, of which council is aware, in respect of the land.)

NOTE: The following matters are prescribed by section 59(2) of the Contaminated Land Management Act 1997 as additional matters to be specified in a planning certificate

- (a) (Information is provided in this section only if, as at the date of this certificate, the land (or part of the land) is significantly contaminated land within the meaning of the Contaminated Land Management Act 1997.)
- (b) (Information is provided in this section only if, as at the date of this certificate, the land is subject to a management order within the meaning of the Contaminated Land Management Act 1997.)
- (c) (Information is provided in this section only if, as at the date of this certificate, the land is the subject of an approved voluntary management proposal within the meaning of the Contaminated Land Management Act 1997.)
- (d) (Information is provided in this section only if, at the date of this certificate, the land subject to an ongoing maintenance order within the meaning of the Contaminated Land Management Act 1997.)
- (e) (Information is provided in this section only if the land is the subject of a site audit statement within the meaning of the Contaminated Land Management Act 1997 a copy of which has been provided to Council.)

Note: Section 10.7(5) information for this property may contain additional information regarding contamination issues.



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#### 20 LOOSE FILL ASBESTOS INSULATION

(Information is provided in this section only if there is a residential premises listed on the register of residential premises that contain or have contained loose-fill asbestos insulation (as required by Division 1A of Part 8 of the home Building Act 1989))

# 21 AFFECTED BUILDING NOTICES AND BUILDING PRODUCT RECTIFICATION ORDERS

(Information is provided in this section only if Council is aware of any "affected building notice" and/or a "building product rectification order" in force for the land).

# 22 STATE ENVIRONMENTAL PLANNING POLICY – WESTERN SYDNEY AEROTROPOLIS 2020

The land may be subject to additional planning considerations under State Environmental Planning Policy (Western Sydney Aerotropolis) 2020):

	Planning Control	Affected?
(a)	Subject to an ANEF or ANEC contour of 20 or greater	No
(b)	Affected by the Lighting Intensity and Wind Shear Map	No
(c)	Affected by the Obstacle Limitation Surface Map	Yes
(d)	Affected by the "public safety area" on the Public Safety	No
	Area Map	
(e)	Within the "3km zone" or the "13km zone" of the Wildlife	Yes
	Buffer Zone Map	

Note: The Environmental Planning and Assessment Amendment Act 2017 commenced operation on the 1 March 2018. As a consequence of this Act the information contained in this certificate needs to be read in conjunction with the provisions of the Environmental Planning and Assessment (Savings, Transitional and Other Provisions) Regulation 2017, and Environmental Planning and Assessment Regulation 2000.

Information is provided only to the extent that Council has been notified by the relevant government departments.

Note: This is a certificate under section 10.7 of the Environmental Planning and Assessment Act,1979 and is only provided in accordance with that section of the Act.

Further information relating to the subject property can be provided under section 10.7(5) of the Act. If such further information is required Council indicates that a full certificate under sections 10.7(2) and 10.7(5) should be applied for. Contact Council for details as to obtaining the additional information.

Warwick Winn General Manager



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### **PLANNING CERTIFICATE UNDER SECTION 10.7**

Environmental Planning and Assessment Act, 1979

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#### Please note:

Certain amendments to the Environmental Planning and Assessment Act 1979 No 203 (Act) commenced on 1 March 2018.

The Environmental Planning and Assessment (Amendment) Act 2017 No 60 makes structural changes to the Act and, as a consequence, the Act has been renumbered in a decimal format. For example, Section 149 Planning Certificates have become Section 10.7 Certificates. Some of the information in this certificate may refer to the previous version of the Act.

Council is committed to updating all relevant documents in a timely manner. This will include planning instruments, applications, approvals, orders, certificates, forms and other associated documents in both printed and electronic versions. Council is required to implement these changes and regrets any inconvenience caused to the local business, industry and the community.