



BRIX
PROPERTY AGENTS

Proposed Commercial Lease Terms

Property Applied For:	
Lessee:	
Initial Lease Term:	
Option Period/s:	
Rental Reviews:	
Proposed Rental:	
Commencement Date:	
Special Conditions:	
E-mail Address:	
Bond:	
Contact Numbers:	
Intended Use:	

(Lessee Signature)

(Date)

Commercial Tenancy Application

All pages of this application must be completed in full and signed otherwise, your application will not be processed.

Rental Property Address: _____

APPLICANT'S DETAILS

Full Name:	
Home Address:	
Mobile Phone No.:	
E-mail Address:	
Date of Birth:	
Driver's License No.	
Driver's License State of Issue:	
Passport Number:	
Passport Issuing Country:	
Tax File Number:	

COMPANY DETAILS

Company Name (Pty Ltd):	
Trading as:	
Registered Company Address:	
Telephone No.:	Fax No.:
How long has this company occupied this premises?	
Postal Address:	
Type/nature of Business:	
Average Annual Income:	
ACN:	ABN:
Company Tax File Number:	
Name of Current Landlord:	
Mobile Phone No.:	
Address Rented:	
Rent:	Was the bond refunded in full?

SOLICITOR DETAILS

Firm Name:	
Address:	
Refer:	
Mobile Phone No:	
Fax No:	
E-mail Address:	

CURRENT BANK DETAILS

Institution:	Branch:
Account Number:	BSB:

COMPANY DIRECTOR(S)

Candidate 1

Full name:	
Home Address:	
Mobile Phone No:	
E-mail Address:	
Date of Birth:	
Driver's License No:	Driver's License State of Issue:
Tax File No:	
Passport No:	Passport Issuing Country:

Candidate 2

Full name:	
Home Address:	
Mobile Phone No:	
E-mail Address:	
Date of Birth:	
Driver's License No:	Driver's License State of Issue:
Tax File No:	
Passport No:	Passport Issuing Country:

REFERENCES

Your referees should be people or companies who have known you, or you have had a business association with for a period of at least 12 months. A minimum of three (3) referees are required.

Company/Person 1

Full Name:	
Position:	Period of Association:
Mobile Phone No:	
E-mail Address:	

Company/Person 2

Full Name:	
Position:	Period of Association:
Mobile Phone No:	
E-mail Address:	

Company/Person 3

Full Name:	
Position:	Period of Association:
Mobile Phone No:	
E-mail Address:	

I/we the applicant/s authorise BRIX Property Agents to conduct reference checks with any of the organisations I have identified in completing this application form together with any of BRIX Property Agents own enquiries, including tenancy, trade, personal and/or financial references.

Company Name:	Contact Name:
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X
Signature



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- I. The applicant acknowledges I/we are liable for lease costs (including preparation and registration costs) for all non-retail leases prepared on his/her or their behalf. Such sum may be deducted from but not limited to any deposit paid.
- II. Should I/we decide not to proceed with our intention to lease the said premises then I/ we acknowledge I/we shall be liable for any costs incurred as a result of our intention (including lease costs, 'fit-outs', loss of rental income). Such sum(s) may be deducted from but not limited to any deposits paid.
- III. I/we the applicant solemnly and sincerely declare that I/we are not bankrupt and affirm that the above information provided is true, accurate and correct.
- IV. I/we have listed any (if any) representation provided by the agent and/or owner prior to execution of any lease as follows:
 - CERTIFICATE OF REGISTRATION OF MY COMPANY
 - DRIVERS LICENSE OR APPROPRIATE IDENTIFICATION FOR EACH DIRECTOR OR INDIVIDUAL
 - PROOF OF OWNERSHIP OF OWN PROPERTY (EG. COUNCIL RATE NOTICE ETC.)
 - CURRENT RENTAL LEDGER

I/we acknowledge my/our application may not be considered for approval until a copy of the following is provided with my application.

Applicant's Name:	Date:
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X
Signature