

# Residential Application Form

For your application to be processed you must answer all questions (Including the reverse side)

A photocopy of photo id & payslip or bank statement must also be attached in order for your application to be considered.

# Street Property.

## A. AGENT DETAILS

### Street Property Group -Newcastle

**Address:** 287 Hunter St, Newcastle NSW 2300

**Phone Number:** ( 02) 4926 5111

**Fax Number:** ( 02) 4926 3181

**Email:** rentals@street.net.au

**Web:** www.street.net.au

**Property Manager**

**Names of other applicant/s**

## B. PROPERTY DETAILS

**1. What is the address of the property you would like to rent?**

  
  
 Postcode

**2. Lease commencement date?**

Day  Month  Year

**3. Lease term?**

Years  Months

**4. How many tenants will occupy the property?**

Adults  Children  Ages of Children

**5. Do you smoke?**

Yes  No

**6. Do you have any pets?**

Yes  No

## C. PERSONAL DETAILS

**7. Please give us your details**

Mr  Ms  Miss  Mrs  Other

Surname

Given Name/s

Date of Birth

Driver's licence number

Driver's licence expiry date

Driver's licence state

Passport no.

Passport country

Pension no. (if applicable)

Pension type (if applicable)

**8. Please provide your contact details**

Home phone no.

Mobile phone no.

Work phone no.

Fax no.

Email address

**9. What is your current address?**

  

Postcode

Application sent to Direct Connect (if Required)

## D. UTILITY CONNECTIONS

This is a FREE service that connects all your utilities and other services.

Direct Connect can help arrange for the connection or provision of the following utilities and other services:

Electricity	Cleaners
Gas	Insurance
Phone	Removalist
Internet	Truck or van hire
Pay TV	



Please tick this box if you would like Direct Connect to contact you in relation to any of the above utilities and other services.



We guarantee that when you connect with one of our market leading electricity and gas suppliers, your services will be connected on the day you move in. Please refer to Direct Connect's Terms & Conditions for further information.

Once Direct Connect has received this application Direct Connect will call you to confirm your details. Direct Connect will make all reasonable efforts to contact you within 24 hours of the nearest working day on receipt of this application to confirm your information and explain the details of the services offered. Direct Connect is a one stop connection service. Direct Connect's services are free. However, the relevant service providers may charge you a standard connection fee as well as ongoing service charges.

**DECLARATION AND EXECUTION:** By signing this application, you:

- Acknowledge and accept Direct Connect's Terms and Conditions (which are included with this application).
- Invite Direct Connect to contact you by any means (including by telephone or SMS even if the Customer's telephone number is on the Do Not Call Register) in order to provide Direct Connect's services to you, to enter into negotiations with you relating to the supply of relevant services as an agent for the service providers, and to market or promote any of the services listed above. This consent will continue for a period of 1 year from the date the Customer enters into the Agreement
- Consent to Direct Connect using the information provided by you in this application to arrange for the nominated services, including by providing that information to service providers for this purpose. Where service providers are engaged by you, they may use this information to connect, supply and charge you for their services.
- Authorise Direct Connect to obtain the National Metering Identifier and / or the Meter Installation Reference Number for the premises you are moving to.
- Agree that, except to the extent provided in the Terms and Conditions, Direct Connect has no responsibility to you for the connection or supply (or the failure to connect or supply) any of the services.
- Acknowledge that Direct Connect may receive a fee from service providers, part of which may be paid to the real estate agent or to another person, and that you are not entitled to any part of any such fee.

By signing this application form, I warrant that I am authorised to make this application and to provide the invitations, consents, acknowledgements, authorisations and other undertakings set out in this application on behalf of all applicants listed on this application.

Signature

Date

  

PO Box 1519, Box Hill, Victoria 3128. P: 1300 664 715 F: 1300 664 185. www.directconnect.com.au

## E. DECLARATION

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information from:

- The owner or the Agent of my current or previous residence;
- My personal referees and employer/s;
- Any record listing or database of defaults by tenants such as NTD, TICA or TRA for the purpose of checking your tenancy history;

I am aware that I may access my personal information by contacting -

- NTD: 1300 563 826
- TICA: 1902 220 346
- TRA: (02) 9363 9244

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

- communicate with the owner and select a tenant
- prepare lease/tenancy documents
- allow tradespeople or equivalent organisations to contact me
- lodge/claim/transfer to/from a Bond Authority
- refer to Tribunals/Courts & Statutory Authorities (where applicable)
- refer to collection agents/lawyers (where applicable)
- complete a credit check with NTD (National Tenancies Database)
- transfer water account details into my name

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises.

Signature

Date

**F. APPLICANT HISTORY****10. How long have you lived at your current address?**

		Years			Months
--	--	-------	--	--	--------

**11. Why are you leaving this address?**

**12. Landlord/Agent details of this property (if applicable)**

Name of landlord or agent

Landlord/agent's phone no.

Weekly Rent Paid

**13. What was your previous residential address?**


Postcode

**14. How long did you live at this address?**

		Years			Months
--	--	-------	--	--	--------

**15. Landlord/Agent details of this property (if applicable)**

Name of landlord or agent

Landlord/agent's phone no.

Weekly Rent Paid

Was bond refunded in full?

If not why not?

**G. EMPLOYMENT HISTORY****16. Please provide your employment details**

What is your occupation?

What is the nature of your employment?  
(FULL TIME/PART TIME/CASUAL)

Employer's name (inc. accountant if self employed or institution if student)

Employer's address

Postcode

Contact name

Phone no.

Length of employment

		Years			Months
--	--	-------	--	--	--------

Net Income

**17. Please provide your previous employment details**

Occupation?

Employer's name

Contact name

Phone no.

Length of employment

		Years			Months
--	--	-------	--	--	--------

Net Income

**H. CONTACTS / REFERENCES****18. Please provide a contact in case of emergency**

Surname

Given name/s

Relationship to you

Phone no.

**19. Please provide 2 personal references (not related to you)**

1. Surname

Given name/s

Relationship to you

Phone no.

2. Surname

Given name/s

Relationship to you

Phone no.

**I. OTHER INFORMATION****20. Car Registration**

**21. Please provide details of any pets**

Breed/type

Council registration / number


**J. DOCUMENTS TO BE ATTACHED**Current Rental Ledger If home owner current Council Rates & Water Rates Photo Identification Proof of Income A current utility account with your address Written References Current Bank Statement **K. HOLDING FEE**

The holding fee can only be accepted after the application for tenancy is approved.

The holding fee (not exceeding 1 week's rent) of ..... keeps the premises off the market for the prospective tenant for 7 days (or longer by agreement).

In consideration of the above holding fee paid by the prospective tenant, the landlord's agent acknowledges that:

(i) The application for tenancy has been approved by the landlord; and

(ii) The premises will not be let during the above period, pending the making of a residential tenancy agreement;

and

(iii) If the prospective tenant(s) decide not to enter into such an agreement, the landlord may retain the whole fee;

and

(iv) If a residential tenancy agreement is entered into, the holding fee is to be paid towards rent for the residential premises concerned.

(v) The whole of the fee will be refunded to the prospective tenant if:

(a) the entering into of the residential tenancy agreement is conditional on the landlord carrying out repairs or other work and the landlord does not carry out the repairs or other work during the specified period

(b) the landlord/landlord's agent have failed to disclose a material fact(s) or made misrepresentation(s) before entering into the residential tenancy agreement.

**Signature of Landlords agent**

**Date**

**Signature of Applicant**

**Date**

# Street Property.

## Rental Reference Check

(one per person)

In accordance with the Privacy Act (see below), I/we the undersigned authorise the recipient of this fax to supply information to Street Property Management regarding my/our rental history.

### Applicant to complete top section

Property applying for: Applicant's full name	
Current rental property address	
Period of Tenancy From:                      To:	Rent paid per week
Company managing the rental property	Contact Name
Phone no. of agent/landlord (private)	Fax no. of agent/landlord (private)
I have read and agreed to the privacy statement below	Date
Signature of applicant	

### Agent to Complete

Would you lease to these tenants again?			
Did tenant always pay rent on time?			
Was a termination notice ever issued?			
If YES, why was the termination notice issued?			
Were routine inspections carried out?			
If YES what was the condition of the property?			
Were lawns and gardens kept in good order?			
Did the tenants ever breach their agreement?			
If YES what was the breach and was it resolved?			
Did the tenants have any pets?			
Have the tenants given the required notice?			
If vacated was the property left in good condition?			
If vacated was the bond returned in full?			
Additional Comments			
Agents Signature	Agents Name	Date	Position Held

**PRIVACY STATEMENT: PRIVACY ACT 1988 COLLECTION NOTICE:** The personal information the prospective tenant provides in this application or collected from other sources is necessary for the Agent to verify the Applicant's identity, to process and evaluate the application and to manage the tenancy. Personal information collected about the Applicant in this application and during the course of the tenancy if the agents and third party operators of tenancy reference databases. Information already held on tenancy reference databases may also be disclosed to the Agent and/ or Landlord. If the Applicant enters into a Residential Tenancy Agreement, and if the Applicant fails to comply with their obligations under that agreement, that fact and other relevant personal information collected about the Applicant during the course of the tenancy may be disclosed to the landlord, third party operators of tenancy reference databases and/or other agents.

If the Applicant would like to access the personal information the Agency holds, they can do so by contacting Street Property Management as PO BOX 490, Newcastle 2300, Phone 02 4926 5111, Fax 02 02 4926 3181, Email street@sres.com.au. The Applicant can also correct this information if it is inaccurate, incomplete or out-of-date. If the information is not provided, the Agent may not be able to process the application and manage the tenancy.

**Please complete this form and return via fax 02 4926 3181 with a tenant ledger at your earliest convenience.**

**If there are any problems please call us on 02 4926 5111.**

**Thank you.**