



TENANCY APPLICATION FORM

Tenancy Application Form



Arrow Estate Agents

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Property Applying for:

Address of property:

Proposed lease commencement date:

Proposed Lease term:

How many tenants will occupy the property?

Adults: Children: Ages:

Personal Details:

Please circle:

Mr Ms Mrs Dr Other

Surname: Given Name/s

Date of birth Drivers Licence No

Drivers licence expiry Drivers licence state

Passport no. Passport country

Pension no. (if applicable) Pension type (if applicable)

Home phone no. Mobile phone no.

Work phone no. Fax no.

Email Address:

What is your current address?

How did you hear about us?

Please circle:

Rent.com Domain Realestate.com.au

Arrowagents.com Referral Office

Utility Connections

myconnect

myconnect is a FREE & EASY to use utility connection service available for tenants

Phone : 1300 854 478 enquiry@myconnect.com.au
Fax : 1300 854 479 www.myconnect.com.au

Yes, Please Contact Me **Interpreter service (tick if required)**

Unless I have opted out of this section, I/we:

Consent to the disclosure of information on this form to myconnect ABN 34121 892 331 for the purpose of arranging the connection of nominated utility services; consent to myconnect disclosing personal information to utility service providers for the stated purpose and obtaining confirmation of connection; consent to myconnect disclosing confirmation details (including NMI, MIRN, utility provider) to the Real Estate Agent, its employees and myconnect may receive a fee/incentive from a utility provider in relation to the connection of utility services; acknowledge that whilst myconnect is a free service, a standard connection fee and/or deposit may be required by various utility providers; acknowledge that, to the extent permitted by law, the Real Estate Agent, its employees and myconnect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection or provision of, or failure to connect or provide the nominated utilities. I acknowledge that myconnect record all calls for coaching, quality and compliance purposes.

Tick here to opt out



Declaration

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement. I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information from:

- (a) The owner or the agent of my current or previous residence;
 - (b) My personal referees and employer/s
 - (c) Any record listing or database of defaults by tenants such as NTD, TICA or TRA for the purpose of checking your tenancy history;
- I am aware that I may access my personal information by contacting
- NTD: 1300 563 826
 - TICA: 1902 220 346
 - TRA: (02) 9363 9244

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the agent will use and disclose my personal information in order to:

- (a) communicate with the owner and select tenant
- (b) prepare lease/tenancy documents
- (c) Allow tradespeople or equivalent organisations to contact me
- (d) Lodge/claim/transfer to/from a Bond Authority
- (e) refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (f) refer to collection agents/lawyers (where applicable)
- (g) Complete a credit check with NTD (National Tenancies Database)

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises.

Signature

Date

Property Applying for:

How long have you lived at your current address?

Why are you leaving this address?

Landlord/Agent details of this property

Name of Landlord or Agent

Landlord/Agent's Phone/Fax No. Weekly rent paid

What was your previous residential address?

How long did you live at this address?

Name of Landlord /Agent Landlord/Agent's Ph/Fax

Weekly rent paid Was bond refunded in full?

If not, why?

Employment History

What is your occupation?

What is the nature of your employment? (Please circle)

Full-Time Part Time Casual

Employers Name (accountant if self employed/institute if student)

Employer Address (accountant if self employed/institute if student)

Contact Name Phone number

Length of employment Net income?

Previous employment occupation?

Employers name

Length of employment Net income?

Contact/References

Please provide a contact in case of emergency

Surname Given name/s

Relationship to you Phone number

Please provide 2 personal references (not related to you)

1. Surname Given name/s

Relationship to you Phone number

2. Surname Given name/s

Relationship to you Phone number

Other Information:

Car Registration?

Please provide details of any pets

Breed/Type Council Registration/number

Payment Details:

Property Rental

\$ per week OR \$ per month

Rental Bond (4 weeks rent): \$

First payment of rent in advanement (2 weeks) \$

Subtotal \$

Amount payable payable on signing tenancy agreement \$

100 Points of ID:

We require 100 points of ID, you must have:

1. A current drivers licence or other photo ID
2. Current proof of income
3. Current rent ledger (if renting)

Applications without 100 points won't be accepted

Your 100 point check:

- | | |
|--------------------------------------|--|
| (40 pts) Drivers licence | (20 pts) Rent ledger from another agent |
| (40 pts) Passport | (10 pts) Motor vehicle Registration cert |
| (30 pts) Birth certificate/Extract | (10 pts) Bank statement/Bank card |
| (30 pts) Other photo ID | (10 pts) Phone/Electricity/Gas account |
| (20 pts) Current proof of income | (20 pts) Pension Card |
| (20 pts) Previous landlord Reference | (10 pts) Medicare/Health Care card |
| | (20 pts) Rates Notice (Proof of ownership) |

Signature of Agent

Date