



Application for Tenancy

PLEASE NOTE: ALL sections of this application must be completed and signed by the applicant before submission. If an application is incomplete, or there are documents missing, your application will not be processed.

All applicants over 18 years of age must complete a full application.

Please provide the following documents:

Identification (provide at least 3 forms)

- ☐ Drivers licence/proof of age card/photo ID
- ☐ Passport
- ☐ Birth certificate
- ☐ Medicare card
- ☐ Bank card

Rental History

- ☐ Current tenancy ledger

Proof of employment/income

- ☐ Current bank statements (the last 3 months)
- ☐ Current payslips (minimum 1 month or letter of employment)
- ☐ Centrelink statements

Self-Employed

- ☐ Notice of Assessment
- ☐ OR letter from accountant
- ☐ Current business and personal bank statements (the last 3 months)

Once this form is completed, please email this application and the supporting documentation to **rentals@fnmerrylands.com.au**



MAKES MOVING EASY

Direct Connect is a FREE service that can connect you to the following utilities and services in your new home

Electricity
Gas

Cleaners
Removalists

Broadband
Pay TV

Truck Hire
Phone

☐ YES

I consent to:

- First National Merrylands providing my personal information to Direct Connect including name, address, email and phone number.
- Direct Connect contacting me in relation to my utilities and service connections.
- Direct Connect obtaining metering information for the premises I am moving to.

Applicant 1

Signature	Date
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Applicant 2 (if applicable)

Signature	Date
Name	Phone

Privacy Collection Statement: Direct Connect Australia Pty Limited (DCA) is collecting your personal information for the purposes of contacting you in relation to your utilities and services connections. DCA will otherwise collect, use and disclose your personal information for purposes set out in its Privacy Policy at www.directconnect.com.au/privacypolicy/. This information may be disclosed to third parties that help DCA deliver its services. The Privacy Policy explains how DCA will collect, use, store and disclose your personal information, the consequences for you if DCA does not collect this information, and the way in which you can access and seek correction of your personal information or complain about a breach of the Privacy Act. To obtain further information, you can contact DCA on 1300 664 715.



DECLARATION

Tenant's name _____

Current address _____

I acknowledge that this application is subject to the approval of the owner/landlord.

Declaration

The Applicant declares:

1. that all the details in this application are true and correct; and
2. it is not bankrupt or insolvent.

Applicant Agrees

The Applicant agrees that:

1. they have inspected the Premises they are applying for in this application and accepts its condition;
2. this Tenancy Application, unless accepted, creates no contractual or legal obligations between the parties and is subject to approval by the Landlord;
3. as tenant they must satisfy itself as to the provision of any electronic communication services to the Premises (internet, television – analogue, digital or cable) and the adequacy of existing electrical fittings with respect to the use of such services. The Landlord gives no warranty in respect to the provision or adequacy of such services or electrical fittings to the Premises;
4. they will, upon approval of their application and payment of the holding deposit, enter into the lease agreement within 14 days. If the lease agreement is not signed, the owners' approval will be rescinded and you will forfeit your deposit; and
5. The landlord or landlords' agent reserves the right to rescind this application due to the tenants' failure to disclose information that would have changed the outcome of the application and the holding deposit will be forfeited to the landlord.

Holding Deposit

I acknowledge that the landlord's agent undertakes:

1. To reserve the property for me once my application has been approved and I have paid the holding deposit;
2. Once I have paid the holding deposit and if I decide NOT to enter into the residential tenancy agreement for any reason I will forfeit the 1 weeks' deposit to the landlord; and
3. If a residential tenancy agreement is entered into, the holding deposit will be put towards rent for the premises.

Privacy Statement

I authorise the agent to obtain personal information about me from:

1. The owner or the agent of my current or previous residences;
2. My personal referees stated on this application;
3. My current and past employers; and
4. Any person who maintains any record, listing or database of defaults by tenants.

I authorise and consent to each of those persons providing personal information about me to the Agent as requested by them. If I have default for any circumstance under my current tenancy agreement, I agree that the agent is authorised to disclose and list details of any such default to any tenancy default database and also to any agents/landlords of properties I may apply for in the future without any notice required or my consent.

I am aware that the agent will use and disclose my personal information in order to:

1. communicate with the owner and select a tenant;
2. prepare lease/tenancy documents;
3. allow tradespeople, Strata (if applicable) or equivalent organisations to contact me;
4. lodge/claim/transfer to/from the Residential Tenancies Bond Authority;
5. refer to Tribunals/Courts and Statutory Authorities (where applicable);
6. refer to collection agents/lawyers (where applicable); and
7. complete a credit check with any Tenancy Database.

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the agents contact details above.

Tenants signature: _____

Date: _____



Application for Tenancy

PROPERTY DETAILS	
Address of property:	
Lease commencement date:	Lease term:
Rent per week:	Rental Bond (4 week's rent):
No. of adults:	No. of children:
Smoker: Yes / No	Age of children:
Pet(s): Yes / No	Pet(s) type and breed:

PERSONAL DETAILS	
Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms. <input type="checkbox"/> Other <input type="checkbox"/>	
Surname:	Given names:
Date of birth:	Email:
Mobile phone:	Work phone:
Drivers licence no:	Drivers licence State:
Passport no:	Passport Country:
Pension no. (if applicable):	Pension type (if applicable):
Vehicle details: Make/Model	Car registration no.:

CURRENT TENANCY DETAILS	
Current address:	
Length of time at your current address:	Rent per week:
Reason for leaving:	
Were you served with a termination notice/evicted: Y/N If yes, why?	
Name of landlord/agent:	Phone:
Landlord/agent email:	



PREVIOUS RENTAL HISTORY

Address of property:

Length of time at this address:

Rent per week:

Name of landlord/agent:

Phone:

Landlord/agent email:

Was the bond returned in full? If not, why?

EMPLOYMENT HISTORY

Occupation/Position:

Nature of employment? (Full-time, Part-time, Casual)

Company Name:

Employer's address:

Contact name:

Phone number:

Length of employment:

Weekly income:

PREVIOUS EMPLOYER'S DETAILS

Occupation/Position:

Company name:

Contact name:

Phone number:

Length of employment:

Weekly income:

EMERGENCY CONTACTS

Name:

Address:

Phone number:

Relationship to you:

REFERENCES – PLEASE PROVIDE 2 PERSONAL REFERREES

Name:

Phone number:

Relationship to you:

Name:

Phone number:

Relationship to you: