

# Residential Application Form

\* For your application to be processed, you must enter all fields on this form\*



## A. AGENT DETAILS – 1Form Code: FNRENTAL

### FIRST NATIONAL REAL ESTATE HOGAN RIVERSO

Address: 7 Darryl Street, Scoresby VIC 3179  
 Phone: 03 9763 9000  
 Fax: 03 9764 2989  
 Email: reception@hoganrivero.com.au  
 Website: www.hoganrivero.com.au

## B. PROPERTY DETAILS

### 1. Property address you would like to apply for:

POSTCODE
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### 2. The date you would like the lease to commence:

Day	Month	Year
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### 3. Lease time/duration of the lease you would prefer:

Years	Months
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### 4. Rental Amount:

\$  PER WEEK

### 5. Number of tenants/pets that will occupy the property:

Adults     Children    Ages \_\_\_\_\_  
 Pets    Type of Pets \_\_\_\_\_

### 6. Please give us your details:

MR  MS  MISS  MRS  OTHER

Given Name/s:   
 Surname:

Date of birth:     Driver's Licence Number:

Driver's Licence Expiry Date:     Drivers Licence State & Country:

Passport Number:     Passport Country:

Pension Number (if applicable):     Pension Type (if applicable):

### 7. Please provide us with your contact details:

Home Phone Number:     Mobile Number:

Work Phone Number:     Fax Number:

Email Address:

Property Manager Name:

Date you inspected the property:

## D. UTILITY CONNECTIONS



Telephone: 1300 400 600  
 Fax: 1300 326 468  
 www.yourporter.com.au

YourPorter is a FREE service connecting utilities and other services. If the Agent approves this application, YourPorter will connect your water, where permitted, for the purpose of usage charges at your new property on behalf of the Real Estate Agent. YourPorter will be contacting you by phone, SMS, or email for the purposes of assisting you to connect your utilities within 24 hours of receiving this application for next business day connection.

<input type="checkbox"/> Electricity	<input type="checkbox"/> Gas	<input checked="" type="checkbox"/> Water
<input type="checkbox"/> Telephone	<input type="checkbox"/> Pay TV	<input type="checkbox"/> Internet
<input type="checkbox"/> Car Insurance	<input type="checkbox"/> Home & Contents	<input type="checkbox"/> Health Insurance
<input type="checkbox"/> Life Insurance	<input type="checkbox"/> Home Loans	

### DECLARATION AND ACCEPTANCE:

I/We consent to the disclosure of this application form (including any personal information contained in this form) to YourPorter Pty Ltd (ABN 36 252 576 050) for the purpose of allowing YourPorter and its service providers to contact me for the connection of services as offered by YourPorter.

I/We acknowledge that if I/We do not provide my/our personal information, YourPorter will not be able to provide these services to me/us. YourPorter will ensure that my/our personal information is collected, used, held and disclosed in accordance with the requirements of the Privacy Act 1988 (Cth).

I/We acknowledge that YourPorter, and the Agent, may receive a benefit in relation to the connection of any of the services listed above. I/We consent to YourPorter contacting me by phone or SMS in relation to the connection of the services listed above. I/We acknowledge that this consent permits YourPorter to contact me even if the numbers listed on this application are listed on the Do Not Call Register. YourPorter will otherwise collect, hold, use and disclose personal information in accordance with their privacy policies, which are available at [www.yourporter.com.au/general/privacy-policy/](http://www.yourporter.com.au/general/privacy-policy/). YourPorter is a free service, but I/We acknowledge that standard connection fees may apply for services connected (in addition to the ongoing service fees).

I/We acknowledge that neither YourPorter nor the Agent accept any responsibility for any delay in or failure to arrange or provide for any connection of a service or for any loss, damage, cost or expense in connection with such delay or failure. By signing this application, I/We understand YourPorter is a value add product and that I/We are under no obligation to use YourPorter.

Signature of The Applicant: X    Date:

## E. DECLARATION

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement. I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt. I authorise the Agent to obtain personal information from:

- (a) The owner or the Agent of my current or previous residence;
  - (b) My personal referees and employer/s;
  - (c) Any record listing or database of defaults by tenants such as NTD, TICA or TRA for the purpose of checking your tenancy history;
- I am aware that I may access my personal information by contacting - NTD: 1300 563 826, TICA: 1902 220 346, TRA: (02) 9363 9244
- If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future. I am aware that the Agent will use and disclose my personal information in order to:
- (a) communicate with the owner and select a tenant
  - (b) prepare lease/tenancy documents
  - (c) allow tradespeople or equivalent organisations to contact me
  - (d) lodge/claim/transfer to/from a Bond Authority
  - (e) refer to Tribunals/Courts & Statutory Authorities (where applicable)
  - (f) refer to collection agents/lawyers (where applicable)
  - (g) complete a credit check with NTD (National Tenancies Database)
  - (h) transfer water account details into my name

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that the agent will disclose my personal information to YourPorter for the purposes of transferring the water account into my name. This will enable YourPorter to connect all accepted tenants to relevant water boards for water usage where permitted.

SIGNATURE:     DATE:

**F. APPLICANT HISTORY****8. What is your current address?**

POSTCODE	

**9. How long have you lived at your current address?**

Years	Months

**10. Why are you leaving this address?**

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**11. Landlord/Agent details of this property (if applicable)**

Name of the landlord or agent

--

Landlord/agent phone number

Weekly Rent Amount

	\$
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**12. What was your previous residential address?**

POSTCODE

**13. How long did you live at this address**

Years	Months

**14. Landlord/Agent details of this property (if applicable)**

Name of the landlord or agent

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Landlord/agent phone number

Weekly Rent Amount

	\$
--	----

Was the bond refunded in full?

If not, why?

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**G. EMPLOYMENT HISTORY****15. Please provide your employment details**

What is your occupation?

--

What is the nature of your employment?

**FULL TIME/ PART TIME/ CASUAL**

--

Employer's Name (inc. accountant if self employed or institution if student)

--

Employer's Address

--

POSTCODE

Contact Name

Phone Number

--	--

Length of employment

Net Income

	\$
--	----

Years

Months

Additional Income

Amount

	\$
--	----

**16. Please provide your previous employment details**

Occupation?

--

Employer's Name

--

Length of employment

Net Income

	\$
--	----

Years

Months

**H. CONTACTS/REFERENCES****17. Please provide a contact in case of emergency**

Given Name/s

Surname

--	--

Relationship to you

Phone Number

--	--

**18. Please provide two personal references (not related to you)**

1. Given Name/s

Surname

--	--

Relationship to you

Phone Number

--	--

2. Given Name/s

Surname

--	--

Relationship to you

Phone Number

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**I. OTHER INFORMATION****19. Car registration**

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**20. Please provide any details of pets**

Breed/Type

Council Registration/Number

1.
2.

**PLEASE NOTE****Before any application will be considered, each applicant must supply a minimum of 100 ID Points****COMPULSORY: Proof of income in the form of wage slips, centrelink statement or bank statements, Photo ID, Proof of current address****If you are accepted for the property you will be required to pay the bond within 24 hours of being notified. Initial payments must be paid by bank cheque or money order made payable to the Residential Tenancies Bond Authority.**

Keys will not be given out until all applicants have signed the lease agreement

The Application is accepted subject to the availability of the property on the due date and no action shall be taken by the applicant against the landlord and the agent should any circumstances arise whereby the property is not available for occupation on the due date.

**PLEASE PROVIDE US WITH 100 POINTS OF ID**

Driver's Licence	50
Passport	50
Proof of Age Card	50
Student ID Card	50
Proof of Income	20
Copy of Mobile Phone Account	20
Copy of Medicare Card	20
Concession / Pension Card/ Centerlink Statement	10
Copy of gas/Water/Electricity account	30 each

**OFFICE USE ONLY****Property Rental**

\$	Per week	\$	Per Month
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