

Residential Application Form

For your application to be processed you must answer all questions (Including the reverse side)



A. AGENCY DETAILS	
Peake Real Estate	
Address:	18 Langmore Lane Berwick VIC 3806
Phone:	(03) 9707 5300
Fax:	(03) 9707 5322
Email:	rentals@peakerealestate.com.au
Web:	www.peakerealestate.com.au
Property Manager Name	<input type="text"/>
B. PROPERTY DETAILS	
1. What is the address of the property you would like to rent?	
<input type="text"/>	
Postcode <input type="text"/>	
Rental Price applied for	
\$ <input type="text"/> Per week	\$ <input type="text"/> Per month
2. Lease commencement date?	
<input type="text"/> Day	<input type="text"/> Month <input type="text"/> Year
3. Lease term?	
<input type="text"/> Years	<input type="text"/> Months
4. How many tenants will occupy the property?	
<input type="text"/> Adults	<input type="text"/> Children Ages <input type="text"/>
C. PERSONAL DETAILS	
5. Please give us your details	
Mr <input type="checkbox"/>	Ms <input type="checkbox"/>
Miss <input type="checkbox"/>	Mrs <input type="checkbox"/>
Other <input type="checkbox"/>	
Surname <input type="text"/>	Given Name/s <input type="text"/>
Date of Birth <input type="text"/>	Driver's licence number <input type="text"/>
Driver's licence expiry date <input type="text"/>	Driver's licence state <input type="text"/>
Passport no. <input type="text"/>	Passport country <input type="text"/>
Pension no. (if applicable) <input type="text"/>	Pension type (if applicable) <input type="text"/>
6. Please provide your contact details	
Home phone no. <input type="text"/>	Mobile phone no. <input type="text"/>
Work phone no. <input type="text"/>	Fax no. <input type="text"/>
Email address <input type="text"/>	
7. What is your current address?	
<input type="text"/>	
Postcode <input type="text"/>	

D. UTILITY CONNECTIONS	
YourPorter Connections, powered by iSelect	Telephone: 1300 400 600 Fax: 1300 326 468 www.yourporter.com.au
YourPorter is a FREE service connecting utilities and other services.	
If the Agent approves this application, YourPorter will connect your water for the purpose of usage charges at your new property on behalf of the Real Estate Agent. YourPorter will be contacting you by phone, SMS, or email for the purposes of assisting you to connect your utilities within 24 hours of receiving this application for next business day connection.	
<input type="checkbox"/> Electricity	<input type="checkbox"/> Gas <input checked="" type="checkbox"/> Water
<input type="checkbox"/> Telephone	<input type="checkbox"/> Pay TV <input type="checkbox"/> Internet
<input type="checkbox"/> Car Insurance	<input type="checkbox"/> Home & Contents <input type="checkbox"/> Health Insurance
<input type="checkbox"/> Life Insurance	<input type="checkbox"/> Home Loans
DECLARATION AND ACCEPTANCE:	
I/We consent to the disclosure of this application form (including any personal information contained in this form) to YourPorter Pty Ltd (ABN 36 252 576 050) for the purpose of allowing YourPorter and its service provider iSelect Ltd to contact me for the connection of services as offered by YourPorter.	
I/We acknowledge that if I/We do not provide my/our personal information, YourPorter and iSelect will not be able to provide these services to me/us. YourPorter and iSelect will ensure that my/our personal information is collected, used, held and disclosed in accordance with the requirements of the Privacy Act 1988 (Cth).	
I/We acknowledge that iSelect, the Agent, its employees and YourPorter may receive a benefit in relation to the connection of any of the services listed above. I/We consent to YourPorter and iSelect contacting me by phone or SMS in relation to the connection of the services listed above. I/We acknowledge that this consent permits YourPorter and iSelect to contact me even if the numbers listed on this application are listed on the Do Not Call Register. YourPorter and iSelect will otherwise collect, hold, use and disclose personal information in accordance with their respective privacy policies, which are available at www.yourporter.com.au/general/privacy-policy/ and http://www.iselect.com.au/privacy-policy/ YourPorter is a free service, but I/We acknowledge that standard connection fees may apply for services connected (in addition to the ongoing service fees).	
I/We acknowledge that neither YourPorter nor the Agent nor iSelect accept any responsibility for any delay in or failure to arrange or provide for any connection of a service or for any loss, damage, cost or expense in connection with such delay or failure. By signing this application I/We understand YourPorter is a value add product and that I/We are under no obligation to use YourPorter.	
Signature <input type="text"/>	Date <input type="text"/>
E. DECLARATION	
I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement.	
I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.	
I authorise the Agent to obtain personal information from:	
(a) The owner or the Agent of my current or previous residence;	
(b) My personal referees and employer/s;	
(c) Any record listing or database of defaults by tenants such as NTD, TICA or TRA for the purpose of checking your tenancy history;	
I am aware that I may access my personal information by contacting -	
<ul style="list-style-type: none">• NTD: 1300 563 826• TICA: 1902 220 346• TRA: (02) 9363 9244	
If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.	
I am aware that the Agent will use and disclose my personal information in order to:	
(a) communicate with the owner and select a tenant	
(b) prepare lease/tenancy documents	
(c) allow tradespeople or equivalent organisations to contact me	
(d) lodge/claim/transfer to/from a Bond Authority	
(e) refer to Tribunals/Courts & Statutory Authorities (where applicable)	
(f) refer to collection agents/lawyers (where applicable)	
(g) complete a credit check with NTD (National Tenancies Database)	
(h) transfer water account details into my name	
I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises.	
I am aware that the agent will disclose my personal information to YourPorter for the purposes of transferring the water account into my name. This will enable YourPorter to connect all accepted tenants to relevant water boards for water usage.	
Signature <input type="text"/>	Date <input type="text"/>

F. APPLICANT HISTORY	
8. How long have you lived at your current address?	
<input type="text"/> Years	<input type="text"/> Months
9. Why are you leaving this address?	
<input type="text"/>	
10. Landlord/Agent details of this property (if applicable)	
Name of landlord or agent	
<input type="text"/>	
Landlord/agent's phone no.	Weekly Rent
<input type="text"/>	\$ <input type="text"/>
11. What was your previous residential address?	
<input type="text"/>	
Postcode	
<input type="text"/>	
12. How long did you live at this address?	
<input type="text"/> Years	<input type="text"/> Months
13. Landlord/Agent details of this property (if applicable)	
Name of landlord or agent	
<input type="text"/>	
Landlord/agent's phone no.	Weekly Rent
<input type="text"/>	\$ <input type="text"/>
Was bond refunded in full?	If not why not?
<input type="text"/>	<input type="text"/>
G. EMPLOYMENT HISTORY	
14. Please provide your employment details	
What is your occupation?	
<input type="text"/>	
What is the nature of your employment? (FULL TIME/PART TIME/CASUAL)	
<input type="text"/>	
Employer's name (inc. institution if student)	
<input type="text"/>	
Employer's address	
<input type="text"/>	
Postcode	
<input type="text"/>	
Contact name	Phone no.
<input type="text"/>	<input type="text"/>
Length of employment	Net Weekly Income
<input type="text"/> Years	<input type="text"/> Months
	\$ <input type="text"/>
15. Please provide your previous employment details	
Occupation?	
<input type="text"/>	
Employer's name	
<input type="text"/>	
Length of employment	Net Weekly Income
<input type="text"/> Years	<input type="text"/> Months
	\$ <input type="text"/>
CENTRELINK BENEFITS	
\$ <input type="text"/> Per Fortnight (you must attach a recent statement)	

H. IF SELF EMPLOYED, PLEASE COMPLETE THE FOLLOWING	
Business name	
<input type="text"/>	
Business address	
<input type="text"/>	
Postcode	
<input type="text"/>	
ABN	Phone no.
<input type="text"/>	<input type="text"/>
Accountant	Phone no.
<input type="text"/>	<input type="text"/>
Length of employment	Net Weekly Income
<input type="text"/> Years	<input type="text"/> Months
	\$ <input type="text"/>
H. CONTACTS / REFERENCES	
16. Please provide a contact in case of emergency	
Surname	Given name/s
<input type="text"/>	<input type="text"/>
Relationship to you	Phone no.
<input type="text"/>	<input type="text"/>
17. Please provide 2 personal references (not related to you)	
1. Surname	Given name/s
<input type="text"/>	<input type="text"/>
Relationship to you	Phone no.
<input type="text"/>	<input type="text"/>
2. Surname	Given name/s
<input type="text"/>	<input type="text"/>
Relationship to you	Phone no.
<input type="text"/>	<input type="text"/>
I. OTHER INFORMATION	
18. Car Registration	
<input type="text"/>	
19. Please provide details of any pets	
Breed/type	Council registration / number
1. <input type="text"/>	<input type="text"/>
2. <input type="text"/>	<input type="text"/>
20. Do you smoke? Yes <input type="checkbox"/> No <input type="checkbox"/>	
HOW DID YOU FIND OUT ABOUT THIS PROPERTY?	
<input type="checkbox"/> The Age <input type="checkbox"/> The Internet <input type="checkbox"/> Local Paper <input type="checkbox"/> Board <input type="checkbox"/> Counter List <input type="checkbox"/> Relocation Company <input type="checkbox"/> Referral <input type="checkbox"/> Other (specify)	
PLEASE NOTE	
Initial payments must be made by bank cheque or money order within 24 hours after approval of application. No Personal Cheques accepted.	
Keys will not be handed over until the lease agreement has been signed by all applicants.	
This application is accepted subject to the availability of the property on the due date and no action shall be taken by the applicant against the landlord and the agent should any circumstances arise whereby the property is not available for occupation on the due date.	
This application will not be processed until suitable identification has been achieved by the applicant.	
PLEASE SEE ATTACHED SHEET: TENANT APPLICATION ID CHECKLIST Please produce photocopies of ID. We will not photocopy it for you.	

TENANT APPLICATION ID CHECKLIST

List of acceptable documents

All identification must be valid to be accepted with current address (if applicable). Identification documents that do not have a current address or have expired will not be deemed acceptable identification.

Please provide copies attached to your application.

PRIMARY IDENTIFICATION DOCUMENTS TWO DOCUMENTS REQUIRED FROM THIS GROUP

- Passport - either Australian or from another country
(International Passport must have Birth Certificate attached or VISA)
- Australian driver's licence, probationary licence or learners permit with current address
- Pension card or Concession Card
- Pay slips – (if monthly please provide 2 slips, if weekly please provide 4)

If you have changed your name from that on the document (e.g. due to marriage etc.), Accompanying Documentation showing change of name must be provided. Eg Marriage certificate.

SECONDARY IDENTIFICATION DOCUMENTS MINIMUM 4 DOCUMENTS REQUIRED FROM THIS GROUP

- ATO Tax Return
- Australian bank or credit union statement (not an ATM slip)
- Council rate notice
- Pay slips &/or Centrelink confirmation letter
- Rental Ledger or 4 of your most recent rent receipts
- Working with Children ID
- Gas/electricity bill
- Birth certificate (original or copy)
- Telephone bill
- Vehicle registration certificate
- Employer/security ID card
- Marriage certificate

Please find attached my identification required to complete the application process
All documents provided are copies of a true original, I understand that providing false documentation is an offence.
Signed _____ Date: ____/____/____